



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 23, 2011

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Employment/Appointment of College President**
- **Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6**
Faculty Association and CSEA, Chapters 262 and 651

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified Staff

Rafael Delgado, Tutorial Services Assistant II, Tutorial Services
Angelica Del Rio, Clerical Specialist, Nursing Department
Christopher Sweeten, Project/Program Coordinator, Upward Bound

Supervisory

Heather Jones, Supervisor, Planetarium & Astronomy Observation Center, Natural Sciences

- **Recognition**

- The following professors who received tenure at last month's Board meeting:

Hansel Alvarez, English, Literature & Journalism
Lloyd Aquino, English, Literature & Journalism
Michelle Boyer, Nursing
Ema Burman, Learning Assistance
Michelle Dougherty, English, Literature & Journalism
Marlene Gallarde, Sociology, Philosophy
Daniel Garcia, Air Conditioning & Welding
Dirk Hagner, Fine Arts
Martha Hall, Learning Assistance
Laurie Hartman, Commercial & Entertainment Arts
Anthony Henry, Child Development
Phebe Hosea, Mathematics, Computer Science
Anabel Perez, Counseling
Hector Rivas, Commercial & Entertainment Arts
Oscar Romero, Nursing
Michelle Sampat, Learning Assistance
Sarah Scott, Biological Sciences
Michelle Stewart-Thomas, Sociology, Philosophy
Lyssette Trejo, Counseling
Jaime Uranga, Electronics & Computer Technology
Elizabeth Uyeki, Library
Kisha Williamson, Child Development

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of February 23, 2011, and the special meeting of March 10, 2011. (See backup packet pages 1 through 13.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
 - Presentation by Paula Tanguay, CEO of ASCIP
 - Budget Update – Vice President Gregoryk
 - Enrollment Report – Vice President Yamagata-Noji
5. Informational Report – RISSC Project, prepared by Professor Jaishri Mehta (see backup packet page 14.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated March 23, 2011. (See backup packet pages 15 through 38.)

INSTRUCTION and STUDENT SERVICES

2. Consideration of approval of a contract with Kellogg West Conference Center for the Counseling Department Planning Meeting. (See backup packet page 39.)
3. Consideration of approval of new skills certificate credit programs for the 2011-12 academic year. (See backup packet pages 40 and 41.)
4. Consideration of approval of new credit programs in Graphic Design and computer graphic skills certificate credit programs for the 2011-12 academic year. (See backup packet page 42.)
5. Consideration of approval for Audio8Ball.com students and faculty to travel to Las Vegas to receive the Student Radio Newscast awards. (See backup packet page 43.)
6. Consideration of approval for student and faculty participation in the Wind Ensemble's performance/concert tour to San Diego and Irvine. (See backup packet page 44.)
7. Consideration of approval of a contract between the Center of Excellence CTE Hub and eXist Design. (See backup packet page 45.)
8. Consideration of approval of an affiliation agreement amendment with Arrowhead Regional Medical Center to include students enrolled in the Psychiatric Technician Program. (See backup packet page 46.)
9. Consideration of approval of a use of facilities agreement with Emeritus at San Dimas for the Older Adult Program. (See backup packet pages 47 and 48.)
10. Consideration of approval of activities for the Family & Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 49.)
11. Consideration of approval of activities and acceptance of funds for the Promoting STEM Research to College Freshmen and Sophomores grant. (See backup packet page 50.)
12. Consideration of approval of activities and acceptance of funds for the Workforce Innovation Partnerships grant. (See backup packet pages 51 and 52.)
13. Consideration of approval of an addition to the Continuing Education Adult Education program. (See backup packet page 53.)
14. Consideration of approval of an addition to the Continuing Education Community Services Fee-Based program. (See backup packet page 54.)
15. Consideration of approval for the Chemistry Department to host the 191st Two-Year College Chemistry Consortium Conference on March 25 and 26, 2011. (See backup page 55.)

ADMINISTRATIVE SERVICES

16. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 56 through 63.)
17. Consideration of approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. (See backup packet pages 64 through 69.)
18. Consideration of approval of an agreement with SunGard Higher Education to provide on-site training for the operational data store/enterprise data warehouse system. (See backup packet page 70.)
19. Consideration of approval to reduce retention from 10% to 5% with Continental Plumbing, Inc. for the Agricultural Sciences Complex; and with J. G. Tate Fire Protection Systems, Inc. for the Design Technology Center. (See backup packet page 71.)
20. Consideration of approval of various agreements to provide Professional Design and Consulting Services with Cambridge West Partnership, LLC for the Capital Construction Management Program project; with H2 Environmental Consulting for the Business Division Building Construction project; with PAL id studio for the Building 45 Renovation project; and with Drew George & Partners, Inc. for the American College and University, President's Climate Commitment project. (See backup packet pages 72 and 73.)
21. Consideration of approval of the following Bid:
 - Bid No. 2882 Purchase of Furniture for Administration Building – Corporate Business Interiors (CBI) (Contractor). (See backup packet pages 74 and 75.)
22. Consideration of approval of the following Change Orders:
 - Bid No. 2827 Child Development Center – Doja, Inc. (Grading Contractor) – Change Order No. 1. (See backup packet page 76.)
 - Bid No. 2846 Design Technology Center – K.A.R. Construction (Caissons and Concrete Contractor) – Change Order No. 6. (See backup packet pages 77 and 78.)
 - Bid No. 2853 Design Technology Center – Brewster Electrical (Electrical Contractor) – Change Order No. 6. (See backup packet pages 78 and 79.)
 - Bid No. 2854 Administration Building Remodel – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 3. (See backup packet page 80.)

- Bid No. 2855 Administration Building Remodel – Angeles Contractor, Inc. (General Contractor) – Change Order No. 5. (See backup packet page 81.)
- Bid No. 2856 Administration Building Remodel – Donald M. Hoover Company (Flooring Contractor) – Change Order No. 1. (See backup packet page 82.)
- Bid No. 2859 Administration Building Remodel – Rancho Pacific Electrical, Inc. (Electrical Contractor) – Change Order No. 5. (See backup packet pages 82 and 83.)

23. Consideration of approval of the following Contract Amendments:

- Contract Parking Structure Precinct Planning – Hill Partnership, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 84.)
- Contract Fire Technology Facility Programming and Design – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 84.)
- Contract Design Technology Center – Marlene Imirzian & Associates Architects. Ltd. (Professional Design and Consulting Services Consultant) – Amendment No. 12. (See backup packet page 85.)

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing regarding the Mt. San Antonio Community College District successor agreement with CSEA, Chapter 262 and the District for the fiscal years 2011-14.

In compliance with California Government Code, Chapter 10.7, Section 3547(b), the Board of Trustees of Mt. San Antonio Community College District will hold a public hearing on March 23, 2011, to provide representatives of the public within the District the opportunity to express themselves to the Board regarding the successor agreement between the District and CSEA, Chapter 262
2. Consideration of approval of Proposal to Initiate CSEA, Chapter 262 Negotiations for Successor Agreement for the period July 1, 2011, through June 30, 2014. (See backup packet pages 86 and 87.)

3. Public Hearing regarding the Mt. San Antonio Community College District successor agreement with CSEA, Chapter 651 and the District for the fiscal years 2011-14.

In compliance with California Government Code, Chapter 10.7, Section 3547(b), the Board of Trustees of Mt. San Antonio Community College District will hold a public hearing on March 23, 2011, to provide representatives of the public within the District the opportunity to express themselves to the Board regarding the successor agreement between the District and CSEA, Chapter 651

4. Consideration of approval of Proposal to Initiate CSEA, Chapter 651 Negotiations for Successor Agreement for the period July 1, 2011, through June 30, 2014. (See backup packet pages 88 through 90.)
5. Consideration of the 2011 election for CCCT Board of Directors. (See backup packet pages 91 and 92.)

DISCUSSION ITEMS

All items listed for "Discussion" will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Receive for first reading and discussion proposed revisions to Board Policy 5030 - Fees. (See backup packet pages 93 through 96.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: April 20, 2011
 May 25, 2011
 June 22, 2011

Upcoming Events:

- March 25, 2011 **10th Annual Spring Thing** (One of the season's most popular musical events) – 8:00 p.m., Clarke Theater
- March 31, 2011 **Cesar Chavez Day** (Campus Closed)
- April 1 & 2, 2011 **Puttin' on the Hits** – 7:30 p.m. (also 3:00 p.m. on April 2), Clarke Theater
- April 7, 2011 **Second Annual Astronomy Scholarship Dinner** – 5:30 p.m., Founders Hall
- April 21, 2011 **Veterans Recognition Ceremony** – 5:30-7:00 p.m., Founders Hall
- April 22 & 23, 2011 **Antigone (Theater Production)** – 8:00 p.m. (also 2:00 p.m. on April 23), Clarke Theater
- April 25-28, 2011 **Associated Students Elections**
- April 29, 2011 **Spring Jazz Band Concert** – 8:00 p.m., Clarke Theater

Upcoming Sports Events:

- March 24, 2011 **Women's Tennis vs. El Camino** – 2:00 p.m., Tennis Courts
- March 26, 2011 **Baseball vs. Compton** – 12:00 p.m., Baseball Field
Softball vs. College of the Canyons – 6:00 p.m., Softball Field
- March 29, 2011 **Men's Tennis vs. Long Beach** – 2:00 p.m., Tennis Courts
Softball vs. East Los Angeles – 3:00 p.m., Softball Field
- March 31, 2011 **Baseball vs. El Camino** – 6:00 p.m., Baseball Field
- April 5, 2011 **Baseball vs. Long Beach** – 2:30 p.m., Baseball Field
Softball vs. Long Beach – 3:00 p.m., Softball Field
- April 5, 2011 **Softball vs. Compton** – 3:00 p.m., Softball Field
- April 8, 2011 **Mt. SAC Relays – Community College Division**, Hilmer Lodge Stadium
- April 9, 2011 **Baseball vs. Long Beach** – 12:00 p.m., Baseball Field
- April 12, 2011 **Softball vs. Pasadena** – 3:00 p.m., Softball Field
- April 14, 2011 **Baseball vs. Los Angeles Harbor** – 6:00 p.m., Baseball Field
- April 14-16, 2011 **Mt. SAC Relays**, Hilmer Lodge Stadium

April 19, 2011 **Baseball vs. Citrus** – 2:30 p.m., Baseball Field
 Softball vs. Los Angeles Harbor – 3:00 p.m., Softball Field

April 23, 2011 **Softball vs. Antelope Valley** – 2:00 p.m., Softball Field

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President's Office, 1100 N. Grand Avenue, Walnut, CA 91789, (909) 274-4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

March 23, 2011





MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 23, 2011

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:30 p.m. on Wednesday, February 23, 2011. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- Employment/Appointment of College President
- Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6
CSEA, Chapters 262 and 651
- Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957 – Non-Reemployment of Contract, Faculty

The meeting adjourned at 6:00 p.m. to join a reception in honor of the College's State and National Championship football team and State Championship men's soccer team.

3. PUBLIC SESSION

The public meeting reconvened at 6:39 p.m.

4. MOMENT OF SILENCE

A moment of silence was observed in memory of retired professor Richard Raynard. Professor Raynard joined the College in 1966 as an Art Instructor. He retired in 1993, although he continued to serve the College as a member of the Public Arts Council. In 2009, Mr. Raynard was a major donor in the Art Complex Mural Project. He passed away on January 27, 2011.

