



Student Preparation and Success Council
 Student Services Center, 9B – Ragan Room
 May 15, 2017 – Minutes

Members

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|--|--|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Martin Ramey, Co-Chair | | |
| <input checked="" type="checkbox"/> Jeff Archibald | <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> Sandra Padilla |
| <input checked="" type="checkbox"/> George Bradshaw | <input checked="" type="checkbox"/> Luisa Howell | <input checked="" type="checkbox"/> Bruce Nixon | <input type="checkbox"/> John Pellitteri |
| <input type="checkbox"/> Sun Ezzell | <input type="checkbox"/> Matt Judd | <input checked="" type="checkbox"/> Jim Ocampo | <input checked="" type="checkbox"/> Ana Silvia Turcios |
| Student Representatives: | <input checked="" type="checkbox"/> Corey Case | <input checked="" type="checkbox"/> Dan Garcia | |

Guests (confirmed as of 5/15/2017): Eric Lara

Item No.	Agenda Item	Discussion	Outcome
1.0	Review today's Agenda and Minutes from May 1, 2017	Corrections: 3.0 (1.a) omit "Defining progress." 3.0 (4) QFE – note it refers to Quality Focus Essay 3.0 (6) – Lianne Greenlee 4.0 – How to refer "TO" CTE	Approved with corrections noted
2.0	Committee Meeting Minutes for review and approval		
a.	Student Equity – April 24 minutes		Accepted minutes
b.	SSSPAC Advisory – April 26 minutes	Minutes show a Learning Assistance recommendation to amend the "three-peat" retake process – clarification that this was a discussion/suggestion from a department and is not allowable under Title 5.	Accepted minutes
c.	Basic Skills – April 27 minutes		Accepted minutes
3.0	Integrated Planning (Basic Skills, SSSP and Student Equity) – Share reports and continue to put together preliminary draft <i>Chairs from each of the committees pending confirmation to be present at the May 15 meeting</i>	SSSPAC: began clarifying goals for all core areas and developed an initial draft. Once approved, the committee will go back to assign the outcomes related to these goals.	Suggest that each committee send forward representatives to a common meeting to develop responses for the Integrated Plan development.



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		<p>Student Equity: each activity has 2-4 goals; there are 56 activities. They are asking for a progress report on the goals for each activity.</p> <p>Basic Skills: they have 4 goals that have been identified for which they are able to report. Committee is looking at revising goals.</p>	<p>This will be agendized for the June 5 meeting.</p>
<p>4.0</p>	<p>Homelessness and Food Insecurities Task Force – Report updates <i>Task Force chairs confirmed to present at the May 15 meeting</i></p>	<p>Corey reported that the Task Force had three meetings. Jeze Lopez was added to provide the foster youth perspective along with Raji Shivshanker from SPA3 (Los Angeles County region – Easter San Gabriel Valley) and LAHSA (Los Angeles Housing Authority). Gaps were identified.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 1. Portal link for housing, food, health/hygiene, and transportation. 2. Review gaps (e.g. lockers, hygiene supplies) 3. Create an ongoing committee to meet monthly to review resources and other policy and service issues and a main point of contact for information and coordination. 4. Consider a dedicated location. 5. Develop training through POD to understand available services. 6. Flex-day training 7. Advertising/marketing to inform students 8. Review eligibility concerns for non credit students to access health services and Foothill Transit transportation 9. Explore partnerships 	<p>Bruce and Corey will prepare the proposed Purpose and Function statement for a Homeless Student Resources Committee. Recommendations from the Task Force can be incorporated into the Purpose and Function for the committee. SP&S will send a request to PAC for the development of this operational committee that would report to SP&S.</p> <p>Recommendation to update the “Shower Access” card that shows that the college is closed on Fridays.</p> <p>Recommendation to have the committee look at the issue</p>



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		<p>Discussion about next steps: Dan reported that the A.S. is working on developing a resource list with a recommendation for a college-wide committee. The Academic Senate will not be able to take action on this item before the end of the spring semester. SP&S members suggested the development of an operational committee that reports to SP&S.</p> <p>Audrey shared a report presented to President’s Cabinet on Homeless and Food Insecurities as well as a report entitled, “Five Critical Facts About Men of Color and Food Insecurity in Community Colleges.” George explained the recent legislation granting priority registration for homeless students.</p>	<p>related to the student’s mailing address.</p>
5.0	Update of BP 5000 series (Marty)	<p>Recommendations made at a prior SP&S meeting were reviewed: BP 5000 changed or to and; BP 5010 clarified “inter”session – CHANGED TO “TERM” REMOVING “SEMESTER OR SUMMER INTERSESSION”; BP 5040 clarified directory information; BP 5052 Open Enrollment (removed statutory note); BP 5055 Enrollment Priorities (removed redundant language in AP); BP 5120 Transfer Center (added references to Ed Code) BP 5200 Student Health (added references) BP 5400 Associated Students (minor change) BP 5410 (corrected units to 5); BP 5500 (removed reference for Accreditation and added 66301) BP 5420 A.S. Finance (minor grammar changes)</p>	<p>Unanimously approved</p> <p>Next Step: to Academic Senate, to AMAC, then to PAC, then to Board of Trustees</p>



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		BP 5500 Standards of Conduct (removed Accreditation reference)	
6.0	Review of AP 5000 series (Marty)		Next meeting
7.0	Orientation – Share Outcomes (Corey)	Corey reported that a student perspective will be added to the New Student Orientation as well as a video to capture students completing orientation online. The video is currently under development as well as a schedule for students to participate in the orientations.	
8.0	AP/BP 5050 – Matriculation (Jim)	“Student Success and Support Program” – this used to be the Matriculation BP and is being updated to reflect SSSP. Some parts were changed prior to this review. The current proposed BP is from the website. Language is updated from matriculation to align with SSSP. Jeff presented that this version of the BP is incorrect and is not the copy that was sent forward from SP&S and amended in the Senate (especially the second paragraph).	Postpone to next meeting to ensure we are working with the correct version of the BP.
9.0	Future Presentations/discussions		
10.0	Multiple Measures (Maria Tsai) – <i>Confirmed to present for June 5 meeting</i>		
	Spring meeting date: June 5		