

**Mt. San Antonio College
Health and Safety Committee
Group Memory of March 2, 2021**

Committee Members:

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|--|--|--|---|
| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Gonzales | <input checked="" type="checkbox"/> Ray Mosack |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input checked="" type="checkbox"/> Gavin Lee/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Vacant (faculty) | <input checked="" type="checkbox"/> Timothy Engle | <input type="checkbox"/> Chuck Clemente (ASCIP) |
| <input checked="" type="checkbox"/> Nerissa Uiagalelei | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Gabriel Aragon | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – February 2, 2021	Reviewed and Approved.	Andie will post to the website.
4. WC Claims –February – Andie	Andie reviewed the Worker’s Compensation Claims with the committee for February and there were no claims to report.	
5. Hazard Reports – Duetta	No hazard reports received at this time.	

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<p>6. Hazard Report Updates</p>	<p>None to report out at this time. The Backup lights project has been put on paused but all vehicles that are used on campus installation has been completed.</p>	
<p>7. Fire Marshall Inspection Report - Sayeed</p>	<p><u>Fire Marshall Inspection:</u></p> <p>Sayeed reviewed the fire inspection report that took place in October of 2020 with the committee. The violations that were assessed were also reviewed with the group.</p> <p>Sayeed will be working with the appropriate individuals on campus to work on fixing these violations.</p>	<p>IIIB</p>
<p>8. OSHA COVID Inspection Report – Sayeed</p>	<p>Sayeed shared a new OSHA COVID safety check list form with the group which is to help make sure we are following the our current COVID Prevention Plan. It’s more of a self-check to make sure protocols are being followed with employees and students with classes being back on campus. Protocols like temp check stations, health checks etc.</p> <p>Ken asked about air purifiers and where they are being placed on campus. Air purifiers are only in spots that don’t have adequate air flow, in smaller areas and are being occupied for more than 3 hours. These spaces are assessed during the COVID safety plan walk thrus.</p> <p>651 has requested a meeting to discuss air flow and filtration in areas. Ken will follow up with them.</p> <p>Duetta will be providing the maps of the flow of building and entrances for campus safety and occupied buildings with custodians.</p>	<p>Sayeed will send the form to Andie. Andie to post form on the website. Completed forms sent to Andie to store on the TEAMS OSHA folder.</p>

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<p>9. Campus Hazard Waste</p>	<p>Sayed reviewed the Hazard Waste Process with the committee and will be polishing up the protocols on campus to make sure we are compliant in all areas.</p>	
<p>10. Emergency Management Updates – Duetta/ Sayeed</p>	<p>Sayed is making sure that buildings have their emergency evacuation plans up to date and will be updating specific emergency plans for campus. Radios are being given out to Faculty members on campus so they can be in communication with Campus Safety if there is an emergency on campus. About 30 radios are being repurposed and should be ready by end of the week hopefully.</p> <p>Sayed will be reviewing the EOP plan and dissecting the different emergency scenarios to have their own specific plans. Ex: bomb threat, active shooter</p> <p>Duetta is working with Jeffery George on the Assembly area map and will be updating it with all new areas and new buildings.</p> <p>Duetta provided clarification of why not all building doors are open. There are designated entrance in occupied buildings based on the COVID safety plans and protocols all other doors will be locked. It still allows individuals to enter and exit buildings when needed and does not violate ADA.</p> <p>The group was updated that elevators were shut down and now are now back up and running.</p> <p><u>FEMA Documentation</u>: no updates at this time.</p>	<p>IIIB</p>

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11. Return to Campus COVID Update – Duetta/ Marti	<p>Marti went over COVID updates and numbers. LA County: 1,029 new cases and a little over 100 deaths Riverside County: did not post any updates San Bernardino county: 319 new cases</p> <p>New Vaccine mega sites are opening the J&J vaccine should be out in the next week or so which makes three vaccine options available now.</p> <p>Vaccines eligibility has changed and now educators are eligible.</p> <p>You can go to Myturn.com to find sites and make appointments.</p> <p>Marketing will be putting out communications to the campus.</p> <p>It was made aware that some sites are asking for a code which Marti does not have. It may be the school code. You may be able to provide a pay stub or tax form.</p> <p>CDC did release new guidelines on vaccinations and not having to quarantine but at this point they would still need to go through an evaluation with health services to make sure.</p>	

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<p>12. Campus Safety Updates – February – Mike</p>	<p>Mike confirmed elevators are unlocked now.</p> <p>There has been traffic congestion on stadium way south of reservoir hill that leads into the parking lot. Campus Safety has done an audit of the area and placed stations and ballads to help mitigate the issue. Bonita is becoming an issue. The dirt road is only for construction/college Vehicles not public traffic. NO personal vehicles are allowed as it is too dangerous. Signage has been posted.</p> <p><u>Crime Report:</u> On 2/19/21 several vehicles were tampered with on the farm. There was a lot of damage to a truck. Andie will get the incident report and look into filing a claim. Campus Safety is looking at placing cameras due the potential loss with lots of equipment being in that area.</p> <p>Mike shared that they are looking at a third party to do a comprehensive traffic plan and Mike will work with Duetta on that as well.</p> <p>The utility carts will remain in LOT R due to the potential of being stolen or damaged.</p>	<p>IIIB</p>
<p>13. Campus Camera Update</p>	<p>No New Updates.</p>	<p>IIIB</p>

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<p>14. Round Table</p>	<p>The committee revisited the ID badge topic with the current campus situation and only certain authorized people being on campus. Different ideas were discussed on how to manage ID badges and for who. Possible color codes and or department names. The current process is you can get it through the Bookstore and will need written approval from your Manager.</p> <p>Duetta will circle back with them to see about moving this forward. Does the Committee need to make the recommendation to cabinet?</p>	<p>Andie will reach out to Carol to ask about the process in regards to the recommendation from the committee.</p> <p>Nerissa will ask the bookstore on the process and how it will work at this time to obtain a ID badge.</p>
<p>15. Future Action Items: Traffic Control able Top w/ Sheriffs Identification Badges-AP7121 TB Exposure Standard Operating Procedures</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

April 6, 2021

May 4, 2021