5. INTRODUCTIONS/RECOGNITION

- **Introductions**

- The following newly appointed/promoted classified staff members were introduced to the Board:

Newly Appointed

Classified Staff

Daniel Gibson, Parking Officer, Public Safety
Salvador Lara, Custodian, Custodial Services
Miguel Mena, Building Automation Technician, Facilities Planning &
Management
Florencio Mesa, Parking Officer, Public Safety
Lorenzo Meza, Custodian, Custodial Services

Supervisory

Matthew Pawlak, Farm Supervisor, Agriculture

Promotions

Classified

Jacqueline Carmona, Scholarship Program Specialist, Financial Aid
Rick Nguyen, Information Technology Specialist: Academic Application &
Portal Content, Information Technology

Supervisory

Maria Macedo, Supervisor, Student Services, Admissions & Records

- **Recognition**

- A Certificate of Service was presented to Dr. Mario Caputo, Geology Professor, who is retiring after 17½ years of service. Trustee Chen Haggerty thanked Dr. Caputo for his years of service to the College and wished him well in his future endeavors.
- Board members again acknowledged the outstanding accomplishments of the Men's Soccer Team, under the leadership of Coach Juan Sanchez, for winning

the State Championship, and the Football Team, under the leadership of Coach Bob Jastrab, for winning the State and National Championships.

6. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Bader, to approve the minutes of the regular meeting of January 26, 2011. Motion unanimously carried. Student Trustee concurred.

7. ACTION TAKEN IN CLOSED SESSION

None.

8. PUBLIC COMMUNICATION

- Faculty members Eric Kaljumagi and Jody Williams Tyler spoke to the Board about Consent item #8, the recommended non-approval of faculty sabbatical leaves for the second year. Both extolled the virtues of sabbatical leaves and the positive impact they have on the College and its students. They expressed hope that this will be the last year that sabbatical leaves are not available to faculty.
- Community member Henry Ruiz shared his concern that his two granddaughters are not able to get more than one class each. He also spoke in opposition to SB 48 (Leno) which, according to Mr. Ruiz, would require instruction in social sciences to include the study and contributions of lesbian, gay, bisexual, and transgender Americans. Mr. Ruiz said this contradicts his Christian beliefs.

9. REPORTS

A. Jeremy Cooper, Associated Students Activities Vice President, reported the following:

- This spring, Associated Students is recruiting to fill five vacant Senate positions. Applications will be accepted in March.
- Associated Students plans to meet every Thursday for budget deliberations. The President's Cabinet is working hard to ensure that the Student Senate receives a well thought-out budget for 2011-12.
- Upcoming events include:
 - March 8-10 – A.S. Visibility Days
 - March 8, 10, 15, 17, and 24 – A.S. Orientations
 - March 8 and 9 – American Red Cross Blood Drive
 - March 15-17 – Join-A-Club Days
 - March 25 – ICC Informational Workshop

B. Eric Kaljumagi, Academic Senate President, reported the following:

- The full Senate is on break until March 10. The Senate Executive Board will meet on February 25 to set the agenda for the spring semester. Expected to be included are Executive Board nominations, a course rotation plan, a counseling intervention plan, two proposed administrative procedures, and a proposed new Board policy on student success.

- The following faculty reassignment appointments are being recommended for fall 2011: Curriculum Liaison – LeAnn Garrett (2nd term); Assistant Curriculum Liaison – Michelle Grimes-Hillman (2nd term); and Honors Coordinator – Carol Impara. The positions of Outcomes Coordinator and Teacher Preparation Institute Coordinator have not yet been selected, and the Senate will shortly begin the process of seeking a new Articulation Officer.
- The Student Preparation and Success Council (SP&S) and the Basic Skills Coordinating Committee (BSCC) hosted a Student Success Conference on February 10. Approximately 70 Mt. SAC faculty, staff, students, and managers met at the Kellogg West Conference Center to:
 - Reflect about the growing state and national student success agenda;
 - Explore multiple approaches to defining and measuring student success; and
 - Set the course for a comprehensive student success plan for Mt. SAC.

On February 11, members of SP&S and BSCC reconvened to organize and prioritize the information gained and to task campus groups with the needed follow-up activities. On behalf of the Academic Senate, President Kaljumagi thanked Liesel Reinhart and Audrey Yamagata-Noji for coordinating the event. He also thanked BSCC and the President's Office for funding the event.

- President Kaljumagi announced that the first three transfer model curricula for AA-T degrees (psychology, sociology, and communication) have been released by the C-ID project. All three of these Mt. SAC departments are working on creating AA-T degrees, and it is likely that these degrees will be completed and submitted for Board approval in June or July. Additional transfer model curricula are expected to be approved by the State throughout the spring.

C. Donna Lee, Classified Senate President, was absent due to illness, but provided the following written report:

- President Lee and President-Elect Nairne-Proulx attended the California Community Colleges Classified Senate Leadership Retreat on January 28. The sessions were informative and provided insight into how other Classified Senates in the region operate. The largest benefit was networking with fellow senators from other community colleges.
- Nomination packets for the California Community Colleges Classified Employee of the Year award have been received and will be reviewed by a Senate sub-committee. The Senate will forward the final selection to Dr. Nixon within the next week.
- The Senate will once again be heading to Stateline on Saturday, April 2, to raise funds for Classified Professional Growth Scholarships. The scholarships are awarded each year to Mt. SAC classified employees to help support their professional growth endeavors.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- The Faculty Association is hosting an Open House for anyone interested in visiting the Association Office, on Wednesday, March 16, from 9:00 a.m. until 6:00 p.m. Trustees were encouraged to stop by.

- President Galbraith reported that tickets are now available for Puttin' on the Hits. The shows are 7:30 p.m. on Friday, April 1, and 3:30 and 7:30 p.m. on Saturday, April 2. If you cannot attend one of the shows, the Faculty Association Student Scholarship Fund will accept donations.
- President Galbraith announced that the Mt. SAC Faculty Association has been awarded the CTA Chapter Human Rights Award for the scholarship efforts provided by the annual Puttin' on the Hits show. The award will be presented at the Equity and Human Rights Conference in San Jose on March 5. Jennifer Galbraith and Joan Sholars will attend and accept the award.

E. Laura Martinez, President, CSEA, Chapter 262, reported the following:

- President Martinez thanked Dr. Nixon for hosting the Spring Opening Meeting for classified staff. The open and honest communication was greatly appreciated by classified staff. Ms. Martinez also recognized Diana Casteel and Liz Callahan for the hard work they put into making this event successful.
- At today's General Chapter Meeting, a Special Election was held for the position of 2nd Vice President. Ms. Martinez reported that Michelle Williams was elected to the position.

F. Johnny Jauregui, President, CSEA, Chapter 651, reported the following:

- President Jauregui thanked Trustee Hall and Vice President Gregoryk for attending CSEA's Annual Installation Banquet on January 28.
- CSEA, Chapter 651 plans to continue to educate staff on the State's budget crisis and will continue to be politically active.
- Mr. Jauregui said CSEA, Chapter 651 looks forward to working collaboratively with the district in an effort to work as efficiently as possible with the decreased number of employees in the Facilities Department.
- President Jauregui asked for the staff's patience as Facilities pools its resources to make the Mt. SAC Relays successful and safe for athletes and visitors.

G. President Nixon's report included the following:

- Dr. Nixon announced the latest athletic accomplishments:
 - The Women's Basketball Team captured the 2011 South Coast Conference Championship.
 - The Men's Basketball Team captured its second consecutive South Coast Conference Championship (and the number one seed in the South Play-off Bracket).
 - Men's Basketball Head Coach Allen Caveness was named South Coast Conference North Division Coach of the Year for the second consecutive year.
- Mike Gregoryk, Vice President of Administrative Services, introduced Gema Ptasinski from the audit firm of Vicenti, Lloyd & Stutzman LLP, who provided a review of the performance and fiscal audits of the Bond projects. The reports were for the year ending June 30, 2010.

Ms. Ptasinski noted that, in performing the financial audit, the objective was to document that the College is in compliance with spending of Bond proceeds appropriately. While doing that, they look for any weaknesses in the system. Their objective is to provide the Citizens Oversight Committee with a report so that it can fulfill its obligation to provide a report to the community. This information was provided to the Citizens Oversight Committee at its November 2010 meeting. Based on the audit, it was determined that the College has properly accounted for the expenditures of the Proposition 39 General Obligation Bonds and received an unqualified opinion, which is the best an organization can receive.

The Performance Audit found that, based on the procedures performed, the College has properly accounted for the expenditures of the funds held in the Construction Fund, and that such expenditures were made on authorized Bond projects. There were no findings or recommendations.

- Vice President Gregoryk shared a handout from the Legislative Analyst's Office showing three budget scenarios. The first scenario assumes the June tax package will be approved; the second scenario assumes the June tax package fails and Prop. 98 is funded at the minimum; and the third scenario assumes the June tax package fails and Prop. 98 is suspended. The third scenario is the Legislative Analyst's recommended cut level for a no-tax scenario. The reductions required by the College range from \$3.9 million in the best-case scenario to \$16.1 million in the worst-case scenario. Should the worst-case scenario come to fruition, Mr. Gregoryk said he believes some community colleges across the State will close.

Vice President Gregoryk said the administration will be meeting with College constituent leaders regarding the fiscal crisis and plans to gear up last year's task force to pursue revenue-enhancing and cost-cutting ideas. Also, the President's Cabinet will need to take a serious look at services offered by the College and make a determination as to what can be cut/reduced.

10. INFORMATIONAL REPORT

Board members were provided with a written update on the College Foundation, prepared by Richard Morley, Executive Director, Foundation.

Mike Shay, Foundation Board President, Jennifer Smith-Hollett, Development Associate, and Mr. Morley reported that the Mt. SAC Foundation recorded a third year of significantly increased income. With strong community leadership from the Board of Directors, the Foundation performed exceedingly well, once again, in an unstable economy. While faithful donors over time increase their support, the Foundation gained 324 new donors in 2009-10. Of note, the Foundation is in the process of reaching out to 1.2 million alumni. By the end of the last fiscal year, the Foundation had identified and updated records for over 95,000 alumni who had completed an AA, AS, or certificate program at Mt. SAC, at some time in the past.

New media and social networking (Facebook, LinkedIn, and YouTube) continue to enable the Foundation to reach out to alumni, donors, retirees, and new constituents. Recent postings include Alumnus-of-the-Year video on YouTube as well as daily dialogue and messaging on Facebook and LinkedIn.

During 2009-10, the Foundation launched the largest scholarship campaign in Mt. SAC history. Called "***Climb Higher,***" the Foundation is well on the way to creating an endowment of \$2.6 million which will fund 132 one-thousand-dollar scholarships annually in perpetuity. This is possible thanks to the Bernard Osher Foundation, which has awarded the largest gift ever to a statewide community college system--\$25 million--and challenged the 110 Foundations across the state to double their gift allocation.

The Foundation reached a new level of College support with \$466,396 in student scholarships, as well as support for campus educational programs and capital campaigns. Scholarships totaling \$320,300 were awarded to 186 Mt. SAC students last year...nearly triple the scholarship dollars of 2007-08. Another \$30,000 was allocated for campus projects including music, arts, humanities, natural sciences, and athletics.

