

Student Preparation and Success Council 2018-2019 Year-End Accomplishments

MAJOR ACCOMPLISHMENTS

Student Equity and Achievement Program (SEAP)

- In **September 2018**, Council members were provided with the July 19, 2018 memo from the state Chancellor's Office about the consolidation of funding and the creation of Student Equity Achievement Program (SEAP). Council members reviewed the Chancellor's Office SEAP Powerpoint presentation in **November 2018** and learned that the Integrated Plan had been replaced with a re-formatted Student Equity Plan that is due June 2019. The focus of the SEA Program is student equity goals addressing specific disproportionality via the Percentage Point Gap methodology. Council members reviewed the SEAP timeline in **December 2018**. In order to meet the June 2019 submission deadline, all SP&S Council members will be invited to attend working meetings during the winter intersession.
- In **April 2019**, Student Equity Committee members joined the SP&S Council for another presentation by the RIE Team on data to be used for the Student Equity report. For the Student Equity Plan, RIE staff will clarify the specific equity groups shown on the "heat map" as being either a new gap, not better, or improving. The draft language of the Student Equity Plan will be based on these targets supplied for the Council by RIE. In addition, Council members and representatives from the Student Equity Committee and RIE, formed a Student Equity Plan "writing group." The group's intention is to put together a draft, present it to the Council, then forward it to Academic Senate by early May.
- In **May 2019**, Council members and the Student Equity Plan writing team members reviewed the draft submitted to the Council. The explanation was provided that the template received from the Chancellor's Office was not in the same format as the NOVA electronic submission tool from the Chancellor's Office. Thus the design of the plan changed from entering the information by metric (goal), to entering the information by activity. Six activities were developed with a title followed by a description. The 6 activities are: Equity-focused student groups; onboarding; academic support centers and learning support interventions; completion; professional development; research. Council members, supported by the Student Equity Committee members associated with the writing of the plan, voted unanimously to approve the draft plan and forward it to the Academic Senate. The Student Equity Plan was approved by the Board of Trustees on June 26th, 2019.

Promise Plus Program

- In **September 2018**, the Promise Plus Program was assigned to the Student Preparation & Success Council. An overview was provided and discussion ensued about possible uses of the funding.
- In **October 2018**, discussion about ways to address the goals of the Promise Program and to allocate funds. Majors areas discussed included marketing efforts, direct support & direct aid to students, students qualifying for the Pell grant, but not receiving any aid, connecting students directly to resources, policy considerations (i.e. priority registration), increased access to technology and laptop and hotspot rentals. Representatives from several areas at Mt. SAC joined this discussion with Council members and agreed to: developing and piloting a "loaner laptop" program, developing and piloting a "care package" of books and supplies and developing a marketing approach – for what we are "promising." The Council had a follow-up discussion in October, agreeing that the proposal for the pilot laptop loaner program should continue.
- In **December 2018**, the Council reviewed the Library Tech Equity Pilot proposal, with consensus to identify targeted student populations (single parents, foster youth, formerly incarcerated) and provide them with loaner laptops through a check-out system in the library. Council will begin identifying students through REACH, CARE and CalWORKs to begin. This way, usage of technology and any particular outcomes can be better checked. Other discussions centered on providing students with book grants as incentives for enrolling full time.
- In May 2019, Audrey provided an update to the Promise Plus Program. Recommendation to develop a Winter STEP into College effort to accept students mid-year.

Multiple Measures & Assessment Questionnaire (AQ) Updates

- In **October 2018**, the Council reviewed the September 24th report from Research about AQ placements. It was shared that a recommendation from the math department to come into alignment with AB 705 will be coming forward. The Council also reviewed the Fall 2017 and Fall 2018 enrollment comparison report prepared by Research. Many sections were impacted – such as 74 English 68 sections in Fall 2017 and only 4 sections in Fall 2018. The Council also reviewed the AQ survey conducted with the Summer Bridge students this past Summer 2018. The Council found that the following concern needed to be addressed: the impact of AQ results/placement recommendations on students; a true implementation of multiple measures by offering placement based on more than the AQ; enrollment and success patterns of students; impact on equity.
- In **March 2019**, David Beydler presented 9 recommendations from SSSPAC regarding Multiple Measures/AB 705 to the Council. The Council also approved the revised AQ to be used for Summer 2019 registration.
- In **May 2019**, The Council previewed the revised AQ. English and math videos were previewed. Suggestions for sharing the information with faculty and staff were presented—especially sharing the videos. Messaging about going live with the revised AQ will be sent out as campus announcements and through other communication channels. Approval of the contents of the advisory information for the revised AQ moving forward based on prior review.

