



**Student Preparation, Equity and Achievement Council**  
 Online via Zoom  
**May 1, 2023 – Minutes**

**Members [23]**

- |  |   |  |  |
|--|---|--|--|
| <input checked="" type="checkbox"/> Francisco Dorame, Interim Co-Chair | <input checked="" type="checkbox"/> Sara Mestas, Co-Chair | <input type="checkbox"/> Michelle Nava             | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> Esteban Aguilar                    | <input checked="" type="checkbox"/> Michelle Dougherty    | <input checked="" type="checkbox"/> Donna Necke    | <input type="checkbox"/> Lani Ruh                            |
| <input type="checkbox"/> Madelyn Arballo                               | <input checked="" type="checkbox"/> Kelly Fowler          | <input checked="" type="checkbox"/> Bruce Nixon    | <input type="checkbox"/> Jimmy Tamayo                        |
| <input checked="" type="checkbox"/> George Bradshaw                    | <input checked="" type="checkbox"/> Eva Figueroa Morales  | <input checked="" type="checkbox"/> Cynthia Orozco | <input type="checkbox"/> Roger Willis                        |
| <input checked="" type="checkbox"/> Monika Chavez                      | <input type="checkbox"/> Tammy Knott-Silva                | <input type="checkbox"/>                           |  |
| <input type="checkbox"/> Heather Clifford                              | <input type="checkbox"/>                                  | <input checked="" type="checkbox"/> Mariah Moreno  | <input checked="" type="checkbox"/> Dani Silva               |
| <b>Student Representatives:</b>  | <input checked="" type="checkbox"/> An Ha                 |  |  |

**Guests:**

Item No.	Agenda Item	Discussion	Outcome
1.0	<b>Review Today's Agenda and Minutes:</b> <a href="#">April 17, 2023</a>		Minutes moved, seconded, and approved by the Council.  Accreditation Standard IV.A.7
2.0	<b>Committee Meeting Minutes for Review and Approval</b>		
a.	Student Equity – <a href="#">March 13</a> and <a href="#">April 10</a> minutes received for acceptance	<p>During the March 13 meeting, the committee explored different ways to do land acknowledgment. Welcomed newly tenured faculty.</p> <p>Item 5.0 – reported the 2<sup>nd</sup> annual Ageism Education and Awareness events, taking place the first week of May. This includes the “Gen Silent” screening on May 2.</p> <p>Item 10.0 - correct typo to “a work in progress.”</p> <p>During the April 10 meeting, the committee worked on AP/BP 5300, which needed two revisions. This was sent to SPEAC for approval.</p> <p>Item 5.0 - applied and received the Native American Student Support and Success Program grant. Eric Lara attended a webinar about this and will report on it at the next SEC meeting.</p>	<p>March 13 and April 10 minutes moved, seconded, and accepted by the Council.</p> <p>Accreditation Standard IV.A.7</p>



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b.	Assessment and Matriculation – <a href="#">March 8</a> minutes received for acceptance	Item 2.0 – still have not distributed the AQ Impact Survey; but updated the language and updated the sample CRNs. The survey will go to the faculty that are teaching in these CRNS, as well as the students who are in the CRNs. It will survey whether the placement of these students was too high or too low. Past survey results are available on the assessment website.	March 8 minutes moved, seconded, and accepted by the Council.  Accreditation Standard IV.A.7
c.	Retention and Persistence – <a href="#">March 28</a> minutes received for acceptance	Did not have a quorum at this meeting. Will work with Katie Datko on Latesha Hagler’s membership replacement.	March 28 minutes moved, seconded, and accepted by the Council.  Accreditation Standard IV.A.7
d.	Textbook and Materials – <a href="#">April 6</a> minutes received for acceptance	Esteban and Monika did a presentation on the ZTC Pathways State Grant. More information is coming later in the year. The state is really pushing for a degree or certificate at zero cost/low cost. Reviewed the flyer to promote zero-cost/low-cost. Also discussed the committee’s to-do list.	April 6 minutes moved, seconded, and accepted by the Council.  Accreditation Standard IV.A.7
3.0	<a href="#">Student Equity Plan 2022-25 Final</a>	Shared the final version of the Student Equity Plan that was submitted to the state on November 30, 2022. Note: the content in the plan has not changed; just been placed into a different template.	Informational item only  Accreditation Standard IIC.2 Accreditation Standard IIC.3
4.0	<a href="#">AP 5055 Enrollment Priorities</a> – Request to add Turf Team and Robotics Team to the Category 2 Teams	The Robotics team and Turf team have requested to be added to the category 2 section of AP 5055 Enrollment Priorities. Currently, AP 5055 is being worked on to add student parents but has been tabled until we receive more guidance from the state. Questions in mind when adding groups: who provides this oversight? Who programs this? Did we identify a process to consider new requests? George shares that the requests have come to this body in the past. The most recent one was from the Teacher Preparation Program. It was linked loosely to the need to register for teacher prep courses.	George will lead the task force. Maridelle will poll the Council for volunteers.  Task force will meet and present plan to Council at a future meeting.  Accreditation Standard IV.A.2 Accreditation Standard IV.A.5 Accreditation Standard IV.A.7