11. CONSENT AGENDA

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve or ratify the following items:

PRESIDENT'S OFFICE

1. Approval to change the date of the April 2011 Board meeting from April 27 to April 20.

HUMAN RESOURCES

2. Approval of Personnel Transactions, dated February 23, 2011
3. Approval of the College's participation in the California Community College Registry Job Fair - Los Angeles.
4. Approval of costs related to the Presidential Search interview process.
5. Approval of Recommendation to Employ Faculty Under Second Contract – 2011-12.
6. Approval of Recommendation to Employ Faculty Under Third Contract – 2011-13.
7. Approval of Recommendation to Grant Tenure – 2011-12.

INSTRUCTION and STUDENT SERVICES

8. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 12.
9. Approval of a contract with Los Angeles Southwest College for the Family and Consumer Sciences Discipline/Industry Collaborative Grant.
10. Approval for students to participate in the International College Radio and Webcasting Conference in New York City, March 10-13, 2011.
11. Approval for students to participate in the College Media Advisers National Convention in New York City, March 12-15, 2011.

12. Approval for students to participate in the National Honor Band at the College Band Directors National Association Conference in Seattle, March 22-26, 2011.
13. Approval for students to participate in the Phi Rho Pi National Forensics Tournament in Greenwich, CT, April 6-17, 2011.
14. Approval for students to participate in the Health Occupations Students of American Leadership Conferences. The Statewide event is in Sacramento, April 6-17, 2011, and the National Leadership Conference is in Anaheim, June 22-25, 2011.
15. Approval for students to participate in the Phi Theta Kappa International Convention in Seattle, April 7–11, 2011.
16. Approval for the Chamber Singers to participate in the American International Choral Festival and Competition in Reno, May 1-8, 2011.
17. Approval for the vocal jazz group “Frontline” to participate in the American International Choral Festival and Competition in Reno, April 7-10, 2011.
18. Approval of an addition to the Continuing Education Program.
19. Approval of additions and changes to the Continuing Education Fee Based Program.
20. Approval of a change to an existing contract in Continuing Education.
21. Approval to accept the grant renewal for the Center of Excellence Career and Technical Education Liaison Hub for 2010-11.
22. Approval of a contract with BW Research for the Center of Excellence.
23. Approval of an affiliation agreement with the Henderson Fire Department, effective February 24, 2011.
24. Approval of a contract with TT Mailing Services, Inc.
25. Approval of an agreement with Ambient Solutions, Inc.

ADMINISTRATIVE SERVICES

26. Approval of the Appropriation Transfers and Budget Revisions Summary.
27. Approval of the Quarterly Investment Report for the period ending December 31, 2010.
28. Approval of the Quarterly Financial Status Report for the period ending December 31, 2010.
29. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
30. Approval of an agreement with Stradling Yocca Carlson & Rauth for Redevelopment Services.

31. Approval of Emergency Resolution No. 10-04 for Mold Remediation and Repair of the Interior Design and Student Life Center Buildings.
32. Approval of agreements with Acorn Paper Products Co. and Buckeye Cleaning Center for the purchase of custodial supplies (RFP No. 2883).
33. Approval of the use of the five-year Western States Contracting Alliance Agreement for the purchase of Hewlett-Packard computers.
34. Approval of a three-year Professional Services Agreement with Quinn Power Systems for the Central Plant Generators Annual Maintenance Agreement Project.
35. Approval of a three-year Professional Services Agreement with JAM Fire Protection for the Semi-Annual and Annual Air Sampling and Deluge Valve Inspections Project.
36. Approval of various agreements to provide Professional Design and Consulting Services with Marlene Imirzian & Associates Architects for the Administration Building Site Improvements Project and the Facilities Plan Room Renovation and Addition Project; with P2S Engineering for the Parking Lot B Lighting Project; with PAL idstudio for the Design Technology Center project; with Kern County Superintendent of Schools for the Radio Repeater Systems Project; with Breen Engineering, Inc. for the Design Technology Center Project; and with P2S Engineering for the Data Center Mechanical and Electrical Engineering Project.
37. Consideration of approval of the following Bid:
 - Bid No. 2886 Agreement for School Bus Transportation Services – School Transportation of America, Inc. (Contractor). (See backup packet pages 85 and 86.)
38. Consideration of approval of the following Change Orders:
 - Bid No. 2773 Agricultural Sciences Complex (Main Building) – K.A.R. Construction, Inc. (General Contractor) – Change Order No. 6. (See backup packet pages 87 and 88.)
 - Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction Co., Inc. (General Contractor) – Change Order No. 12. (See backup packet pages 88 and 89.)
 - Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric Company (Electrical Contractor) – Change Order No. 8. (See backup packet pages 90 and 91.)
39. Consideration of approval of the following Completion Notice:
 - Bid No. 2770 Science Building Interior and Exterior Improvements – Nu Age Development, Inc. (Contractor)

40. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Doris Higgins– Registered Quarter Horse Gelding (DW Scottish Freckles “Scotty,” Registration No. 710, 743, Chestnut), valued by donor at \$5,000, to be used by the Natural Sciences Division.
- Alan Seshiki – Canna Substra Flores A & B (1 liter), Canna Substra Vega A & B (1 liter), and Canna PK 13/14 (5 liter), valued by donor at \$718.51, to be used by the Natural Sciences Division.

Motion unanimously carried. Student Trustee concurred.

12. SABBATICAL LEAVE APPLICATIONS

Trustee Baca said he is troubled that the College is not able to offer sabbatical leaves to faculty because, not only does the College need to offer seats to students, it also has a responsibility to help them be successful. He believes sabbatical leaves enhance faculty members’ ability to make students successful. Dr. Baca said he recognizes the College’s need to address the fiscal issues in a way that is as painless as possible in terms of jobs and impact to other instructional and student support services.

President Nixon said his recommendation not to approve sabbatical leaves for 2011-12 is based on the current financial crisis. While Dr. Nixon agrees with Dr. Baca and Academic Senate President Kaljumagi on the value of sabbatical leaves, he pointed out that the College has significant needs in other areas also that are not met.

It was moved by Trustee Hall, seconded by Trustee Bader, to not approve Sabbatical Leave applications for 2011-12. Motion carried 4-0 with Trustee Baca abstaining. Student Trustee concurred.

13. RESOLUTION IN SUPPORT OF CALIFORNIA COMMUNITY COLLEGES BUDGET PRIORITIES AND PRINCIPLES.

It was moved by Trustee Bader, seconded by Trustee Baca, to approve Resolution No. 10-05 in Support of California Community Colleges Budget Priorities and Principles. Motion unanimously carried. Student Trustee concurred.

14. GENERAL OBLIGATION BONDS PERFORMANCE AND FINANCIAL AUDIT REPORTS

It was moved by Trustee Chyr, seconded by Trustee Hall, to accept the audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2010, relating to books and records of the Mt. San Antonio Community College District Proposition 39, General Obligation Bonds (Measure R, November 2001) Performance and Financial Audits. Motion unanimously carried. Student Trustee concurred.

15. COLLECTIVE BARGAINING AGREEMENT WITH CSEA, CHAPTER 262

It was moved by Trustee Baca, seconded by Trustee Bader, to approve a Three-Year Negotiated Agreement between CSEA, Chapter 262 and the District for the period July 1, 2008 through June 30, 2011. Motion unanimously carried. Student Trustee concurred.

16. COLLECTIVE BARGAINING AGREEMENT WITH CSEA, CHAPTER 651

It was moved by Trustee Bader, seconded by Student Trustee Martinez, to approve a Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for the period July 1, 2008, through June 30, 2011. Motion unanimously carried. Student Trustee concurred.

17. BOARD COMMUNICATION

- All Board members shared the following comments:
 - Best wishes were offered to retiring professor Mario Caputo.
 - All new employees were welcomed to the College, and congratulations were offered to those staff members recently promoted.
 - The football team, men's soccer team, and forensics team were again congratulated on their outstanding accomplishments.
 - President Nixon was congratulated for winning the ACCCA Harry Buttimer Award for his outstanding leadership. Dr. Nixon thanked Board members and pointed out that Mt. SAC is the only community college in the 25-year history of the award to have three presidents win the award (Jack Randall and Bill Feddersen were the other two).
 - Trustees thanked the Presidential Search Screening Committee members for the extraordinary amount of time and effort required to select the finalists to send to the Board. Board interviews are scheduled for March 10.
- Trustee Chyr said he is pleased to hear that the administration is planning to work with College constituency groups to address the fiscal crisis. He said the College needs to look at the various scenarios in a collective manner because it is easier to accept an outcome if you are part of the process. Mr. Chyr said that addressing the budget crisis is not going to be quick or easy.
- Trustee Hall said he also is in favor of a shared governance process in dealing with financial challenges. Along with the outstanding athletics accomplishments mentioned earlier, Dr. Hall congratulated the College Flying Team for winning the Top Two-Year School Award (this is a 20-year winning streak) and the Sportsmanship Award at the Pacific Coast Intercollegiate Flying Association's SAFECON, held at Brackett Field in January.
- Trustee Baca said he attended the AACC National Legislative Summit along with President Nixon and Director Dolan. Trustee Baca said there is a lot of stress at the federal level related to budget issues. Dr. Baca said he has been meeting as a member of the Student Success Task Force and will provide updates as they become available.
- Trustee Bader said it was exciting to recognize two outstanding College teams tonight. She pointed out that these students work very hard for their successes and

deserve to be acknowledged. Trustee Bader said she also enjoyed attending the Opening Meeting for Classified Staff.

- Student Trustee Martinez thanked many in the audience for their efforts in support of students.
- Trustee Chen Haggerty said the State budget is a challenge, but the College is working through it. She noted that students continue to win championships, and the College President has received a prestigious award. Trustee Chen Haggerty said she understands the importance of sabbatical leaves and is troubled that the College can't provide them again this year.

18. ADJOURNMENT

The meeting adjourned at 8:35 p.m.

JSN:dc



MT. SAN ANTONIO COLLEGE

SPECIAL MEETING OF THE BOARD OF TRUSTEES

Sheraton Fairplex
601 W. McKinley Avenue, Pomona, CA 91768

Thursday, March 10, 2011

MINUTES

CALL TO ORDER

The special meeting of the Board of Trustees of Mt. San Antonio College was called to order at 8:30 a.m. on Thursday, March 10, 2011. Trustees Baca, Bader, Chen Haggerty, Chyr, Hall, and Student Trustee Martinez were present.

STAFF PRESENT

Annette Loria, Vice President, Human Resources

OTHERS PRESENT

Dr. Don Averill, Board Consultant

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to conduct interviews for the position of President/CEO, Mt. San Antonio College.

The meeting adjourned at 11:50 a.m. for lunch. The meeting reconvened in Closed Session at 12:45 p.m.

3. PUBLIC SESSION

The public meeting reconvened at 8:01 p.m.

The Board determined that a special meeting on Friday, March 11, was not needed; however, Board members scheduled a March 16 special meeting to be held in Founders Hall at 6:00 p.m.

4. ADJOURNMENT

The meeting adjourned at 8:05 p.m.

Regional Information System Security Center (RISSC)
NSF-ATE Award No. 0703001
Mt. SAC Board of Trustees Report

Background

The first Project, known as the Regional Information Systems Security Center (RISSC), was initiated by Mt. SAC and Cal Poly Pomona on July 1, 2003, and began as a three-year, \$900,000 National Science Foundation-ATE Award. Building on that framework, RISSC was awarded an additional three-year \$900,000 Continuation Award in October 2007 through September 2010. For the second Project, the partnership expanded to include California State University, Los Angeles; California State University, Dominguez Hills; and Long Beach City College. We are now in the no-cost extension period through September 2011.

