



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 25, 2010

4:30 p.m. Study Session

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (4:30 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

STUDY SESSION

Meeting with Dr. Don Averill, PPL, Inc., to discuss the presidential search process.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

PUBLIC COMMUNICATION

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CLOSED SESSION (6:00 p.m.)

- **Employment/Appointment of College President**
- **Conference with Legal Counsel – Anticipated Litigation pursuant to Section 54956.9(c) (one case)**
- **Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6**
CSEA Chapters 262 and 651

PUBLIC SESSION (6:30 p.m. Flag Salute)

ADMINISTER OATH OF OFFICE TO STUDENT TRUSTEE

Patrick J. Martinez

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

Anisa Lawsiripaiboon, Caseworker, CalWORKs

Faculty

Matthew Burgos, Professor, Theater

Joseph Denny, Professor, Electronics, Computer Technology

Marcella Hernandez, Counselor, Instruction

Hilary Lackey, Professor, Earth Sciences & Astronomy

Sam Nassar, Counselor, Counseling & Guidance

Bao-Chi Nguyen, Professor, Mathematics, Computer Science

Steve Shackelford, Professor, Aeronautics, Transportation

Kelly Sherwood, Professor, Emergency Medical Services

Iona Uiagalelei, Professor/Assistant Football Coach, Physical Education

David Yost, Professor, Aircraft Maintenance & Manufacturing Tech

Management

Mark Di Maggio, Director, Public Safety, Public Safety

Joseph E. Jennum III, Dean, Physical Education

- **Recognition**

- Awarding of Certificate of Service to the following retiring staff:
Betty J. D'Andrea, EOPS Tutorial/Peer Supervisor – 21 years of service

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of July 28, 2010, and the special meetings of August 2, 2010, and August 9, 2010. (See backup packet pages 1 through 14.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
 - Energy Consumption and Conservation Report – Mike Gregoryk
 - Fall Enrollment Report – Audrey Yamagata-Noji
5. Informational Report – Mt. SAC STEM Scholars Program, prepared by Dr. Iraj Nejad, Professor, Chemistry (See backup packet pages 15 and 16.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE

1. Consideration of approval of the College's Conflict of interest code. (See backup packet pages 17 through 19.)

HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated August 25, 2010. (See backup packet pages 20 through 50.)

INSTRUCTION and STUDENT SERVICES

3. Consideration of approval for Singcopation to perform at the Monterey Jazz Festival September 17–20, 2010. (See backup packet page 51.)
4. Consideration of approval of a contract with Dr. Thomas Bryan for health screenings for new football athletes and physician coverage at all Mt. SAC football games for the 2010 season. (See backup packet page 52.)
5. Consideration of approval of a contract with Cole-Schaefer Ambulance Service for coverage at all five Mt. SAC home football games for the 2010 season. (See backup packet page 53.)
6. Consideration of approval of an affiliation agreement with Monterey Park Medical Center for students enrolled in the Radiologic Technology program. (See backup packet page 54.)
7. Consideration of approval of a contract amendment for the Child Development Center. (See backup packet page 55.)
8. Consideration of approval of a grant augmentation for the Scholarships in Science, Technology, Engineering, and Mathematics grant. (See backup packet page 56.)
9. Consideration of approval of a contract for the Health Care Sector and Other High Growth and Emerging Industries – Building Automation grant. (See backup packet page 57.)
10. Consideration of approval of activities and contracts for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 58.)

11. Consideration of approval of Community Services Programs/Courses for Fall 2010. (See backup packet pages 59 through 62.)
12. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet pages 63 and 64.)
13. Consideration of approval to accept funds and approve activities for the Upward Bound Grant. (See backup packet page 65.)
14. Consideration of approval of a contract with UCLA Conference Center in Lake Arrowhead for the Annual Associated Students Fall Leadership Conference. (See backup packet page 66.)

ADMINISTRATIVE SERVICES

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 67 through 76.)
16. Consideration of approval of the Quarterly Financial Status Report for the period ending June 30, 2010. (See backup packet pages 77 through 79.)
17. Consideration of approval of the Quarterly Investment Report for the period ending June 30, 2010. (See backup packet page 80.)
18. Consideration of approval of the 2011 contract for the Chancellor's Office Tax Offset Program (COTOP). (See backup packet page 81.)
19. Consideration of approval to ratify the combined liability and property insurance coverage and trust fund reimbursement of \$935,211 to the Alliance of Schools for Cooperative Insurance Program (ASCIP). (See backup packet pages 82 and 83.)
20. Consideration of approval of the appointment of the Purchasing Manager, Thomas Meikle, to act on behalf of the College as a certified and qualified Hearing Officer to handle contested parking violations. (See backup packet pages 84 and 85.)
21. Consideration of approval of Resolution No. 10-01 – Adoption of Edwards Systems Technology Addressable Fire Alarm and Mass Notification System as the Standard for Use in Public Works of Improvement. (See backup packet pages 86 and 87.)
22. Consideration of approval of the donation of miscellaneous supplies and materials to the cities of La Verne and West Covina. (See backup packet page 88.)
23. Consideration of approval to reject a Claim Against the District by Gloria Lopez, and that Administrative Services is instructed to notify the claimant and her legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4. (See backup packet page 89.)
24. Consideration of approval to reduce to 5% the retention for Los Angeles Air Conditioning, Inc. on its contract for the Agricultural Sciences Complex – Main Building Mechanical/HVAC (Bid No. 2778) project. (See backup packet page 90.)

