



## Textbook & Instructional Materials Committee Meeting

Agenda, Fall 2024

October 11, 2024

(10:30 AM – 12:00PM, Zoom)

<https://mitsac-edu.zoom.us/j/87528168004>

X	<i>(Faculty, at large) Mary McGuire</i>	X	<i>(Student Services) Gabi Quiroz</i>	<i>(Assoc Students)</i>
X	<i>(Faculty Co-chair) Monika Chavez</i>		<i>(Faculty, at large) Briseida Ramirez</i>	<i>(Assoc Students) VACANT</i>
	<i>(Bookstore) Erik Guss</i>	X	<i>(Faculty, at large) Sandra Weatherilt</i>	
	<i>(Student Services Manager) Eric Lara</i>		<i>(Faculty, Aux Services) VACANT</i>	
	<i>(Manager Co-chair) Romelia Salinas</i>		<i>(Faculty, EOPS, CARE or CalWORKS) VACANT</i>	

Time Allotted	Item	Leader	Action Needed (discussion, decision, etc.)
10 min 10:30-10:40am	Welcome & Approval of Minutes	MC	Approval- Did not meet quorum.  Academic senate is getting a legal option if they can meet remotely. As meeting remote it goes against Brown Act.  For TIMC- should it continue to exist or should it be absorbed another way,

			<p>perhaps transition as a work group instead of a committee.</p> <p>Does our committee vote or make decisions for the school as a whole? No, we make recommendations and advocate for things needed.</p> <p>We will discuss it more once we have the legal information needed.</p> <p>The change is scheduled to be effective starting in Spring 2025.</p> <p>The student who was listed was no longer interested.</p>
<p>60 min 10:40-11:10am</p>	<p>Purpose and Function, Goals &amp; Status of TIMC</p>	<p>MC</p>	<p>Discussion, Feedback</p> <p>Goal # 6 Accessibility goal- Committee members will keep up to date with changes to campus procedures and State legislation in matters of instructional materials, <b>"including accessibility"</b>.</p> <p>Goal # 8 <b>"Learn About and advocate for accessibility support for instructional materials across campus"</b>.</p>

			<p>Possibly requesting grant funds to hiring a accessibility expert. Will bring this up again in the next meeting.</p> <p>Monika to send a list of Laws out to the team.</p>
<p>20 min 11:30-11:50pm</p>	<p>Next Steps, Questions, Feedback?</p>	<p>MC</p>	<p>Discussion, Decision</p>