In compliance with the Cyber Security Research and Development Act, HR 3394, the purpose of both Projects was to address the immediate needs in the field of Information Systems Security (ISS). In direct relation to that need, RISSC has made significant progress toward the goals set forth in both proposals. Both RISSC Projects have engaged multiple partner institutions and provided a model for successful working relationships between two-year and four-year institutions and laid the framework upon which to reach the ultimate goal of housing a successful Regional Center.

Mission Statement

Through the Regional Information Systems Security Center (RISSC) Project, funded by a NSF-ATE grant, the RISSC Partners have been called upon to bring the latest information in Systems Security to their institutions and surrounding communities through Curriculum Development, Professional Development, Workforce Development and Outreach and Dissemination.

Areas of Concentration

Curriculum Development: Infuse curriculum with security content and create new classes, certificates and degrees. Develop articulation agreements and map curriculum to national standards – namely, National Security Administration (NSA) and Committee on National Security Systems (CNSS). **Professional Development:** Provide workshops and training for K-12, two-year and four-year institutions in the form of boot-camps and seminars. **Workforce Development:** Interact regularly with an Advisory Board for feedback and guidance to help develop students with up-to-date and relevant skills, ready to enter the workplace. Through its successful Cyber Defense Competitions, provide real-world experience to help students transition more readily into the workplace. Track the data, with internal and external evaluation methods. **Outreach and Dissemination:** Through its many outreach activities, a comprehensive website, marketing materials, presentations at conferences, and published articles in peer-reviewed journals, RISSC provides additional forums to bring cutting edge security information to the community-at-large.

Future

The current RISSC project grant has been fortunate to receive adequate laboratory, classroom, and office space for its existing operations. The Mt. SAC administration has been supportive of the project's activities and programs and is committed to the success of the project during each of the grant periods and beyond. In October 2010, building on the success of the initial two RISSC Project Grants, the RISSC Partner Institutions formed a new consortium (with additional partners from California State University, San Bernardino, and Whatcom Community College in the state of Washington). A proposal for a 4-year, \$3 million NSF-ATE Center Grant was submitted. Once again, with Mt. SAC as the lead institution, the current proposal calls for the establishment of the CyberWatch West Center to be housed on the Mt. SAC campus. It will serve as a hub for cybersecurity education and outreach for the western United States. The College was pleased to host NSF program officers for a comprehensive Site Visit on February 23 and 24. Mt. SAC and other partner institutions' administrators and students took part in the intensive meetings. We are currently awaiting a response on the CyberWatch West proposal, but are encouraged about the possibility of housing the Center.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Personnel Transactions

CLASSIFIED EMPLOYMENT

Promotion

Name: Fisher-Gabriana, Tiefa
 Position: Learning Lab Assistant II New: No
 Department: Learning Assistance Center
 Sal Range/Step: A-72, Step 4 Salary: \$3,957.27/month
 % of Position: 100% # Mos.: 12
 Effective: 3/24/11
 Remarks: Promoted from Learning Lab Assistant I
 Replaces: Gloria Jean Jernigan

Correction to Permanent New Hires Start Date

Name: Gibson, Daniel
 Position: Parking Officer New: Yes
 Department: Public Safety
 Sal Range/Step: A-71, Step 1 Salary: \$1,607.68/month
 % of Position: 47.5% # Mos.: 12
 Effective: 1/27/11
 Remarks: Hire Date changed from 1/29/11 to 1/27/11

Name: Mesa III, Florencio
 Position: Parking Officer New: Yes
 Department: Public Safety
 Sal Range/Step: A-71, Step 1 Salary: \$1,607.68/month
 % of Position: 47.5% # Mos.: 12
 Effective: 1/27/11
 Remarks: Hire Date changed from 1/29/11 to 1/27/11

Prepared by: Human Resources Staff

Reviewed by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Consent #1

SUBJECT: Personnel Transactions

DATE: March 23, 2011

CLASSIFIED EMPLOYMENT

Change of Position Title

Name: Pilling, Karen
Position: Benefits Specialist New: No
Department: Human Resources
Sal Range/Step: A-88, Step 6 Salary: \$5,115.84/month
% of Position: 100% # Mos.: 12
Effective: 9/1/07
Remarks: Position Title Change from Account Clerk III

Retirement

Vuljak, Edward, Grounds Equipment Operator, effective 5/17/10

Resignations/Terminations

Mena Bernal, Miguel, Building Automation Technician, effective 2/22/11
Ramirez, Johanna, Receptionist/Clerical Assistant, effective 3/4/11
Yen, Andy, Laboratory Technician, Chemistry, effective 3/1/11

Personal/Professional Growth Benefits

Three Semester/Four Quarter Units or more, Lower Division - \$150

Diaz, Maria
Zaragoza, Yvonne

SUPERVISORY EMPLOYMENT

Promotion

Name: Angle, Michael
Position: Supervisor, Custodial New: No
Department: Custodial Services
Sal Range/Step: S-5, Step 1 + L3 Salary: \$5,942.76/month
% of Position: 100% # Mos.: 12
Effective: 3/24/11
Remarks: Promoted from Lead Custodian
Replaces: Luis Gracia

SUBJECT: Personnel Transactions

DATE: March 23, 2011

TEMPORARY EMPLOYMENT

Hourly Non-Academic Employees

Per employment list (See page 19.)

Professional Experts Employees

Per employment list (See page 20.)

Student Employees

Per employment list (See pages 20 through 24.)

ACADEMIC EMPLOYMENT

Approval of Payment for Work Experience Instructor/Coordinator – Fall 2010

Payment for the following faculty members at 0.1 LHE per student enrolled in the Work Experience courses, according to the District Faculty Agreement, Article X, Work Hours.

<u>Instructors</u>	<u>Number of Students</u>	<u>Amount</u>
Davis, Maria	4	\$554.76
Eatman, Elisabeth	2	\$250.16
Ford, Kelly	1	\$125.08
Watanabe, Kathy	11	\$1,424.02

Approval of Payment for Work Experience Instructor/Coordinator – Winter 2011

Payment for the following faculty members at 0.1 LHE per student enrolled in the Work Experience courses, according to the District Faculty Agreement, Article X, Work Hours.

<u>Instructor</u>	<u>Number of Students</u>	<u>Amount</u>
Thorne, Beth	1	\$120.85

Approval of Stipend

Doctorate Degree - \$2,000

Chevalier, Jason, Professor, Music

Resignation

Hernandez, Marcella, Professor, Counseling, effective 6/30/11

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Student Interns**

Prattella, Charles, Counseling, University of La Verne, effective 2/28/11-6/17/11 and 7/5/11-8/14/11

Scoggins, Juanda, Counseling, California State University, Long Beach, effective 2/28/11-6/17/11

Wang, Allen, Counseling, California State University, Long Beach, effective 2/28/11-5/18/11

Banking Leave of Absence with Pay

<u>Faculty Name</u>	<u>Department</u>	<u>Number of LHEs</u>	<u>Semester</u>
Chen, Jenny	Chemistry	1	Spring 2011
Chen, Jenny	Chemistry	1	Fall 2011

Faculty Interns

<u>Faculty Name</u>	<u>Department</u>	<u>Mentor</u>	<u>Semester</u>
Huber, Peggy	Sign Language	George Dorough	Spring 2011
Rodrigues, Jennifer	Sign Language	Bob Stuard	Spring 2011

Spring 2011**Credit Hourly Instructors/Substitutes**

NAME	HOURLY RATE	NAME	HOURLY RATE
Abate, Amy Marie	67.14	Alexander, Eldon Lawrence	79.75
Abbott, James Christopher	74.44	Altman, Robert G	69.49
Abdel-Rahman, Ahmad	79.75	Altmire, Matthew Dean	71.92
Abuzalaf, Laura Rose	74.44	Alvarado, Noel M	79.75
Acuff, Mark Christian	71.92	Alvarez, Veronica Iris	71.92
Adebayo-Ige, Morenike V	67.14	Alverson, David John	67.14
Adele, David Scott	74.44	Alwash, Suzanne Reynolds	67.14
Aguilera, Lynn S	71.92	Alzate, Angela Maria	67.14
Agustin, Sherly Fechalín	69.49	Ambrose, Arthur S	67.14
Agvanian, Youri M	74.44	Anastasia, Stephen J	69.49
Al-Faris, Khalid A	69.49	Andersen, Anne	67.14
Alcala, Paul	71.92	Anderson, Dennis William	69.49

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Anderson, Lida L	74.44	Berry, Theresa M	77.05
Andrauskas, Donna M	74.44	Bhojani, Shehzad S	69.49
Anello, Andrea	71.92	Bjorck, Sharon-Rose	71.92
Anglin, Marie M	79.75	Bladh, Eric M	67.14
Aponte, Ernesto	71.92	Blake, Martha Days	74.44
Arakaki, Christine Maryann	67.14	Bletcher, Elizabeth Anne	67.14
Archer, Cynthia L	74.44	Boada, Miriam Magdalena	74.44
Arellano, Jesus	67.14	Boerem, R M	74.44
Ariza, Ernest H	67.14	Bohigian, Christopher W	67.14
Armstrong, Monica T	67.14	Borton, Robert Leroy	79.75
Atalla, Seema V	69.49	Botterud, Scott John	67.14
Aviles, Gregory	67.14	Bouse, Robin Marie	71.92
Axibal, Allan Luis	67.14	Bower Jr, James Edward	71.92
Azucar, Martha Alicia	67.14	Bradshaw-Green, Stephanie J	67.14
Azul, Amy Rebekah	71.92	Brandler, Marcielle Y	71.92
Badre, Albert F	67.14	Brennan, Tracy A	69.49
Bain, Brooke C	69.49	Brooks, Alan	69.49
Baker, Jeffery A	67.14	Brown Jr, Robert	67.14
Baler, Pablo Fabian	67.14	Brown, Dennis Paul	71.92
Bark, Andrew J	71.92	Brown, Michael M	69.49
Barnes, George R	71.92	Brown, Yuka Goto	71.92
Barron, Sergio	71.92	Brownstein, Marianne J	71.92
Barry, Jay A	69.49	Bruther, Thomas Joseph	67.14
Bartz, Virginia Jo Ann	67.14	Buchwald, Loring Curt	67.14
Batcheller, Keith Howard	69.49	Buckalew, James Kenneth	79.75
Bava, Jose	77.05	Buckwalter, Michael Thomas	74.44
Bayle, M Dolores	71.92	Bullock, Scott	74.44
Becker, Teresa M	71.92	Burnett, Kirk Gary	71.92
Beckman, Richard C	67.14	Bustos, Francisco	67.14
Benner Davis, Cherie A	74.44	Butler, Thomas William	67.14
Berbiar, Edward M	67.14	Buzby, Linda M	69.49
Berenji, Nima Saljooghi	67.14	Byce, Joann M	71.92