ADMINISTRATIVE PROCEDURES and BOARD POLICIES

- **AP & BP 5020 – Nonresident Tuition:** The Council reviewed and approved the changes provided by George Bradshaw and the Cashier's Office. **Status:** Forwarded to PAC in September 2018.
- **AP & BP 5030 –Fees:** The Council reviewed and approved the changes provided by George Bradshaw and the Cashier's Office. **Status:** The Council is currently reviewing the proposed changes.
- **BP 5050 – Matriculation:** The Council reviewed and approved the changes provided by James Ocampo. **Status:** Forwarded to Academic Senate in September 2018. Academic Senate approved November 2018. Forwarded to Board of Trustees in February 2019. Board approved in March 2019.
- **AP & BP 5110 – Counseling:** The Council reviewed and approved the changes provided by Tom Mauch. **Status:** Forwarded to Academic Senate in September 2018. Academic Senate approved in November 2018.
- **AP 5200 – Student Health Services:** The Council reviewed and approved the changes provided by Marti Whitford. **Status:** Forwarded to PAC in May 2019.
- **AP 5035 – Withholding of Student Records and Registration Privileges:** The Council reviewed the proposed changes provided by George Bradshaw. **Status:** Forwarded to Academic Senate in June 2019. Academic Senate approved September 2019.
- **AP 4225 – Course Repetition and Withdrawals:** The Council reviewed and approved the changes provided by George Bradshaw. The changes are based on a statewide change, of which Mt. SAC instituted in Fall of 2018. **Status:** Forwarded to Academic Senate in May 2019.

INFORMATIONAL REVIEW

- **SSSP Plan Update Report:** In November 2018, Tom Mauch presented a “Year-end Summary of SSSP Credit Services” report. The data in this report is for July 1, 2017 – June 30, 2018. The following information was included in the report and shared with the Council: Total Orientations unduplicated = 16,878; Assessments unduplicated = 18,746 (total assessments 39,870); Counseling sessions = 45,271 (but 23,873 unduplicated); Educational plans: 5,332 unduplicated comprehensive ed plans; 6,850 unduplicated abbreviated ed plans = 12,182 (43,7%); Unduplicated comprehensive ed plans have changed over time: 14-15: 4,018, 15-16: 6,127; 16-17: 6,242; 17-18: 5,332
- **Student Equity Update:** In May 2019, Eric Lara reviewed the process with the Council for reviewing activity/program outcomes and the budget allocation process, including the process for carryover funds. Some Student Equity funds haven't been expended because there have been other funding sources available; some excess is based on unfilled positions.
- **Discussion on “Highly Unlikely to Succeed”:** In November 2018, the Council held a general discussion about this topic and about having SSSPAC or RIE do the placement satisfaction survey regarding placement.

Michelle Dougherty shared a report by Vera Froman, RIE, showing that students enrolled in the English corequisite classes for Spring 2017, Fall 2017 and Spring 2018, had higher success rates.

PRESENTATIONS/PUBLICATIONS/REPORTS

- **Student Equity Plan (SEAP) and Student Success Metrics review:** In March 2019, Barbara McNeice-Stallard and RIE staff led the council members and guests through an exercise to draw a picture that shows the journey and milestones of students. Council members participated in an interactive exercise to access data on the Student Success Metrics Launchboard. Council members discussed the severe limitations of the Launchboard and the impossibility of drilling down far enough to determine specific DI based on ethnicity, age, gender, and other special populations. Barbara McNeice-Stallard and her RIE team were tasked to prepare the Disproportionate Impact results for SP&S Council to begin work on drafting the Student Equity Plan.
- **AP 5200–Student Health Services:** In December 2018, Marti Whitford, Director of Student Health Services, presented the updates to AP 5200 to match the Chancellor’s Office Student Fees Handbook. The Councils’ recommendation is to not have specific dollar amounts listed for fees and to re-work certain sections (e.g., charging for physicals) as discussed. Also need to confirm the name change for the Bursar’s office to Cashier’s office, needed to be sure that references to Ed Code and Title 5 are accurate, and needed to clarify the waiving of the health fee for K-12 Special Admits (BP 5030) and Dual Enrollment (BP 5010). In March 2019, the revised AP 5200 was brought back to the Council. Ed Code 48800 was added as a reference; applications for waivers must be submitted before the end of the second week of each semester (recommended language by Fiscal Services), and inserted the suggested rewording: “Student Health Services provides physicals required for entrance into Mt. SAC programs for which physicals are required, excluding athletics. Per Education Code, student-generated fees cannot be used for athletic physicals.” The Council approved AP 5200 and forwarded to PAC with the recommended changes.
- **Basic Skills 2017-19 Budget Recommendations** – In April 2019, Michelle presented a proposed 2018-19 carryover budget to the Council. They were not making recommendations for 2019-20 because their funding will be under the overall SEAP budget. The Council voted unanimously to approve the 2018-19 BSI carryover budget.

PENDING ISSUES – CARRY OVER TO 2019-20

- Review concerns in using OnBase – IT representative who oversees OnBase to attend a SP&S Council meeting to review how the system works
- AP 4230 Grading Symbols
- BP 5140 Student with Disabilities
- AP 5520 Student Discipline Procedures