

**Mt. San Antonio College
Health and Safety Committee
Group Memory of September 4, 2018**

Committee Members:

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Melonee Cruse | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Steve Shull |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Nicole Solis/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Sheila Wright | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input checked="" type="checkbox"/> Joanne Franco | <input checked="" type="checkbox"/> Joe Jennum | <input type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – June 5, 2018	Reviewed and Approved	Approved
4. Keynect Up Demo	<p>A Representative from the company Keynect Up did a power point presentation over a conference call for the committee. He was able to provide the group a basic over view of what Keynect Up has to offer the district. They have been in contact with Duetta about the services they can provide.</p> <p>Keynect Up is a digital contact card which can contain all emergency contact information specific to the college. They work with 160 colleges across the country. These services can provide an easy and accessible way for the students to have emergency contact information on their phone.</p>	Power Point was provided to Duetta. The committee plans on discussing the information provided to see if it is something the college would like to move forward with.

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<p>5. WC Claims for June, July and August 2018 – Andie</p>	<p>Committee ran out of time and this will be discussed at the next scheduled meeting in October.</p>	
<p>6. Hazard Reports – Lot D-3 to East bound/ Temple, Cabinet in Access</p>	<p><u>Lot D-3</u> This spot has been a concern as we have had several accidents with cars exiting this parking lot turning left to go east bound on Temple. It has become a safety hazard and how can this be fixed to where it changes to a “right” turn only.</p> <p><u>Cabinet in Access</u> These cabinets have been removed and are not a hazard fir accessibility in the Access area.</p>	<p>Duetta will discuss Lot D-3 with Director of Facilities to get more information on possible changes.</p> <p>IIIB</p>
<p>7. Emergency Management Updates – Melonee</p>	<p>Melonee will review the scheduled drill in October as the committee ran out of time to discuss.</p>	
<p>8. POMS – Safety Inspection Update – Ignacio Barrios</p>	<p>Ignacio from POMS reviewed the June Safety Inspections with a power point with the committee. Buildings inspected in June were 2T, 2M, 1AB&C, 9AB&C, 10 – He was unable to look at 6 so he will add that to the next inspection.</p>	<p>Duetta will submit and follow up with all the needed fixes that were found and reported.</p> <p>IIIB</p>
<p>9. Biennial Review Drug Free – Environment and Drug Prevention Program 2018 – Marti Whitford</p>	<p>Rescheduled to discuss at the October meeting</p>	

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10. Arrive Alive Tour	Rescheduled to discuss at the October meeting	
11. ASCIP Trainings – Pesticide Handler Training on 9/12/18	Duetta informed the group of the pesticide training available through ASCIP on 9/12/18. This information was already provided to the Custodial and Grounds supervisors.	Duetta will email information to Bruce in Farming and Peter in Custodial division.
12. Update on door lock project	Duetta reviewed the buildings that have been completed with the committee.	IIIB
13. Roundtable	None	
14. Future Action Items: Identification Badges-AP7121 First Aid Kits TB Exposure Standard Operating Procedures		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

October 2, 2018
November 6, 2018
December 4, 2018

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