PIE COMMITTEE

March 4, 2024, Minutes
11:00 – 12:30 PM
Via Zoom Meeting

Members

Member		Member	
Jennifer Hinostroza, *Faculty Natural Sciences,* **Co-Chair**	✓	Krupa Patel, *Instruction Business Analyst*	✓
Patty Quinones, *Director, RIE,* **Co-Chair**	✓	Vacant, *Faculty - credit*	
Meghan Chen, *Associate Vice President, Instruction*	✓	Stacy Bacigalupi, *Psychology, Faculty*	✓
Vacant, *formerly Associate Dean, Business*		Pauline Swartz, *Library/Learning, Faculty*	✓
Annel Medina Tagarao, *Educational Research Assessment Analyst*	✓	Minerva Avila, *School of Continuing Ed, Manager*	✓
Christopher Jackson, *Faculty Outcomes Coordinator*	✓	Vacant, *Student Services, Faculty*	
Tania Anders, *Academic Senate President*	✓	Cathy Hayward, *Facilities – CSEA 262*	✓
Clarence Banks, *Director, Student Services*	✓	Vacant, *CSEA 651*	
Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*	✓	Brandon Yee, *Student Representative*	
Sarah Plesetz, *Associate Dean, Technology & Health, Instruction*	✓	Rosa Royce, *Budget Committee Liaison*	✓
John Vitullo, *Associate Dean of Natural Science, Instruction*	✓	Tika Dave-Harris, *Human Resources*	✓
Vacant, *formerly Dean, Natural Sciences*		Megan Moscol, *Senior Facilities Planner*	✓
Monica Cantu-Chan, *Director of Technology, IT Services*	✓		

Guests:

Meeting Agenda	ACCJC Standard	Outcomes
I. Welcome & Introductions		• Welcome committee members to the 2024 Spring session. • Remove Landry Chaplot and Pedro Suarez from membership. Minerva Avila, Manager of the School of Continuing Education, replaces Landry and Monica Cantu-Chan, Director of Technology, replaces Pedro.
II. Approval of Minutes: December 4, 2023		• December 4, 2023, meeting minutes were approved.

III. PIE Due Dates		• Jennifer asked committee members if the Unit PIE due dates should be changed this fiscal year 2023-24 or remain the same until the next fiscal year 2024-25?
		
		• The committee has decided to keep the current PIE due dates and will review any changes in 2024-25.
		
		Next Steps:
		  o Patty and Jennifer will meet with Dr. Garcia, President of Mt. SAC, to discuss her vision for the PIE process.
		  o Any improvements to the Nuventive platform will be brought back to committee members.

IV. PIE Cycle		• Patty mentioned that the PIE committee and Institutional Effectiveness Committee (IEC) approved the 5-year PIE cycle. A formal request was presented to President's Advisory Committee

Meeting Agenda	ACCJC Standard	Outcomes
		(PAC) and PAC decided to approve a 3-year cycle instead of the 5-year cycle. Next Steps: Once the 3-year cycle implementation timeline is finalized, the information will be brought back to committee members.
V. PIE advertising		• Jennifer has requested for a campus-wide announcement to be sent out, informing everyone that PIE is now open and available. Announcement should include: - Specify a PIE deadline for submission. - Where to locate previous yearly reports. - Training due dates - Encourage everyone to attend the training sessions. Next Steps: - Patty will work on sending out an announcement to inform the campus that PIE is open and PIE trainings are available. - Patty will contact Aaron Mezzano from Professional & Organizational Development (POD) to send an email about PIE training and will announce PIE training is available during the Instruction Leadership Team (ILT) meeting.
VI. Other – Nuventive Planned Action Tab		• Jennifer asked Krupa about adding a Nuventive Planned Action tab for activities toward PIE goals. - Krupa stated a Planned Action tab can be added in Nuventive and is requesting a meeting with Jennifer and Patty to determine what information should be added to the tab. Next Steps: - Patty, Jennifer, and Krupa will finalize details of the Planned Action tab and will report the information back to the committee.

2023-24 Meetings 11:00-12:30PM 1st & 3rd Mondays
Spring 2024: March 4, March 18, April 15, May 6, May 20, June 3