



**Student Preparation, Equity and Achievement Council**  
 Online via Zoom  
**November 4, 2024 - Minutes**

**Members [21]**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Melba Castro, Co-Chair           | <input checked="" type="checkbox"/> George Bradshaw   | <input checked="" type="checkbox"/> Chris Estrada  | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> Raul Madrid, Co-Chair | <input checked="" type="checkbox"/> Monika Chavez     | <input checked="" type="checkbox"/> Renu Katoch    | <input checked="" type="checkbox"/> Elmer Rodriguez          |
| <input checked="" type="checkbox"/> Esteban Aguilar       | <input checked="" type="checkbox"/> Krysten DeWilde   | <input checked="" type="checkbox"/> eugene mahmoud | <input checked="" type="checkbox"/> Jimmy Tamayo             |
| <input checked="" type="checkbox"/> Tania Anders          | <input checked="" type="checkbox"/> Francisco Dorame  | <input checked="" type="checkbox"/> Sara Mestas    |  |
| <input checked="" type="checkbox"/> Madelyn Arballo       | <input checked="" type="checkbox"/> Elizabeth Estevez | <input checked="" type="checkbox"/> Bruce Nixon    |  |

**Student Representative:**  Tyler Lee  Joey Perez  Dani Silva

**Recorder:** Monica Jones

**Guest:** Josh Loudon, Director, Transfer and Completion Center  
 Eric Lara, Associate Dean, Student Success & Equity

Item No.	Agenda Item	Outcome
1.0	<b>Review Today's Agenda and Minutes:</b> <a href="#">October 21</a>	Motion to approve minutes from October 21, 2024, made by Elmer, Francisco Second. Vote. Abstain: Sara. Motion Passed.  Accreditation Standard IV.A.7
3.0	<b>Shared Governance: Committee Structure</b> <a href="#">Input on Committee Structure Email 9-19-24</a> <a href="#">Governance Taskforce Report to PAC 6-5-24</a> <a href="#">Committee Information</a>	Continued discussion on committee structure. Co-chairs from Student Equity, Assessment and Matriculation, and Retention and Persistence to meet and discuss committee structure and give update at next meeting. Accreditation Standard IV.A.2 Accreditation Standard IV.A.7
a.	Report Out and Reflection	
b.	Recommendations to Academic Senate by October 21 Meeting Academic Senate Committee Structure Confirmed by December 5 Meeting Spring Implementation (February)	
2.0	<a href="#">Transfer Data &amp; Update</a> Josh Loudon	Informational Accreditation Standard I.B.7 Accreditation Standard I.C.1 Accreditation Standard II.A.7



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	5 Minute Break	
4.0	<b>AP/BP Updates (ongoing):</b>	
5.0	<b>Committee Meeting Minutes for Review and Approval:</b>	
a.	Student Equity – <a href="#">October 14</a> minutes received for acceptance. Co-Chairs: Eric Lara & Bruce Nixon	Table for next meeting
b.	Assessment and Matriculation – No minutes received for acceptance. Co-Chairs: George Bradshaw & Krysten DeWilde	
c.	Retention and Persistence – No minutes received for acceptance. Co-Chairs: Karelyn Hoover & Vacant	
d.	Textbook and Materials - No minutes received for acceptance. Co-Chairs: Monika Chavez & Sylvia Romelia	
e.	Education and Technology – <a href="#">September 23</a> minutes received for acceptance. Co-Chairs: Melba Castro & Raul Madrid	Table for next meeting
	<b>Future Agenda Items:</b> <a href="#">AP 5040</a> Student Records, Directory Information, and Privacy <a href="#">BP 5560</a> Outside Speakers/Performers (revisions recommended by Kevin Owen) - pending	
	<b>Future Meeting Dates:</b> November 18, December 2, December 16, March 3, March 17, April 7, April 21, May 5, May 19, June 2	



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## Membership

Position Represented	Name	Term
Vice President, Student Services (Co-Chair)	Melba Castro	ongoing
Vice President, Academic Senate (Co-Chair)	Raul Madrid	ongoing
Academic Senate President	Tania Anders	ongoing
Faculty (appointed by Academic Senate)	Esteban Aguilar	2022-25
	Elmer Rodriguez	2023-26
	Sara Mestas	2023-26
	(Noncredit) Briseida Ramirez-Catalan	2022-25
	Renu Katoch	2023-26
	Eugene Mahmoud	2024-27
Representative* (appointed by the Vice President, Instruction)	Madelyn Arballo	2022-25
Representative* (manager appointed by the Vice President, Instruction)	Jimmy Tamayo	2022-25
Dean of Counseling	Francisco Dorame	ongoing
Assessment and Matriculation Committee Co-Chair faculty, or faculty designee	Krysten DeWilde	ongoing
Textbook & Instructional Materials faculty Co-Chair or faculty designee	Monika Chavez	ongoing
Student Equity Committee Co-Chair faculty, or faculty designee	Bruce Nixon	ongoing
Retention and Persistence Committee Co-Chair faculty, or faculty designee		ongoing
Dean of Enrollment Management	George Bradshaw	ongoing
Classified representing Student Services* (appointed by CSEA 262)	Elizabeth Estevez	2024-27
Classified representing Instruction* (appointed by CSEA 262)	Chris Estrada	2024-27
Students (appointed by the Associated Students)	Tyler Lee	2024-25
	Joey Perez	2024-25
	Dani Silva	2024-25



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### Committee's Reporting to SPEAC

Committee	Co-Chairs
Assessment and Matriculation Committee	George Bradshaw, Dean, Enrollment Management Krysten DeWilde, Mathematics Professor
Education and Technology Committee	Melba Castro, Vice President, Student Services Raul Madrid, Academic Senate Co-Vice President
Retention and Persistence Committee	Karelyn Hoover, Dean, Humanities & Social Sciences Vacant
Student Equity Committee	Eric Lara, Associate Dean, Student Success & Equity Bruce Nixon, Professor-Mental Health
Textbook & Instructional Materials	Monika Chavez, Library Faculty (Career Education) Sylvia Romelia, Dean of Library, Learning Resources, and Distance Learning