25. Consideration of approval of Agreements to provide Professional Design and Consulting Services with P2S Engineering, Inc. for the Performing Arts Building Chiller Replacement project; with P2S Engineering, Inc. for the Monitoring-Based Commissioning and Energy Retrofit Services, at the Science Laboratory Building project; with Independent Roofing Consultants for the Science Building Water Intrusion Repair project; with Coast Compressor Company for the Semi-Annual Compressor Maintenance and Service Agreement; with Water Chemists Incorporated for the Annual Water Treatment Services; and with S. P. Pool Maintenance for the Annual Pool Maintenance and Services. (See backup packet pages 91 and 92.)
26. Consideration of approval of the following Change Orders:
- Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric (Electrical Contractor) – Change Order No. 3. (See backup packet page 93.)
 - Bid No. 2776 Agricultural Sciences Complex (Main Building) – Daart Engineering (Fire Sprinklers Contractor) – Change Order No. 4. (See backup packet page 94.)
 - Bid No. 2781 Agricultural Sciences Complex (Main Building) – Lozano Caseworks (Laboratory Casework Contractor) – Change Order No. 3. (See backup packet page 94.)
 - Bid No. 2782 Agricultural Sciences Complex (Construction & Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse) – Harik Construction, Inc. (General Construction Contractor) – Change Order No. 10. (See backup packet page 95.)
 - Bid No. 2834 Child Development Center – Tri Power Electric (Electrical Contractor) – Change Order No. 1. (See backup packet page 96.)
 - Bid No. 2844 Design Technology Center – Evans Brothers, Inc. (Site Prep & Site Utility Relocation Contractor). (See backup packet page 97.)
 - Bid No. 2848 Design Technology Center – Lozano Casework (Casework Contractor) – Change Order No. 1. (See backup packet page 97.)
 - Bid No. 2849 Design Technology Center – RC Construction (General Contractor) – Change Order No. 2. (See backup packet page 98.)
 - Bid No. 2851 Design Technology Center – HPL Mechanical (Plumbing Contractor) – Change Order No. 1. (See backup packet page 98.)
 - Bid No. 2852 Design Technology Center – West Tech Mechanical (HVAC Contractor) – Change Order No. 1. (See backup packet page 98.)
 - Bid No. 2855 Administration Building Remodel – Angeles Contractor Inc. (General

Contractor) – Change Order No. 2. (See backup packet page 100.)

- Bid No. 2854 Administration Building Remodel – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 1. (See backup packet page 100.)
- Bid No. 2875 Parking Lot S Landscape – Martinez Landscape (Landscape Contractor) – Change Order No. 1. (See backup packet page 102.)

27. Consideration of approval of the following Contract Amendments:

- Contract Administration Building Remodel – H2 Environmental Consulting Services Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 103.)
- Contract Building 45 Renovation – Kishimoto Architects, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 8. (See backup packet page 103.)
- Contract Administration Building Remodel – Marlene Imirzian and Associates Architects (Professional Design and Consulting Services Consultant) – Amendment Nos. 6, 7, 8, and 9. (See backup packet pages 104 and 105.)

28. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Mike and Carol Downard – Zeeman Lo-Boy Equipment Trailer, Model 1980, valued by donor at \$1,500, to be used by the Natural Sciences Division.

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: September 15, 2010 (Third Wednesday)
October 9, 2010 (Board Retreat)
October 27, 2010
November 17, 2010

Upcoming Events:

September 6, 2010 **Labor Day Holiday** – Campus Closed

September 22, 2010 **ASPIRE Commitment to Success Workshop** – 1:00-2:30 p.m., Founders Hall

September 23, 2010 **International Students Welcome Reception** – 4:00-6:00 p.m., Founders Hall

September 24-26, 2010 **Associated Students Fall Leadership Conference** – UCLA Conference Center at Lake Arrowhead

September 25, 2010 **Black College Summit** – 10:00 a.m.-4:30 p.m., Performing Arts Center

Upcoming Sports Events:

August 27, 2010 **Men's Soccer vs. West Valley College** – 7:00 p.m., Soccer Field

August 28, 2010 **Men's Soccer vs. Evergreen College** – 5:00 p.m., Soccer Field

August 31, 2010 **Women's Soccer vs. Santiago Canyon** – 6:00 p.m., Soccer Field

September 2, 2010 **Men's Soccer vs. DeAnza College** – 6:00 p.m., Soccer Field

September 3, 2010 **Women's Soccer vs. Cypress College** – 6:00 p.m., Soccer Field

September 10, 2010 **Women's Volleyball Tournament** – Gym

September 11, 2010 **Football vs. College of the Canyons** – 1:00 p.m., Hilmer Lodge Stadium

September 12, 2010 **Women's Soccer vs. Solano College** – 11:00 a.m., Soccer Field

September 15, 2010 **Women's Volleyball vs. Porterville** – 6:00 p.m., Gym

September 17-18, 2010 **Men's Water Polo Tournament** – Pool

September 22, 2010 **Men's Water Polo vs. Long Beach College** – 3:00 p.m., Pool
Women's Water Polo vs. Long Beach College – 4:15 p.m., Pool

September 24, 2010 **Women's Soccer vs. Cuyamaca College** – 5:00 p.m., Soccer Field

September 24-25, 2010 **Women's Water Polo Tournament** – Pool

September 25, 2010 **Football vs. Riverside College** – 1:00 p.m., Hilmer Lodge Stadium

September 29, 2010 **Women's Volleyball vs. San Bernardino Valley College** – 5:00 p.m.,
Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.