

**Student Preparation and Success Council  
2010-2011 Year-End Accomplishments**

**Major Accomplishments**

- **Waitlist Length Recommendations:** The Council reviewed and approved a proposal submitted by the Scheduling Guidelines Task Force. **Status: Approved by Academic Senate and AMAC**
- **Multiple Measures Survey:** The Assessment and Matriculation Committee submitted a proposed survey that will help departments place students, with borderline placement scores, into the appropriate course. **Status: Approved by Academic Senate; Approved by AMAC**
- **Textbook Task Force:** The Council reviewed and approved the task forces' recommendations for textbook adoption guidelines. **Status: Approved by Academic Senate**
- **Counseling Intervention Pilot Plan:** Silver presented a two-tiered pilot intervention that was reviewed and approved by the Counseling Department. Target population: Students repeating a class for a 2<sup>nd</sup> and 3<sup>rd</sup> time. Pilot Courses/Departments: Math 50, 51, 71 and English 67, 68, and 1A in Fall 2011. First Tier: second repeat and Second Tier: third repeat; Results: Use the students who engage in the second tier to research the efficacy of the intervention. **Status: Approved by Academic Senate**
- **Course Rotation Plan:** The Council formed a task force to discuss and make recommendations for a standardized rotation plan. The Council reviewed and approved a recommended course rotation plan and a step by step process. **Status: Approved by Academic Senate and AMAC**
- **Proposal to Change High School Course Prerequisites for Math 150 and Math 160:** The Council reviewed and discussed the proposal. **Status: The Council decided that instead of instituting a hard HS prerequisite, high school courses in geometry (for Math 150) and trigonometry (for Math 160) can be used as additional measures, along with passing score on placement test, to place student in Math 150 or 160**
- **Proposal to Use Accuplacer Computerized Placement Test for Math Placement**  
Math Department would like to adopt the computerized, adaptive test Accuplacer to replace the MDTP levels 2, 3, and 4. **Status: The Director, Assessment and Matriculation and the Math Department will research the cost and funding of the Accuplacer to make a recommendation about purchasing the test**
- **Mt. SAC Student Success Conference:** The Council and Basic Skills Committee organized a conference at Kellogg West Conference Center, Cal Poly-Pomona on February 10 -11, 2011. The Council, Division Deans, Chair and Co-Chairs of Departments, Basic Skills Committee, students, staff and other faculty were invited to participate. The goal was to create the framework for a campus-wide student success initiative and develop recommendations to be forward to the Academic Senate. **Status: The draft summary report was presented to the Council, Basic Skills Committee, and Educational Master Plan Summit**
- **Recommendation for a Student Success Plan:** The Council reviewed the recommendations to initiate the plan. **Status: Approved by the Academic Senate**

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- **CCSSE: Engagement Analysis:** The Council reviewed and approved recommendations from the working group. The group consists of Audrey, Liesel, Eric, and George, **Status: Still in progress**
- **Variance Form:** The Council discussed the current process and approved the proposed revisions to the form. **Status: Forwarded to Academic Senate for approval**
- **Clarification of Applicability for General Education Credit:** The Council reviewed and discussed the clarification of APs that were modified, created, or revised. **Status: The Counseling Department will receive clarification; implementation of AP 4027-Catalog Rights will be effective 2010-11 catalog year going forward.**
- **Course Equivalencies and Variances Catalog Language:** The Council reviewed and approved proposed catalog language. **Status: Pending approval of the associated AP XXXX**
- **AP 4235 - Credit by Exam:** A proposal was approved to remove 1) “No more than thirty units will be granted to any student by examination and 2) to move the last sentence (pass/no pass option). **Status: Approved by Academic Senate, Approved by AMAC, forwarded to Diana Casteel to update.**
- **AP 4025 – Philosophy & Criteria for Associate Degree and General Education:** The Council was informed that the proposed revisions, from last academic year, were not approved by the President and that AMAC proposed elimination of this AP. This AP has been replaced by AP 4270: Use of G.E. Courses and AP 4280: Use of BA to waive AA requirements. **Status: Approved by the governance process and placed into Administrative Procedures.**
- **New BP 5000 - Student Success:** The Council reviewed and approved proposed language. **Status: Approved by Academic Senate; Approved by AMAC pending review by the Board of Trustees**
- **AP 3720 - Use of Technology and Information Resources:** The Council reviewed and approved proposed modifications that were prepared by ITAC, reviewed by AMAC and President’s Advisory Council (PAC). PAC forwarded the AP to the Council for input. **Status: Forwarded to the Academic Senate, Academic Senate Executive Board forward to the Unions because of amendments**
- **AP 4290 – Academic Honesty** A proposal was approved to amend the AP language to be consistent with the language in the catalog. **Status: forwarded to Academic Senate; referred back to the task force: Pending**
- **BP 4270 Use of General Education Courses Completed at Other Accredited Institutions:** The Council reviewed and the approved the proposed language to align the BP with the newly approved AP 4270. **Status: Approved by Academic Senate and AMAC, Pending: Going back to AMAC for review**