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Cahow, Matthew J	77.05	Chevalier, Angelis	69.49
Cahueque, David Anthony	74.44	Chou, Andrea C	67.14
Cailipan, Adelaine V	67.14	Chou, Kathy Jame Chu	71.92
Caldani, Patricia Bernadette	67.14	Christ, Jacob Scott	69.49
Callaci, Allen John	69.49	Cienik, Margaret A	71.92
Calverley, Russell Norman	67.14	Clacken, Jennie Marie	74.44
Cammayo, Christina Gloria	71.92	Clapp, Daniel Lee	77.05
Campbell, Faye Daines	71.92	Clark, Gregory L	69.49
Campbell, Lois T	74.44	Cockrum, Dennis C	67.14
Carlson, Gina A	69.49	Coleman, Allan Perry	77.05
Carr, John P	69.49	Coleman, Debra A	74.44
Carroll, Don R	79.75	Cook, David J	69.49
Carter, Brian C	71.92	Couch, Anna J	71.92
Casale, Kimie Hiasa	74.44	Cox, Steven Boyd	67.14
Cascella, Henry H	74.44	Crandall, William Reese	77.05
Casian, Elizabeth	69.49	Crane, Barbara N	71.92
Castello Jr, Anthony Ernest	74.44	Creed, Rick	67.14
Cavina, Kristan	69.49	Crichlow, Brian James	69.49
Ceniceroz, Jonathan R	74.44	Crugnale, Timothy John	69.49
Cermak, John Charles	71.92	Cuenza, Aida Dural	67.14
Chaffin, Deborah M	71.92	Curle, Timothy Paul	67.14
Champion, Arnita La Vonne	69.49	Cushing, William P	74.44
Chan, Franny Wai	71.92	Dabirian, Shahabedin	71.92
Chan, Linda Anne	74.44	Daigre, Victorine Elizabeth	79.75
Chandler, Gregory A	71.92	Dallal, Veronica	67.14
Chang, Chiu Chin	71.92	Damansouz, Firouzeh	74.44
Chang, Derek Kong	79.75	Damico, Anthony P	71.92
Chang, Hsiao-Ying	77.05	Dang, Han N	69.49
Chavarria, Gabriela	67.14	Darke, Tammy	74.44
Chen, Daniel L	77.05	Dave, Kirit M	71.92
Chen, Rae-Shae W	71.92	Davies, Judith A	69.49
Cherng, Pein Lee	67.14	Davis Jr, Charles M	74.44

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Davis, Victor B	69.49	Elkoussy, Kamilia Mohamed	74.44
Day, Charmaine Laura	71.92	Ellis, Richard Harold	67.14
Day, Damon P	74.44	Emadi, Makan	69.49
De Benedetto, Maria Adriana	71.92	Engle, Diedre Elizabeth	74.44
De Jesus, Vanessa Elizabeth	67.14	Entus, Robert M	77.05
De La Rosa, Daniel	74.44	Era, James Donald	69.49
Deas, Grady Anthony	67.14	Erbe, Cynthia Ann	74.44
Del Castillo, Steve S	74.44	Erickson, Eric Luther	69.49
Deng, Yu-Wen	67.14	Erskine, N Jeanne	69.49
Dennis, Maria Vradimirovna	74.44	Erturk, Florence Jeanne	74.44
Denton Jr, John Phillip	71.92	Espy, Sheila Y	69.49
Deovlet, Dennis D	71.92	Estrada, Victor H	67.14
Diaz, Linda C	71.92	Estu, Michael Peter	67.14
Diederichs, Melanie Alta	74.44	Evanshine, Sharon Kay	69.49
Dillon, Joyce H	67.14	Eyre, Michael John	67.14
Dinkel Ybarra, Brenda Joyce	67.14	Faradineh, Rahim Alavi	71.92
Diskin, William E	69.49	Farnum, Martin F	79.75
Domingues, Cameron Brooke	74.44	Farschman, Kurt Van	69.49
Dominick, Samuel A	67.14	Fay, Jason W	67.14
Donahue, John M	69.49	Fell, Devon Rachelle	67.14
Dong, Meijuan	74.44	Fernandez, Mark Antonio	69.49
Dorr, Kathleen Lynn	67.14	Fields, Gale Anthony	69.49
Douangchampa, Famm	67.14	Flores, Cynthia Alicia	74.44
Drakou-Sarantopoulos, Helen	71.92	Flores, Jennifer Marie	67.14
Dubiel, John Alexander	69.49	Fonseca, Maria Guadalupe	67.14
Dugas, Steven M	67.14	Ford, James P	71.92
Dunaway, Jourdan Rae	67.14	Forest, Roger Dean	67.14
Dunipace, Taber D	67.14	Francev, Peter K	79.75
Dutreaux, Renee Louise	69.49	Frank, Peter Solomon	67.14
Edmond, David Anthony	67.14	Freeland, Edward William	74.44
Edwards, Charles Webley	71.92	Freeman, Criss A	71.92
Efron, Alan Jerome	71.92	Fuentes, Antonio	71.92

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes (cont.)**

NAME	HOURLY RATE	NAME	HOURLY RATE
Fujimoto, Daniel Mineo	74.44	Hallsted, Christopher Anthony	74.44
Fukushima, Norikazu Jun	79.75	Hamby, Bobbi Page	67.14
Galloway, Kent William	74.44	Hancock, Joy Elizabeth	74.44
Garcia Dena, Jose Manuel	67.14	Haney, Randy G	69.49
Garcia, Christopher A	67.14	Hao, Josephine	67.14
Garcia, Victor M	71.92	Harirchi, Madjid	74.44
Garland, Jeffery Buddy	71.92	Harisay, Marc S	67.14
Geagley, Bradley Keith	67.14	Harsany, Stephen C	74.44
Geary, Kim	67.14	Hartmann, Corinne Marie	71.92
Genovese, Maria	67.14	Hastings, Nancy E	67.14
Genovese, Richard S	67.14	Hattar, Michael M	69.49
Gentry, Lavon L	79.75	Haven II, Michael Paul	67.14
Gilbert, Jeff Inouye	69.49	Heimann, Thomas Albert	67.14
Giles, Naomi Ruth	74.44	Heinicke, David Ross	71.92
Gilliam, Mike L	74.44	Hemphill, Kathi L	67.14
Golden, Nancy S	77.05	Hendrix, Jeffrey Glenn	77.05
Gomez-Lecaro, Maria Elena	71.92	Heney, Hugh William	71.92
Gonzalez, Sheryl E Jensen	67.14	Henry, Darryl	79.75
Goodwin, Scott	67.14	Henry, Janette Ann	67.14
Green, Beverly Sue	74.44	Hernandez Jr, Guillermo	69.49
Green, Michael G	71.92	Hernandez Patlan, Maria P	74.44
Greenberg, Herschel	71.92	Hernandez, Corie M	69.49
Gregoire Jr, Ernest	74.44	Herrick, Dinah R	67.14
Grey, Gene	77.05	Heyrat, Mahmood	74.44
Grubb, Barbara Jo	71.92	Hicks II, Ransom J	69.49
Guerrero, Lisa M	69.49	High, Kathleen Elizabeth	74.44
Habayeb, Olga N	77.05	Higham Jr, Thomas R	67.14
Hackmann, Debra Jeanne	77.05	Hight, Deana Marie	67.14
Haddock, Lynette Gay	69.49	Ho, Yi-Shin	69.49
Haines, Ashley J	69.49	Hoekstra, Thomas Richard	71.92
Haines, Janice Jacqueline	71.92	Holinsworth, Julie Lee	67.14
Hall, Kathryn S	77.05	Holland, Daniel Patrick	79.75

SUBJECT: Personnel Transactions

DATE: March 23, 2011

ACADEMIC EMPLOYMENT

Spring 2011

Credit Hourly Instructors/Substitutes (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Hollenshead, Marcia G	74.44	Jensen, Karen L	74.44
Hollimon, Keith Anthony	69.49	Jensvold, Angela S	74.44
Holmes, Marie L	77.05	Jobbitt, Rafaela	67.14
Hood, Carol E	71.92	Johnpeer, Gary D	74.44
Horwitz, Ellen Sandra	74.44	Johnson Jr, Leroy E	69.49
Howey, Dawn Marie	74.44	Johnson, Eric Garrison	67.14
Howland, Tina Marie	67.14	Johnson, Kent James	74.44
Hsieh, Mei-Ling	67.14	Johnson, Susan M	71.92
Huffman, David Leon	71.92	Jollevet Jr, Felix	74.44
Hughes, Richard O	71.92	Joneja, Kamal Preet	69.49
Hulett, Philip C	67.14	Jones, Jeffery	69.49
Humaciu, Matthew Frank	71.92	Jones, Joanna Patricia	71.92
Hunter-Buffington, Carri Marie	69.49	Jones, Lorraine A	74.44
Hutchinson, James Gregory	74.44	Jose, Benjamin Kyle	67.14
Ildefonso, Nelson J	69.49	Joshua, Stacey Jae	74.44
Impert, Walter William	69.49	Jue, Michael David	67.14
Irvine, Cynthia D	67.14	Jung, Kyong Hwa	67.14
Isaacs, Gary Allen	69.49	Kahn, Joan Deborah	71.92
Ito, Lorraine Yamashita	71.92	Kamiya, Kaoru	67.14
Ives, Frank W	69.49	Kang, Eun Suk	74.44
Jackson, Lucy Mutindi	67.14	Kantenwein, Karin E	67.14
Jackson, Robert L	71.92	Karmiryan, Ruzanna	74.44
Jacobs, Gail D	74.44	Kauk, Melissa J	67.14
Jacobs, Reuben E	67.14	Kaur, Raminder	79.75
Jaimes, Franciella Marie	69.49	Kay, Gary L	67.14
James, Stephen Charles	69.49	Keeney, Mary Adela	69.49
Jannati, Elmira	67.14	Kelly, Donna R	77.05
Jaramillo, Fermin	74.44	Kelly, Sean P	67.14
Jarboe, Thomas Ray	67.14	Kennicott, Leonamary Leigh	67.14
Jasso, Arturo Fernando	67.14	Ketcham, Charles Austin	71.92
Jayachandran, Sanjay	77.05	Key Ketter, Leah Marie	71.92
Jenkins, Tina S	69.49	Khalife, Eihсан	74.44

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Khattar, Fayez Fouad	71.92	Laronga, Barbara	69.49
Kia, Parandeh	74.44	Larson, Sandon Scott	67.14
Kiang, Grace Hwei-Ching L	74.44	Lastrapes, Martin L	71.92
Kilanski, Paul J	69.49	Laub, Kathleen Ann	74.44
Kim, Myong-Sook	77.05	Lawson, Katherine A	69.49
Kinnes, Scott S	77.05	Lazar, Edward R	71.92
Kinoshita, Kenneth Masaru	71.92	Lebeau-Walsh, Laurie Jean	71.92
Klassen, Masako Okamura	71.92	Lee, Bianca Aquilla	74.44
Klein, Joy Noel	74.44	Lee, Brian Herbert	69.49
Klein, Lawrence Arnold	71.92	Lee, Chongui Keith	77.05
Kogat, Lisa Elaine	74.44	Lee, Johnnie S	74.44
Kordich, Jason	71.92	Lee, Monica Jean	74.44
Kostiuk, Erik	71.92	Lefler, Patricia S	74.44
Kowalski, Francis S	67.14	Lei, Li H	69.49
Kozich, Jeffrey Stuart	74.44	Lepp, Jodi Lynn	71.92
Kranz, Karyn C	71.92	Leung, Sing Lit	77.05
Kranz, Matthew	69.49	Lewis, Nicole Beth	74.44
Kremer, Amelia E	67.14	Li, Ling	74.44
Kuroki, Hirohito	69.49	Li, Xiaoyan C	79.75
Labrit, Guillermo	71.92	Likens, John D	67.14
Lahey, Michael John	74.44	Lim, Camilla O	71.92
Lahham, Lina	69.49	Lin, Irene C T	74.44
Lahr-Dolgovin, Roberta Ellen	79.75	Little, David A	67.14
Lam, Albert	79.75	Liu, Melanie Sensen	71.92
Lam, Wood C	74.44	Lloyd, Anthony Frazier	79.75
Lambright, Kenneth Preston	69.49	Lo Piccolo, Joseph Townsend	71.92
Lampert, Karen Michelle	74.44	Long, Gary William	191.48
Lanaro, Giovanni A	71.92	Loo, Keola W S	67.14
Landas, Michael John	69.49	Lopez, Robert M	67.14
Landeros, Teresa Alonso	69.49	Lord, Harry Chester	71.92
Lane, John Stanton	67.14	Louis, Iris Guerra	71.92
Lannom, David L	74.44	Loupe, Leleua L	74.44

