

**Mt. San Antonio College
Health and Safety Committee
Group Memory of July 7, 2020**

Committee Members:

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Mike Williams | <input type="checkbox"/> Emergency Mgr | <input checked="" type="checkbox"/> Peter Gonzales | <input checked="" type="checkbox"/> Ray Monsack |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Vacant/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Vacant (faculty) | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Chuck Clemente (ASCIP) |
| <input checked="" type="checkbox"/> Joanne Franco | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Gabriel Aragon | <input checked="" type="checkbox"/> Bill Asher | <input type="checkbox"/> Sandi Horn | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – June 2, 2020	Reviewed and Approved	Andie will post to the website.
4. WC Claims – June – Andie	Andie reviewed the Worker’s Compensation Claims with the committee for June. Andie reviewed the Governor’s executive order N-62-20 and Worker’s Compensation updates.	
5. Hazard Reports – Duetta	No hazard reports received at this time.	

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<p>6. Hazard Report Follow-ups</p>	<p><u>Back Up Beepers for Campus Vehicles:</u> 13 have been installed and the rest of the installation has been slow with only one mechanic coming in part time due to campus closure.</p>	<p>IIIB</p>
<p>7. Emergency Management Updates – Duetta</p>	<p>The hiring committee got through the screening process and interviews are set on the coming weeks.</p> <p>Some programs and courses are planning on retuning to campus for the summer session. All of them have written a COVID Safety Plan working closely with Facilities, Maintenance and Risk to assess the classrooms, the air return and the overall safety concerns.</p> <p>PPE orders and supplies are good for the summer and in stock.</p> <p>Duetta has been working with HR on a Return to Work Plan and has submitted it to Morris. It is still protocol that a Self-health check is completed for anyone coming onto campus.</p> <p><u>FEMA Documentation:</u> No Update at this time. FEMA continues to send out information.</p> <p><u>COVID 19:</u> LA is a hot spot. 8,903 positive cases on the dashboard today with 80 deaths. Hospitalization are also up. Orange County has not become a hot spot. All counties in our area numbers have gone up.</p>	<p>IIIB</p>

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8. Campus Camera Updates	<p>Mike Williams reviewed some incidents that have happened on campus with the Athletics area and carts located on campus. They are looking at installing cameras near the weight room and in building 4 and 10 and outside of building 23 because dispatchers are sometimes alone and this will allow them to Monitor parking areas as well. Cameras will be in parking structure R. Overall, the theft has diminished in the last month or so due to monitoring.</p> <p>Campus Safety is still having a hard time getting notification or all the screening questions back prior to coming onto campus. This information needs to be included in the request. An audit was completed that will show who is on campus and show the level of compliance with protocols. Risk will be able to review.</p>	IIIB
9. Roundtable – Duetta	<p>The concern was brought up about protocol, communication and perception when a confirmed positive case is on campus. HR and Health Services are conducting contact tracing with any reported cases. Only certain information can be shared and some employees may be requested to stay home due to exposure. The cleaning of the office area is done by the custodial group and specific protocol is followed. This typically takes place 2-3 days after the exposure. It should be communicated to the custodians that are cleaning why they are cleaning the area. The custodians are given N95 and or KN95's to wear, gloves and safety glasses if they choose too. The air</p>	IIIB

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	<p>exchange is also adjusted during this time.</p> <p>The communication that has been send out to campus about the expanded cleaning procedures can be based on occupancy. If a building has a higher occupancy with essential workers who report to campus the custodial group will clean periodically throughout the day and touch the high touch areas. If a building does not have any occupancy or only a few the cleaning will take place at night as usual.</p> <p>If there are concerns the Individuals can reach out to their supervisor and or HR. A return to work document will be coming soon with all information.</p> <p>The question if and when campus starts opening up will the campus still follow the Level Guidelines put out before the closure of campus. Moving forward it will be a collaboration of the executive team and the guidance from local health officials and or state whichever is more restrictive.</p>	
<p>10. Future Action Items: Identification Badges-AP7121 TB Exposure Standard Operating Procedures</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

August 4, 2020

September 1, 2020

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