

**Mt. San Antonio College
Health and Safety Committee
Group Memory of November 5, 2024**

Committee Members:

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> Chief Florman | <input checked="" type="checkbox"/> Sayeed Wadud | <input type="checkbox"/> Peter Tayag | <input type="checkbox"/> Jamie Solis |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input type="checkbox"/> Connie Kunkler | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Samantha Chow/Students Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Wasson (Chair) |
| <input checked="" type="checkbox"/> Elizabeth Jauregui | <input type="checkbox"/> Daniel Madrigal | <input type="checkbox"/> Ray Mosack | <input checked="" type="checkbox"/> Suzanne Vasquez (Notes) |
| <input checked="" type="checkbox"/> Irma Arvizu | | | <input checked="" type="checkbox"/> Andie Solorzano |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed.	
3. Review Group Memory – September 9, 2024	Reviewed and approved.	Andie will post to the website.
4. WC Claims – September and October –Andie	<ul style="list-style-type: none"> • September – 6 claims. • October – 3 claims, all released from care and closed. 	
5. Hazard Reports / Employee Safety Suggestion-New & Updates	<ul style="list-style-type: none"> • Driving on Campus-The drop off zone was discussed, and Sayeed provided pictures and recommendations. • Buildings 78-3190,77-2030 and 78-2105 cannot be locked from the inside, so a work order was submitted. • Fedderson Hall - The front seats in the hall are not bolted down; it is set up so that handicapped seats 	

Health and Safety Committee
Group Memory

	<p>can be removed. Duetta spoke to Kevin Owen, and he is investigating.</p> <ul style="list-style-type: none"> • Evening hours tram shuttle-Duetta will follow up and check public records for the speed limit. 	
<p>6. Emergency Management and Environmental Safety Updates-Sayeed</p>	<p>Sayeed discussed the proposal of Drop-off Zones. Evacuation training will be on December 11, for Instruction Evacuation plan and Reference Guide have been updated and added to the Risk Management website. A short video will be made on Evacuation Training. Sayeed updates lists for building marshals and floor captains every semester. Sayeed reported Fire Alarm Issues. Student Ambassadors checked the blue phones and submitted work orders for the phones not working. Sayeed discussed the Student Ambassador duties – wayfinding, assisting in escorts with campus safety, always in pairs to observe, report, and conduct inspections. Student Ambassadors will work Farm Day from 9 a.m.-2 p.m. on November 16, a Saturday. Mass Casualty Incident training will be held on December 6, and Student Ambassadors will attend to help. Environmental waste has increased, and Sayeed is trying to consolidate waste. Bio-hazard waste has increased due to new programs.</p>	<p>** Duetta will follow up with Bill regarding the fire alarm panel</p>
<p>7. Pest Control – John</p>	<p>John reported that the rodent activity has dropped, and that pest control is on campus 3 times a week.</p>	

Health and Safety Committee
Group Memory

<p>8. Review of Committee Goals</p>	<p>Duetta informed the committee to review committee goals and return anything they want to ADD, REMOVE, OR CHANGE to Suzanne Vasquez by November 15, 2024. Duetta informed the committee that goal updates have changed from yearly to bi-yearly.</p>	<p>IIIB</p>
<p>9. Campus Safety Updates- September-October Chief Florman</p>	<p>Carlos discussed blue phones- maintaining the blue phones is a budget issue for facilities. Carlos explained the locations of blue phones and that some are cellular-based. Chief Florman stated she would run a report on blue phones to report the usage. Chief discussed funding for staffing the blue phones as an issue as well. Chief reported that the crime log-hit and runs in parking lots has increased. Robbery at the transit center reported on October 9. Two more Sergeants will be on the November board agenda.</p>	<p>IIIB</p>
<p>10. Narcan Subcommittee Report Out – Duetta</p>	<p>Duetta will report at the next H&S meeting.</p>	
<p>11. Department Updates</p>	<p>Irma Arvizu- reported that November 16 from 9am-2 p.m. is Farm Day.</p>	