SUBJECT: Personnel Transactions

DATE: March 23, 2011

ACADEMIC EMPLOYMENT

Spring 2011

Credit Hourly Instructors/Substitutes (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Lowe, Josephine N	71.92	Meier, Margaret Shelton	77.05
Loy Jr, James R	69.49	Melo, Filipe A	71.92
Loya, Robert E	69.49	Mendenhall, Laurence David	74.44
Lubman, Marie Dorothy	71.92	Mendoza, Hugo	67.14
Lukenbill, Casey Maureen	74.44	Menon, Kaushiki	67.14
Ly, Hoa Thi	69.49	Mercier Jr, Paul G	67.14
Lynch, Charlotte L	71.92	Meredith, Donald De Wayne	71.92
Lynch-Thompson, Candace C	69.49	Merrill, James D	71.92
Lynde, Kathleen Ann	67.14	Meshkin, Nahid	67.14
Lyon, Natalia Zorairovna	71.92	Middleton, Gloria M	77.05
Lyons, Arlette Angele	69.49	Miller, Kenneth Jay	67.14
Macatiag, Darwin	69.49	Miller, Michael L	67.14
Madani, Behrang	67.14	Millward, William R	67.14
Madsen, Gamble	71.92	Miranda III, Gerardo	67.14
Mallard, Julie Ann	74.44	Miranda, Carlos R	67.14
Manarino, Michele M	67.14	Misanchuk, Rose M L	74.44
Marcy, Peggy Corrine	71.92	Mittler, William W	67.14
Marella, Danilo C	77.05	Miyamura, Kyoko P	71.92
Martin Jr, George T	77.05	Mo, Daisy Carmen	74.44
Martin Jr, William	67.14	Moden, Lisa Marie	67.14
Martin, Margot	74.44	Molina, Lorena	69.49
Martino, Leanora	67.14	Monk, Nancy D	69.49
Mason, Clair S	69.49	Montero, Sasha	69.49
Mattoon, Mark D	77.05	Moon, Ginny H	67.14
Mattoon, Michelle Heather Gray	74.44	Moore, Barbara J	71.92
Mayfield, Ronald William	67.14	Morales, Stacey A	71.92
Mc Cabe, Dale C	74.44	Morris, Aaron Kimo	74.44
Mc Kennon, Anna L	71.92	Morris, Naluce	77.05
McIntosh Landis, Melissa A	69.49	Moskovitz, David F	69.49
McIntyre Fitzgerald, Claudine	71.92	Moxley, David Earl	67.14
Medrano, Mayda Victoria	67.14	Mulick, Brian Robert	67.14
Megowan, John Gregory	71.92	Mullane, Douglas M	74.44

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Muniz, Edgar	71.92	Ortiz, Janet L	67.14
Musaitif, Linda M	67.14	Osendorf, Daniel Robert	69.49
Musallet, Omar A	74.44	Ott, Serena Echerle	67.14
Mushik, Martin P	71.92	Pacheco, Henry J	188.87
Myers, Richard M	74.44	Padua, Sonia H	74.44
Myers-Mc Kenzie, Laurel	69.49	Pai, Ronald	77.05
Nafzgar, Sara Ann	74.44	Palmeri, Thomas F	74.44
Nahabedian, Steven Anthony	74.44	Palumbo, David M	67.14
Nakamatsu, Stacie Y	67.14	Panosian, Alis	77.05
Nakatani, Farrah Dawn	67.14	Pappas SR, Gus T	74.44
Nazzal, Jane S	71.92	Parise, Alejandra	67.14
Negrete, Charlotte	71.92	Parish, Justine L	69.49
Nelson, Donald Francis	69.49	Park, Byoung Hye	74.44
Nelson, Mark Stephen	67.14	Park, Jinsun	77.05
Nemeth, Stanley Harvey	79.75	Pawlak, Mark Walter	71.92
Netsawang, Pison	69.49	Paz, Ross Louie Coria	67.14
Neves, Douglas Scott	67.14	Pedroja, Joy	71.92
Ngo, Michael Smith	69.49	Peng, Grace C	74.44
Nguyen, Cynthia N	71.92	Penido, John L	79.75
Nguyen, Hoang-Quyen Huu	74.44	Perez Gonzalez, Jose	74.44
Nguyen, Tracy	71.92	Perez, Lorraine Patricia	67.14
Nichol, Michael L	69.49	Perez, Salud J	67.14
Nightwine-Robinson, Diana M	74.44	Petry, Petra	67.14
Njoo, Shuxian Fu	69.49	Pewthers, Van C	71.92
Nln, Teerlina	67.14	Pham, Hoa Thi Hong	71.92
Noriega, Kumiko M	71.92	Phelps, Scott Miller	67.14
Null, Nicholas E	71.92	Phillips, Kimberly M	74.44
Ogden, Beckette Anne	71.92	Piedra, David Omar	67.14
Okubo, Emi	67.14	Pietsch, Erik Shannon	69.49
Olague, Jose Luis	67.14	Pittman, Danny R	67.14
Ong, Hai Tuan	67.14	Pivonka-Jones, Jamie Ann	67.14
Oropeza, Raymond A	69.49	Poehner, William John	79.75

SUBJECT: Personnel Transactions

DATE: March 23, 2011

ACADEMIC EMPLOYMENT

Spring 2011

Credit Hourly Instructors/Substitutes (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Polic, Zorica L	69.49	Rieben, Michael J	71.92
Pollock, Dorothy Ann	71.92	Rietveld, Liza Anne	74.44
Ponce, Albert	67.14	Riggs, Alison Mary	69.49
Potter, Donald Eugene	67.14	Rinaldi, Jane	79.75
Poulter, Clint H	74.44	Ripley, Denise Bigelow	69.49
Prehn, Marilu A	71.92	Rivas, Michael Rodney	74.44
Prehn, Richard Wayne	71.92	Rivera, David	69.49
Provencher, Henry William	69.49	Roberts III, Charles Lewis	69.49
Provenzano, Maureen L	67.14	Roberts, Janet Elena	74.44
Purcell Jr, Robert T	71.92	Roberts, Rhonda K	69.49
Pusnik, Lidia A	67.14	Robles, Dolores D	69.49
Pyle, Lynn Rene	67.14	Robles, Donice Kaye	74.44
Quach, Christina Sueran	67.14	Roderick, Evans H	74.44
Queen, Kathryn Townsend	67.14	Rodriguez, Carmen B	71.92
Quintana, Velia E	67.14	Rodriguez, Leonard J	71.92
Rachele, Sharon Jean	77.05	Rohlander, Nathan P	67.14
Rahman, Mustafizur	71.92	Rojas, Rubilena	67.14
Ramal, Randy	77.05	Romero, Alicia	71.92
Ramirez, Ana L	69.49	Romero, Edward Perez	74.44
Ramirez, Benito Delgado	67.14	Ross, Ronda Kay	67.14
Ramirez, Jesus Olivares	69.49	Rowley, Dianne Louise	74.44
Ramirez, Raymundo	67.14	Ruffner, Jeffrey L	67.14
Ramos, Christopher Michael	79.75	Ruh, Lani S	67.14
Ramos, Joe A	67.14	Ruiz, Catherine L	69.49
Randazzo, John Michael	71.92	Runyen, Amy R	71.92
Rasmussen, Keith	67.14	Russell, John A	67.14
Reagan, Evette Flores	67.14	Saito, Saeko N	71.92
Redinger, Larry L	71.92	Salazar, Felipe	67.14
Reed, Josh K	67.14	Saleh, Marian Baha	69.49
Regenfuss, Annalisa Roberta	69.49	Salvador, So-Young Han	74.44
Reyes, Lydia A	69.49	Salyer, Kimberly J	71.92
Rhee, Joseph Hakjin	71.92	Sandhu, Sandeep K	71.92

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Sandoval, Marlene	67.14	Smith, Randy L	67.14
Santiago, Tonya Marie	71.92	Soltanmorad, Katryn	69.49
Santillan, Richard Anthony	77.05	Sommers, John Lambert	67.14
Santostefano, Michela	69.49	Sorcabal, Charles John	77.05
Saul, Julie Marie	69.49	Soto, Sandi Marie	67.14
Schafer, Carl William	74.44	Soward, John Randall	67.14
Scheiwiller, Staci Gem	71.92	Spanu, Luisa	74.44
Schenck, Steven L	71.92	Spicher, Susan Marie	71.92
Scheys, Rene J	71.92	Spitzer, Jessica H	77.05
Schroeder, Christopher	67.14	Spoor, Aaron T	69.49
Scoggins, Harold Dewey	67.14	Spradlin, Sandra	71.92
Scott, Leticia Guzman	69.49	Srulevitch, David D	77.05
Serbia, Elizabeth Angelique	67.14	Stack, Kenneth Brian	67.14
Sergio, Louis Anthony	77.05	Staley, Garrett H	71.92
Shakespeare, Tyson Lee	67.14	Steele, Lisa S	69.49
Shamma, John	69.49	Stefan, John Andrew	77.05
Sharrett, Zachary T	67.14	Stephan, Richard Raymond	69.49
Shea, Nan Lee	71.92	Stephenson, Carol L	69.49
Shear, Michelle J	71.92	Sterling, Katherine	67.14
Shiff, Jason A	67.14	Stevens, Kathleen A	71.92
Shipman, Heather Lynn	67.14	Stier, Gregory Wade	79.75
Shirinyan, Ara A	71.92	Stinson, Grace M	67.14
Shum, Mee W	69.49	Stovall Dennis, Kathryn Ann	67.14
Sladek, Dave Arnold	69.49	Straw, Ellen Katrina	71.92
Smedley, Deanna Evelyn	67.14	Strivewell, Daniel B	71.92
Smith, Bailey K	67.14	Stubbe, Robert G	67.14
Smith, Cuyler H	67.14	Stubbs, Thomas Edward	77.05
Smith, Elaine A	69.49	Stuntz, Lori A	71.92
Smith, Gary Michael	67.14	Sweet, William Robert	69.49
Smith, Gregory Stephen	69.49	Sweetman, Susan E	74.44
Smith, Kirk Douglas	69.49	Swopes, Edward Lee	69.49
Smith, Larry S	67.14	Syiem, Josephine June	71.92