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		<p>The Council agreed that there is not enough information, and we need a more structured way to go about this. Should also have additional objective criteria. How would their workplan be? Do they have a restrictive enough schedule to compete. If there isn't a set practice time or schedule, then less of an argument.</p> <p>Currently, Category 2 includes: members of competitive athletics teams, musical performance groups, forensics, dance/cheerleading, other performance groups,</p> <p>Recommend having a task force to work on this? Can research on how we've done this in the past.</p> <p>Will work on the plan, what's the criteria, how to say yes/no to that threshold. Help to define what a competitive team is.</p>	
	5 Minute Break		
5.0	<p>AP/BP Updates (ongoing)</p> <p><a href="#">5000 Series review</a> (ongoing)</p> <ul style="list-style-type: none"> <li>• <a href="#">AP 5530 Student Rights and Grievances</a></li> <li>• <a href="#">BP 5000 Student Success</a> (Esteban)</li> <li>• <a href="#">AP 5050 Student Success and Support Program</a> (Cynthia/Francisco)</li> <li>• <a href="#">AP 5140 Students with Disabilities – General Academic Adjustments</a> (Briseida)</li> <li>• <a href="#">AP 5141 Students with Disabilities – Accessibility of Instructional Print Media – Alternate Media</a> – recommended for deletion by Dean, ACCESS (Briseida/Maridelle)</li> <li>• <a href="#">AP 5142 Students with Disabilities – Accessibility of Multimedia Instructional Material: Captioning</a></li> </ul>	<p>AP 5530:</p> <ul style="list-style-type: none"> <li>• “The hearing shall be recorded and <del>retained</del> <b>shall remain in the custody of the District</b> for seven years.” Koji Uesugi confirmed that colleges either use the language above or reference 7 years, but the length of time is not necessary.</li> <li>• Provided the correct link to replace the bit.ly link: <a href="https://cm.maxient.com/reportingform.php?MtSanAntonioCollege&amp;layout_id=30">https://cm.maxient.com/reportingform.php?MtSanAntonioCollege&amp;layout_id=30</a></li> </ul> <p>BP 5000:</p> <ul style="list-style-type: none"> <li>• Esteban recommended striking <del>Student Preparation and Success Council</del> throughout the document and replace with <b><u>Student Preparation Equity and Achievement Council.</u></b></li> </ul> <p>AP 5050</p>	<p>Council moved, seconded, and approved AP 5530. The AP will move to PAC/Academic Senate for approval.</p> <p>Council moved, seconded, and approved BP 5000 The BP will move to PAC/Academic Senate for approval.</p> <p>AP 5050 will be tabled. Francisco, Donna, and Michelle will work with Cynthia on additional feedback.</p> <p>AP 5140, AP 5141, and AP 5142 will be tabled for the next meeting.</p> <p>Accreditation Standard IV.A.2          Accreditation Standard IV.A.5          Accreditation Standard IV.A.7</p>



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	<p><u>(NEW)</u> - recommended for deletion by Dean, ACCESS (Briseida/Maridelle)</p>	<ul style="list-style-type: none"> <li>• Cynthia brought this to the Council for some feedback. The first section has to do with the new assessment process.</li> <li>• 3<sup>rd</sup> bullet – is this something that Counseling does?</li> <li>• 4<sup>th</sup> bullet – how do we provide services to students who are enrolled in Basic Skills courses?</li> <li>• Do we still provide Basic Skills courses?</li> </ul> <p>Francisco, Donna, and Michelle will work with Cynthia on additional feedback.</p>	
<b>Future Agenda Items</b>			
AP 5075 Workgroup update			
AB 2881 Workgroup update			
Course Withdrawal Intervention (need to incorporate Title V language)			
Committee Goals & Progress Report			
<b>Next meeting dates:</b> May 15, June 5			

DRAFT