

**Mt. San Antonio College**  
**Assessment and Matriculation Committee Minutes**

June 9, 2021  
 2:30–4:15 pm  
 Online via Zoom

**Committee Members:**

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN) (Recorder)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Ned Weidner (English)		Liza Becker (Associate Dean, Continuing Ed.)
x	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)		Michelle Sampat (Associate Dean, Instruction)
x	Elizabeth Casian (AmLa)		Naomi Avila (Counselor, Continuing Ed.)		Jose Rodriguez (Associated Students)

**Guest:** Nico Martinez (Assessment Center), Chisa Uyeki (Academic Senate President), Audrey Yamagata-Noji (VP Student Services)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of <a href="#">Minutes from May 26, 2021</a>		Minutes accepted as submitted
2. Updates (see below)	<ol style="list-style-type: none"> <li>1. <a href="#">ESL Adoption Plan Form</a>: Due July 1, 2021. David is working with Audrey to get plan submitted.</li> <li>2. <a href="#">Recommendation 56</a>: IT is working on implementation.</li> <li>3. Fall 2021 AQ Survey planning subgroup: Met June 2 and finished review/revisions to AQ survey questions.</li> <li>4. AB 705 Campus-wide Impact Survey: Sent to department chairs. 22 out of 49 have responded so far. Library as a resource will be included on future iterations of this survey. Also, there was discussion about how best to work with departments that indicate a need for more support. This item will be revisited in Fall 2021.</li> <li>5. Jesse Lopez confirmed for 2021-24 (Academic Senate, June 3, 2021).</li> </ol>	4. Future AB 705 Campus-wide Impact Survey will include Library among the list of resources

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<p>3. <a href="#">Chemistry Placement</a> (David)</p>	<p>Per Todd Clements, the Chemistry Department approved the following:</p> <ul style="list-style-type: none"> <li>• Counselors/admissions approving clearances for entry into CHEM 50 based on the department’s published guidelines whether from AP scorers or high school work</li> <li>• Students will receive credit for CHEM 40 from AP scores as such credit does not impact registration priority</li> <li>• The following criteria will be used for multiple measures placement: “B” or better in MATH 71 or an algebra type course or higher math course) in high school; and 12 units at Mt. SAC with a 3.0 GPA or higher or a high school GPA of 3.2 or higher. Meeting these criteria will also allow entry into CHEM 50.</li> </ul> <p>Admissions &amp; Records uses the catalog as a guide to input credit for AP scores, so the minimum AP score for CHEM 40 credit should be listed in the catalog.</p>	<p>D. Beydler will contact Todd Clements to clarify “published guidelines.”</p>
<p>4. AB 1805 Data Template and Survey Submission (Maria)</p> <ol style="list-style-type: none"> <li>a. <a href="#">AB 1805 Required Reporting Memo</a></li> <li>b. <a href="#">AB 1805 Reporting Online Submission Survey</a></li> <li>c. <a href="#">AB 1805 Reporting Template</a></li> <li>d. <a href="#">Orientation</a> language <ol style="list-style-type: none"> <li>I. ESL</li> <li>II. Access to transfer-level English/math language</li> </ol> </li> </ol>	<p>Regarding AB 1805 Required Reporting Memo, a suggestion was made to have students review language on the AQ webpage.</p> <p>For orientation, AQ placement information, and MAP Workshops, ESL language needs to be added.</p>	<p>F. Dorame will share a screenshot of language that will be taken from AQ and added to the orientation and MAP Workshop with the Assessment &amp; Matriculation Committee.</p>

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5. Fall 2021 AQ Survey ( <a href="#">Faculty</a> , <a href="#">Student</a> ) (David)	<p>Subgroup met and made revisions. For AQ faculty survey, student names should be in alphabetical order by last name. For student survey, the questions about reasons for taking class will have an additional “other” text box. When asking students about level of difficulty, the branching option for those who believe the course is too difficult will see options related to preparation, course content, and online modality.</p> <p>Student messaging and instructions to faculty who administer the survey will be drafted in fall.</p> <p>In the fall, data will be collected to explore students’ confidence levels in passing their classes with their course success rates.</p>	Revisions to the AQ Student and Faculty Surveys were unanimously approved.
6. <a href="#">2021-22 Meetings</a> – Online or In-Person? (David, George)	It was agreed that meetings will take place online in fall. Also, a person to take minutes is needed for next year.	
7. RIE Update (Maria)	Currently working on Data Template; in summer M. Tsai will start work on requests made by Assessment & Matriculation Committee members.	
8. Counseling Update (Jesse, Francisco)	See item #5 above	
9. READ Update (Dianne)	Reading faculty continue to offer the Academic Literacy for Equity workshop series four times per year to support instructors across disciplines. Canvas modules have been created to scaffold students into active reading practices with expository texts.	
10. AMLA Update (Elizabeth)	AMLA 90 is now CSU transferrable; AMLA is also working on developing new credit certificates; AMLA is collaborating in a community of practice with the Humanities Division.	Updated information about AMLA 90 and AMLA 1A will be added to the AQ as soon as possible.

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		D. Beydler will contact Chuong Tran (IT) about tracking AMLA placements made by E. Casian so research can analyze this data. N. Weidner, M. Tsai, D. Beydler, and E. Casian will work with IT on AQ updates this summer.
11. English Update (Ned)	English is discussing creating a summer writing program for students.	
12. Math Update (David)	Natural Science and Math Departments will have three communities of practice events to support STEM students. Lisa Morales and Paula Young will facilitate this work.	
13. School of Continuing Education (Liza, Naomi)	None	

Next Meeting: August 25, 2021 from 2:30-4:15pm online via Zoom.