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Syiem, Paul R	74.44	Vance, Debra S	71.92
Sylvester, Paul C	67.14	VanderVis, Melinda K	71.92
Tanner, William T	77.05	Varellas, Barbara A	74.44
Tapia, Raul	67.14	Vargas, Albert Thomas	79.75
Tarman, Shana Levete	74.44	Vasquez, Gregorio Manuel	69.49
Tarnoff, Steven Ray	67.14	Vasquez, Joseph H	71.92
Tauchi, Saori	71.92	Vega, Maria C	67.14
Taylor, Star Tennille	77.05	Vela, Thomas	71.92
Teegarden, Tom L	67.14	Velazquez, Victor H	74.44
Thankamushy, Sreekanth Sivadas	71.92	Vincent, Nedra Ann	71.92
Thay, Cecelia	69.49	Vitale Sr, James V	67.14
Thomas Jr., John Gilbert	67.14	Vo, Chuong H	67.14
Thompson, Michael C	67.14	Voda, Mircea R	71.92
Thorne, Beth A	67.14	Vogel, Esther	67.14
Todd, David James	71.92	Vy, Virginia H	69.49
Todd, Janet L	79.75	Waggener, William L	69.49
Tolliver, Trevor L	69.49	Wagner, Alexander Corby	71.92
Torres, Andrea R	69.49	Walter, Kenneth	69.49
Torres, Jose A	67.14	Wasson, Shari Genette	71.92
Tracey, Michael S	69.49	Watkins, Priscilla Gayle	74.44
Tram, Vui K	71.92	Weatherly, Michael J	71.92
Tran, Niki Aikhahn	67.14	Wei, Bor-Ji	71.92
Tran, Tuan A	79.75	Welch, Rosanne M	74.44
Trokkos, Mireille Touma	77.05	Wen, Zhong	67.14
Tsai, Chiungling	74.44	Wessinger, Nancy Louise	79.75
Tsai, Jennifer	67.14	West, Alice Elizabeth	71.92
Turcios, Ana Silvia	69.49	Wheeler, Daniel Lyn	69.49
Ugas-Abreus, Buenaventura	74.44	White, Raymond Arthur	77.05
Utter, Robert S	69.49	Williams, Dekita M	69.49
Valentino, Sherene E	74.44	Williams, Michelle Traci	67.14
Valenzuela, Mei B	71.92	Williams, Robert Thomas	74.44
Van Allen, Karl	67.14	Williams, Stephen A	74.44

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Wills, Laura M	67.14	Young, Keening	67.14
Wilson, Ann Marie	67.14	Young, Richard Gordon	67.14
Winters, Robin Kareninia	69.49	Young, Shahla Rahman	67.14
Wong, Jack Yim-Yin	71.92	Zamel, Mary Ann	67.14
Wong, Rich	74.44	Zawahri, Louis	71.92
Woodhead, Diane E	67.14	Zeidel, Scott Wayne	79.75
Worsley, Margaret H	67.14	Zelaya, Gina B	71.92
Wu, David Qixing	77.05	Zentmyer, Rebecca Anne	67.14
Yan, Julia Erica	67.14	Zhou, Elaine Q	71.92
Yokoyama, Brian Akira	71.92	Zumaeta, Haydee A	74.44
Yoshioka, Georgina Alice	71.92	Young, Keening	67.14

Spring 2011**Non Credit Hourly Instructors/Substitutes**

NAME	HOURLY RATE	NAME	HOURLY RATE
Aghyarian, Meray M	47.38	Capraro Jr, John Carl	47.38
Allen, Yvonne Chen	50.75	Caranci, Dayna Lee	47.38
Arzate, Jesus	47.38	Carmelli, Orna	47.38
Baker, Nathalie Willemze	47.38	Casian, Elizabeth	50.75
Barreto, Norma Carvahho	47.38	Chang, Jane	47.38
Barry, Angela	49.04	Chang, Linda Gale	49.04
Baum, Richard Howard	50.75	Chaplot, Surekha	50.75
Beightol, Donna Marie	49.04	Cheng, Anny Ho-Ting	50.75
Beizai, Robin F	49.04	Chinn, Sherry Lee	49.04
Belblidia, Abdelillah	50.75	Chou, Kathy Jame Chu	50.75
Bhowmick, Nivedita	49.04	Christiansen, Jolanda M	47.38
Bowman, Deanna Dawn	49.04	Chu, Amy K	49.04
Briggs, Carol P	47.38	Cogger, Charles E F	47.38
Brink, Janna Kathryn	49.04	Conte, Kelly Okura	47.38
Campos, Raquel	47.38	Cooke IV, David G	47.38

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Non Credit Hourly Instructors/Substitutes** (cont.)

NAME	HOURLY RATE	NAME	HOURLY RATE
Cridland, Patricia Lea	49.04	Ledezma, Erica Yolanda	49.04
Dapello Jr, Alfred	49.04	Lundblade, Shirley Mae	50.75
Daugherty, Sue Lynn	49.04	Matte, Angela M	49.04
De Franco, Xinhua Li	50.75	Mc Farlin-Stagg, Zina	49.04
De Vries, Judy Kay	47.38	McClelland, Jana Kay	47.38
Devi, Maya P	47.38	Messore, James L	47.38
Drewry-Van Ommen, Woltertje	47.38	Middleton, Michael Joseph	49.04
Edwards, Augusta Jo Ann	47.38	Miho, Yoshiko Dana	49.04
Eldred, Stacy Lynn	47.38	Mireles, Marlene Rocio	49.04
Evans, Douglas Mc Call	50.75	Ngo, Michael Smith	49.04
Fong, Tom	47.38	Nguyen, Hoang Quyen	49.04
Fowler, Mina	50.75	Nixon, Lorrie M	49.04
Friedman, Karena	47.38	Ortega, Sonia E	52.53
Gautreau, Edward J	47.38	Paphatsarang, Bounyou	47.38
Gyurindak, Katalin	50.75	Pedroza, Amparo Isabel	47.38
Hannon, Laura Ann	50.75	Prasad, Gayatri K	50.75
Hardman, Douglas James	50.75	Rafter, John Michael	49.04
Henry, Pamela L	47.38	Ramalingam, Leah Rae	49.04
Herbst, Mark A	49.04	Ray, Jamie M	50.75
Hutter, Donna Marie	47.38	Reynolds, Martha Esta	47.38
Im, Anne Kwang B	49.04	Rodriguez, Linda M	47.38
James, Darrell	47.38	Rogers, Rosalind Rochelle	49.04
Jansen, Dana L	47.38	Rohrenbacher, Jennifer J	49.04
Johnson, Jean Ella	52.53	Ryan, Rebecca A	47.38
Kao, Brenda	50.75	Rzonca, Shelly Kristin	47.38
Ketterling, Jeremy Raymond	47.38	Sanetrick, Michael Peter	50.75
Kim, Grace Unkyong	50.75	Shreve, Robin L	47.38
Klein, Gabriella Lobasov	47.38	Silva, Sandra Jane	49.04
Kletzien, Kristi Pederson	50.75	Smith, Heather J	47.38
Kolta, Shirley G	49.04	Stringfellow, Susan Joy	47.38
Laffey, Mary	50.75	Stump, Celeste S	49.04
Lavaty, Karen I	52.53	Sunnaa, Andrea J	52.53

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Spring 2011****Non Credit Hourly Instructors/Substitutes** (cont)

NAME	HOURLY RATE	NAME	HOURLY RATE
Szok, Kenneth Francis	52.53	Warner, Angela S	50.75
Tamburro, Melody Lynn	47.38	Warner, Benjamin L	47.38
Toloui, Mitra	50.75	White, Shelby Lynn	49.04
Tom, Aaron Patrick	47.38	Williams, Anne Ross	47.38
Torres, Marcel C	47.38	Williams, Stephen Odeal	47.38
Trimble, Jill Ann	47.38	Wilson, Joseph Alfred	52.53
Tucker, Raymond Michael	47.38	Winner, Nacira	49.04
Vandepas, Deborah J	49.04	Wozencroft, Paulette J	67.14
Vanegas, Yazmin	50.75	Yang, Kaishung Min-Li	49.04
Velarde, Margaret G	47.38	Yanuarua, Christina M	50.75
Walden, Carl Eugene	47.38	Yates, Sheryl Ann	47.38
Walter, Kenneth	49.04		

Additional Assignments

Provider	Area/ Department	Service/ Agreement	Dates	Amount
Chang, Susan	Continuing Education	Curriculum Development for ABE/231 Literacy Grant	2/28/11 – 6/19/11	\$40.28/hr. Not to exceed \$1,625
Curle, Timothy	Music	Performer/ Accompanist for Spring Thing	Rehearsals: 3/22/11 & 3/24/11 Performance: 3/25/11	\$40.28/hr. Not to exceed \$500
Curle, Timothy	Music	Performer/ Accompanist for Reno Jazz Festival	Rehearsals: 3/31/11, 4/5/11 & 4/8/11 Performance: 4/8/11	\$40.28/hr. Not to exceed \$350
Curle, Timothy	Music	Performer/ Accompanist for American International Choral Festival in Reno	Rehearsals: 4/25/11 & 4/27/11 Performances: 5/4/11, 5/5/11, 5/6/11 & 5/7/11	\$40.28/hr. Not to exceed \$1,300

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**ACADEMIC EMPLOYMENT****Additional Assignments** (cont.)

Provider	Area/ Department	Service/ Agreement	Dates	Amount
Curle, Timothy	Music	Performer/ Accompanist for Spring Vocal Jazz Concert	Rehearsals: 5/26/11, 6/1/11, 6/2/11, 6/6/11, 6/8/11 & 6/10/11 Performance: 6/11/11	\$40.28/hr. Not to exceed \$1,550
Jensen, Karen	Dance	Choreography auditions for Student Spring Dance Concert	4/5/11	\$43.15/hr. Not to exceed \$100
Lefler, Patricia	Dance	Choreography auditions for Student Spring Dance Concert	4/5/11	\$43.15/hr. Not to exceed \$100
Shear, Michelle	Dance	Choreography auditions for Student Spring Dance Concert	4/5/11	\$43.15/hr. Not to exceed \$100

TEMPORARY EMPLOYMENT**Hourly Non-Academic Employee(s)**

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Bermudez, Loraine	Secretarial Aide	Adult Basic Education	11.88	07/01/11-07/31/11
Bermudez, Loraine	Secretarial Aide	Adult Basic Education	11.88	04/01/11-06/30/11
Crespo, Evelyn	Study Skills Assistant II	Adult Basic Education	11.32	03/24/11-06/30/11
Ontiveros, Alma	Tutor IV	Upward Bound	11.75	02/28/11-06/30/11
Prieto, Viviana	Secretarial Aide	Adult Basic Education	11.88	04/01/11-06/30/11
Ting, Jeff	Tutor II	Tutorial Services	9.25	02/28/11-06/30/11
Valencia, Susana	Secretarial Aide	Adult Basic Education	11.88	04/01/11-06/30/11
Valencia, Susana	Secretarial Aide	Adult Basic Education	11.88	07/01/11-07/31/11
Wilkins, Sara	Study Skills Assistant I	Teacher Prep. Institute	10.27	03/24/11-06/30/11

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**TEMPORARY EMPLOYMENT****Professional Expert Employee(s)**

