

**Mt. San Antonio College
Health and Safety Committee
Group Memory of January 9, 2024**

Committee Members:

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|---|--|---|---|
| <input checked="" type="checkbox"/> Aubrey Kellum | <input checked="" type="checkbox"/> Sayeed Wadud | <input type="checkbox"/> Peter Gonzalez | <input checked="" type="checkbox"/> Jamie Solis |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Connie Kunkler | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Ryan Tan/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Wasson (Chair) |
| <input type="checkbox"/> Elizabeth Jauregui | <input checked="" type="checkbox"/> Bill Asher | <input type="checkbox"/> Ray Mosack | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| <input checked="" type="checkbox"/> Irma Arvizu | | | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed.	
3. Review Group Memory – December 5, 2023	Reviewed and approved with one correction.	Andie will post to the website.
4. WC Claims – December – Andie	Andie reviewed the Worker’s Compensation Claims with the committee for December.	
5. Hazard Reports Updates	<p>The committee reviewed the following Hazard Reports:</p> <ul style="list-style-type: none"> • Duetta discussed the new safety budget and reviewed the current project list with the committee. The group was asked their opinion on the prioritization of projects and no suggestion was made. • 67B when there is a power outage the Vaccines must be walked over by classified staff to other building. It is being suggested a backup generator for the 	IIIB

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	<p>refrigerator of an extra battery to provide them time. Duetta will put it on the project list to review. Jamie's group will do some research for the group as well.</p>	
<p>6. Emergency Management & Environmental Safety Updates – Sayeed</p>	<p>Sayeed reported out:</p> <ul style="list-style-type: none"> • The training schedule for the new year is available on POD. • Emergency Operation Plan (EOP) training date will be set soon. • Sayeed is working with DHHS on evacuation plan. • The Binary report will have to be submitted this year for hazardous waste. • Sayeed is officially a Certified Instructor for first aid and CPR. The question came up regarding: the book and card for the employees or students who will be paying for that? We will discuss budget further outside of committee. 	<p>IIIB</p>
<p>7. Campus Safety Updates – December – Aubrey</p>	<p>Aubrey reported out:</p> <ul style="list-style-type: none"> • Uber cards: P&C Safety is going to keep 3 cards on hand for those rare instances it is needed for stranded students during after-hours. During Regular hours they will need to go to Basic Needs • DHHS is sending someone to P&C Safety to train the employees how to communicate with the DHHS population. The elevator concern was brought up about communication and asked to come up with a solution. • The 1st session for CPR was before the winter break and the 2nd portion will be completed soon. • Acting Chief will be starting soon Dr. Veronica 	<p>IIIB</p>

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	Salcedo.	
8. Safety Spotlight	<p>Patricia shared information about SB 553 – workplace violence prevention plan. Which will be an extension of your IIPP. It will need to be reviewed and updated. Deadline is July 1, 2024. Duetta will bring the details to the committee in February.</p> <p>Keenan Safe Colleges have a few new online courses and Patricia shared then with the groups.</p>	IIIB
9. Department Updates	<p>Shannon Carter: Camera Update. They are starting on 26D, and the camera project is starting RFP soon. It will be a PM on Gary’s team and will be completed by June 30, 2024.</p> <p>There is a Safety Forum coming in Spring 2024. It will be every semester and lead by the President. The campus needs to define what each department does in an emergency. DHHS forum will take place prior to spring to help keep everything inclusive. Looking at a possible Association. A task force will be taking a Field Trip to the CSHH in Riverside.</p> <p>“Text a Tip” update. Currently working with P&C Safety on transitioning to “Text for Help” and will go to Dispatch directly. Any concerns please bring any to P&C Advisory Board.</p> <p>Donna Lee: The fume hoods are being worked on. They were converted to digital from analog. This is due to be completed by the beginning of spring or mid spring.</p>	IIIB

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	<p>Sayed Wadud: See Emergency Management Updates. Building inspector stopped by and reviewed some buildings. Universal Waste requested for the Athletic areas and will have one central location.</p> <p>Carlos Duarte: With the completion of the new volleyball courts and entrance to the wildlife area, baseball, and softball fields the question was asked if; there are enough staff to man these types of events that will be taking place? This is a concern that has been discussed. Home events will have an administrator for each event. We are also trying to include the security fees to cover these events with rental agreements.</p> <p>Irma Arvizu: Just finished re-doing the Koi Pond area. New hours will 8am-2pm and it will be locked up. A fence was put up. P&C will be advised to patrol more often. Sherman Park bathrooms – people were living in there, so we need to LOCK them.</p> <p>Jamie Solis: Still not in 67B were looking to move back in April but probably won't move until summer. Health Services is running full operations in 9E.</p> <p>Aubrey Kellum: See P&C updates. Starting winter, they will be enforcing the Staff lot with P&C safety. Violations</p> <p>Joe Jennum: Working with Ray Mosack regarding stop the bleed training with the Athletic trainers.</p> <p>Tim Engle: Reported back feedback regarding A5 lighting</p>	
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	<p>from the teacher association and there was not a ton of feedback. If there is adequate parking it should be ok. Reviewed what feedback he got back, and it was mixed. Update on the Ralph B memorial bench they are looking for an area.</p> <p>Bill Asher: No Health & Safety work orders for December. Fire Alarm inspection completed. The ramp for 38 was redone. Painter was revamping the painting in lots.</p> <p>Connie Kunkler: No update.</p> <p>Patricia Swint- See the Safety Spotlight</p> <p>Duetta – Gave updates to the group on Risk projects.</p> <p>GROUP: Discussed recent Earthquake and Power outage. P&C in an earthquake will immediately have the team go through infrastructure assessments. Emergency Response Training happens every month.</p> <p>Discussed the increase in Coyotes. State animal control to assess the situations. Will send out an email out to campus and Aubrey will work with Shannon.</p>	
<p>10. Future Action Items</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

February 6, 2024

March 5, 2024

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April 2, 2024