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- **New AP XXXX-Course Equivalencies and Variances:** The Council reviewed and approved the proposed language. **Status: Forwarded to the Academic Senate for approval**

**Presentations/Seminars/Publications**

- **Community College Survey of Student Engagement (CCSSE):** Daniel Lamoree, from the Research and Institutional Effectiveness Department, presented the findings and recommendations of this report. As a result, the report was referred to the Student Equity Committee to review and discuss. The task force also proposed a plan for management of CCSSE to the Council. It will be shared with the Research Office for input before moving forward.
- **Social Media Policy:** The Council reviewed a policy addressing social networking site page-s created for use by members of the broad Mt. SAC community.
- **2-Day New Student Pilot Orientation-**There was collaboration between Assessment, Financial Aid, and Counseling departments who provided a comprehensive two-day new student orientation which 34 students attended.
- **CIRP Report and 20 Supplemental Questions:** Maria Tsai and Nancy Aguiree presented the results and recommendations of the report done in 2009. The Council agreed to do the survey in 2011 with modifications to the supplemental questions.
- **Book Loan Program:** Susanne Luetjen and Robin Barton presented the program's history, advantages of renting from SAC Book RAC, and frequently asked questions.
- **Student Equity Diversity Summit:** Student Equity Committee organized this event through Professional and Organizational Development as a workshop on May 27<sup>th</sup> from 8:00 am – 2:30 pm. The purpose is to incorporate workshop sessions and presentations for faculty and staff to discuss innovative way and to dialogue about issues of equity, diversity and inclusion on campus.
- **“Community Colleges Must Focus on Quality of Learning”-**This article from *The Chronicle* was distributed to the Council as information only.
- **Title 5 Regulations, Guidelines related to Course Repetition and Withdrawals as of 2/9/2010** was distributed to the Council as information only.
- **Board of Governors of the California Community College Revisions to the Title 5 Regulations: Policies for Prerequisites** was distributed to the Council as information only.
- **Chief Student Services Position Statement on Proposed Policy Changes** was distributed to the Council as information only.
- **Literature Review: Persistence** by Barbara McNeice-Stallard was distributed to the Council as information only.

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- **Exploring “Student Success”** created by Liesel Reinhart was distributed to the Council as information only.

**Pending Issues – Carry Over to 2011-12**

The following issues were recommended to be continued into the 2011-12 year.

<b>Issue</b>	<b>Status</b>
Academic Integrity and Cheating Task Force and AP 4290 – Academic Honesty	The Task Force is expected to forward a report and recommendations to the Council in 2011-12 and an update to be provided to the Council next academic year. Assignment: Carolyn Keys
Student Success Plan	The Council is expected to work on submitting a plan to Academic Senate for approval before implementation. Assignment: Audrey and Richard Mc Gowan
CCSSE: Engagement Analysis	The Research and Institutional Effectiveness Department will be contacted to discuss their role and the CCSSEE survey program. Assignment: Audrey
Mt. SAC Textbook Adoption Guidelines	A plan to be submitted to the Council next academic year promoting the approved Textbook Adoption Guidelines to. Assignment: Calendar for Spring 2012 as a follow up
CIRP Report 2011	A report to be submitted to the Council for review. Assignment: Audrey and Research
Counseling Intervention Plan	An update to be provided when the process will be placed into effect. Tom and Silver
New AP XXXX Variance and Form	An update will be provided regarding the outcome at Academic Senate. Assignment: Eric Kaljumagi