

Agenda for November 13, 2024

**11:00 a.m. to 12:00 p.m., Zoom Meeting**

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| **VOICES** |
| X | Loralyn Isomura – Appointed by CSEA 262 |  | Michael Harper – Appointed by Faculty Association |
| X | John Lewallen – Appointed by Classified Senate  |  | Betty Reyna – Appointed by CSEA 651 |
| X | Lizette Henderson – Acting Assistant Director, POD (Co-Chair) | X | Melissa Cone – Appointed by Confidentials (Co-Chair) |
| X | Maribel Gonzalez – Appointed by Academic Senate | X | Desiree Marquez – Appointed by Management Steering |
|  | Ruben Flores – Member-at-Large |  |  |

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| **ITEM**  | **DISCUSSION** | **OUTCOME** |
| Minutes | Review September & October minutes | September minutes – motion by John, second by Desiree, minutes approved by acclamation. October minutes – motion by Desiree, second by Loralyn, minutes approved by acclamation. |
| Committee Membership | Upcoming vacancy | Congratulations and best wishes to John on his upcoming retirement in December 2024. He will remind Classified Senate at their next meeting of the vacancy that will be open on the VOICES committee to find a replacement representative.  |
| Ode to You Award | * Next Recipient
* Award delivery
* Request posting in Newsroom
 | Loralyn will reach out to Event Services for selecting next recipient and the award will be delivered in January. Melissa will work to request updates made to the VOICES webpage to include Student Life and Event Services photos and comments.  |
| Recognition | * College Champion Awards
	+ Emails for Nominees
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| Shout Outs | * Next Delivery Date?
* Theme
 | “Give Thanks” design from prior year to be recycled and sent out this week |
| Employee Engagement Events | * Halloween Recap
* Winter Event
	+ Date
	+ Flyer/Theme
	+ Giveaway
* VOICES Flyer
 | Great participation by all Mt. SAC staff including faculty and managers.February – Maribel will brainstormJohn will provide general VOCIES flyer for posting on Bulletin boards in building 46 breakroom. We will also share with POD for including in the newsletter. Sending out VOICES info flyer twice per year |
| Website Update | * Update Minutes
* Update Shout Outs
* Ode to You Award
 | Will be updated. |
| **Next Meeting** | **Wednesday, December 11, 2024 – 11:00am-12:00pm – Zoom Meeting**  |

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| TOPICS FOR FUTURE MEETINGS |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |
|  | Use of Mt. SAC Social Media, Marquee, and tv screens across campus as additional outreach  |