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Adamiak, Ann	Interpreter III	Continuing Education	30.00	02/26/11-06/30/11
Benz, Sandra	Registered Veterinary Tech.	Agricultural Sciences	12.48	02/28/11-06/30/11
Bingham, Ashley	Athletic Injury Specialist I	Physical Education	22.00	02/22/11-06/24/11
Boroian, Derek	Athletic Injury Specialist I	Physical Education	22.00	02/21/11-06/24/11
Briones, Stanley	Interpreter I	DSPS	18.00	02/28/11-06/30/11
Estevez, Elizabeth	Project Expert/Specialist	Student Support Svcs.	25.00	02/14/11-05/01/11
Franco-Iwanaga, Susan	Project Program Aide	Continuing Education	19.76	03/01/11-06/30/11
Grenier, Carrie	Interpreter V	DSPS	45.00	02/28/11-06/30/11
Huber, Peggy	Interpreter V	Continuing Education	45.00	02/26/11-06/30/11
Jasper, Delano	Real Time Captioner III	DSPS	27.00	02/07/11-06/30/11
Larson, Laura	Interpreter II	DSPS	22.00	02/28/11-06/30/11
Lee, Stacy	Project Expert/Specialist	Admissions & Records	25.00	02/21/11-06/30/11
Leon, Merline	Interpreter IV	DSPS	38.00	02/28/11-06/30/11
Li, Jinbai	Tutorial Specialist IV	Tutorial Services	23.22	02/28/11-06/30/11
Luber, Mike	Technical Expert II	Nursing	45.00	02/28/11-06/16/11
Martinez, Marlise	Project Coordinator	Continuing Education	35.00	02/15/11-06/30/11
Moreno, Yvonne	Interpreter IV	DSPS	38.00	02/01/11-06/30/11
Palais, David	Project Manager	Information Tech.	55.00	04/01/11-06/30/11
Rodriguez, Guillermina	Technical Expert II	Nursing	45.00	02/28/11-06/19/11
Roorda, Charlene	Sports Publicist	Physical Education	16.00	02/16/11-06/24/11
Shibuya, Jonathan	Paramedic Specialist	Medical Services	15.60	03/07/11-06/30/11
Shih, Tien Hua	Tutorial Specialist IV	Tutorial Services	23.22	02/28/11-06/30/11
Tan, Marileth	Technical Expert II	Nursing	45.00	02/28/11-06/19/11
Tawney, James	EMT Proctor	Medical Services	12.48	03/20/11-06/30/11
Temple, Laura	Interpreter IV	DSPS	38.00	02/28/11-06/30/11
Thompson, David	Technical Expert II	Nursing	45.00	02/28/11-06/19/11
Vega, Gilbert	Fitness Trainer I	Wellness Center	12.48	02/22/11-06/30/11
Wang, Lisa Anh	Project Expert/Specialist	Adult Basic Education	25.00	01/03/11-06/30/11
Ward, Marianna	Technical Expert II	Nursing	45.00	02/28/11-06/19/11
Yip, Randy	Technical Expert II	Nursing	45.00	02/28/11-06/19/11
Yu, Christopher	Paramedic Specialist	Medical Services	15.60	02/15/11-06/30/11
Yu, Christopher	Proctor, EMT	Medical Services	12.48	02/15/11-06/30/11

Student Employees

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Aceves, Teresa	Student Assistant V	Agricultural Sciences	12.50	02/28/11-06/30/11
Acosta, Gabriela	Student Assistant III	Agricultural Sciences	10.00	02/28/11-06/30/11
Aguero, Jesse	Student Assistant V	The Writing Center	12.50	02/28/11-06/30/11
Angulo Garcia, Nancy	Student Assistant I	Child Development Ctr.	8.00	02/28/11-06/30/11
Arias, Manuel	Student Assistant III	Teacher Prep. Institute	10.00	03/01/11-06/15/11
Barnes, Arielle	Student Assistant III	Building Automation	10.00	02/08/11-02/27/11

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**TEMPORARY EMPLOYMENT****Student Employees** (cont.)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Barnes, Arielle	Student Assistant III	Building Automation	10.00	02/08/11-02/27/11
Boye, Giseline	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Burgos, Deanna	Student Assistant II	Technical Services	8.75	02/28/11-06/30/11
Cai, Liqin	Student Assistant I	English as a Second Lang.	8.00	02/28/11-06/30/11
Cain, Erenaline	Student Assistant IV	High School Outreach	11.25	02/28/11-06/30/11
Carrera, Michael	Student Assistant IV	Information Tech.	11.25	02/28/11-06/30/11
Casillas, Vanessa	Student Assistant I	DSPS	8.00	02/09/11-02/17/11
Casillas, Vanessa	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Castaneda, Edward	Student Assistant II	Agricultural Sciences	8.75	02/28/11-06/30/11
Celaya, Victor	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Chaidez, Rocio	Student Assistant V	Hospitality	12.50	02/22/11-06/30/11
Chavez, Hilda	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Chavez, Steven	Student Assistant V	The Writing Center	12.50	02/28/11-06/30/11
Chu, Benjamin	Student Assistant II	DSPS	8.75	02/28/11-06/30/11
Chung, Sue Zan	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Clearly, Monica	Student Assistant II	Biological Sciences	8.75	02/28/11-06/30/11
Conklin, Ryan	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Conrad, Mark	Student Assistant IV	Computer Info. Sci.	11.25	02/28/11-06/24/11
Coronado, Leila	Student Assistant V	Tutorial Services	12.50	02/28/11-06/19/11
Culross, Leeann	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Dang, Linda	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Davalos, Alexandria	Student Assistant III	High School Outreach	10.00	02/28/11-06/30/11
DeLeon-Huizar, Cynthia	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Deskin, Shannon	Student Assistant V	Agricultural Sciences	12.50	02/25/11-06/30/11
Deskin, Shannon	Student Assistant I	Agricultural Sciences	8.00	02/28/11-06/30/11
Devera, Michael	Student Assistant III	The Writing Center	10.00	02/28/11-06/30/11
Divens, Dianne	Student Assistant IV	Business Division	11.25	02/28/11-06/30/11
Duenas, David	Student Assistant III	The Writing Center	10.00	02/28/11-06/30/11
Dunn, Michael	Student Assistant V	Agricultural Sciences	12.50	02/28/11-06/30/11
Enriquez, Michael	Student Assistant V	The Writing Center	12.50	02/28/11-06/30/11
Estrada, Isaac	Student Assistant II	Tutorial Services	8.75	02/28/11-06/30/11
Fang, Anthony	Student Assistant IV	High School Outreach	11.25	02/28/11-06/30/11
Fierro, Mark	Student Assistant II	DSPS	8.75	02/28/11-06/30/11
Flores, Ruben	Student Assistant V	Agricultural Sciences	12.50	02/28/11-06/30/11
Garcia Untz, Gabrielle	Student Assistant III	The Writing Center	10.00	02/28/11-06/30/11
Garcia, Julia	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Garcia, Krystal	Student Assistant IV	The Writing Center	11.25	02/28/11-06/30/11
Gilek, Juliet	Student Assistant III	Teacher Prep. Institute	10.00	03/01/11-06/30/11
Goddard, Shawn	Student Assistant V	Heating & Air Cond.	12.50	02/09/11-06/30/11
Gonzalez, Melizza	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Green, Kristyn	Student Assistant IV	DSPS	11.25	02/28/11-06/30/11
Gutierrez, Andrea	Student Assistant V	The Writing Center	12.50	02/22/11-06/30/11

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**TEMPORARY EMPLOYMENT****Student Employees** (cont.)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Hamlin, Andrew	Student Assistant IV	The Writing Center	11.25	02/28/11-06/30/11
Hastain, Hillary	Student Assistant III	Nutrition	10.00	02/21/11-06/24/11
Hendrickson, Heather	Student Assistant III	Agricultural Sciences	10.00	02/28/11-06/30/11
Hernandez, Christina	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Hernandez, Guy	Student Assistant III	Agricultural Sciences	10.00	02/28/11-06/30/11
Herrera, Angel	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Herrera, Rosario	Student Assistant IV	Agricultural Sciences	11.25	02/28/11-06/30/11
Hosbach, Shelly	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Inouye, Christina	Student Assistant IV	Business Division	11.25	02/28/11-06/30/11
Jaramillo, Megan	Student Assistant I	DSPS	8.00	02/09/11-02/17/11
Juarez, Bryan	Student Assistant IV	Fine Arts	11.25	02/28/11-06/17/11
Juarez, Deborah	Student Assistant II	Child Development Ctr.	8.75	02/28/11-06/30/11
Klam, Seyha	Student Assistant IV	High School Outreach	11.25	02/28/11-06/30/11
Knapp, Michaelsun	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Knoll, Micah	Student Assistant V	The Writing Center	12.50	02/28/11-06/30/11
Lai, Anthony	Student Assistant II	Tutorial Services	8.75	03/07/11-06/30/11
Lara, Maria	Student Assistant I	DSPS	8.0	02/09/11-06/30/11
Larios, Edgar	Student Assistant II	ESL	8.75	02/28/11-06/30/11
Lim, Jeong	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Lin, Jack	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Lin, Zar	Student Assistant II	EOPS/CARE/CalWORKs	8.75	03/07/11-06/30/11
Lira, Alondra	Student Assistant IV	Bridge Program	11.25	02/28/11-06/30/11
Lising, Jacquelyn	Student Assistant V	Tutorial Services	12.50	03/07/11-06/30/11
Lising, Justin	Student Assistant I	DSPS	8.00	02/28/11-06/30/11
Lopez, Amber	Student Assistant III	Teacher Prep. Institute	10.00	02/28/11-06/10/11
Lopez, Melissa	Student Assistant II	Bridge Program	8.75	02/28/11-06/30/11
Lopez, Steven	Student Assistant II	Bridge Program	8.75	02/28/11-06/30/11
Lu, Anthony	Student Assistant V	Tutorial Services	12.50	03/07/11-06/30/11
Lu, Yu	Student Assistant II	Tutorial Services	8.75	02/28/11-06/30/11
Luna, Valeria	Student Assistant III	DSPS	10.00	02/28/11-06/30/11
Mages, Jonathan	Student Assistant III	Counseling	10.00	02/28/11-06/30/11
Marroquin, Samantha	Student Assistant I	Counseling	8.00	02/28/11-06/30/11
Medina, Maria	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Melone, Michael	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Mendez, Joseph	Student Assistant IV	Learning Assistance	11.25	02/28/11-06/30/11
Montiel, Carlos	Student Assistant I	Technical Services	8.00	02/28/11-06/30/11
Muñoz, Kimberley	Student Assistant III	DSPS	10.00	03/01/11-06/30/11
Murillo, Blanca	Student Assistant I	EOPS/CARE/CalWORKs	8.00	02/28/11-06/30/11
Muscat, Joshua	Student Assistant V	Agricultural Sciences	12.50	02/28/11-06/30/11
Nandee, Brian	Student Assistant IV	Cons. & Design Tech.	11.25	03/01/11-06/17/11
Nguyen, Joelle	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Noriega, Edward	Student Assistant II	Tutorial Services	8.75	02/28/11-06/30/11

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**TEMPORARY EMPLOYMENT****Student Employees** (cont.)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Ortiz, David	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Ortiz, Irving	Student Assistant V	Histotechnology	12.50	03/01/11-06/09/11
Osoario, Pedro	Student Assistant V	Agricultural Sciences	12.50	02/28/11-06/30/11
Palomares, Susana	Student Assistant IV	Counseling	11.25	02/28/11-06/30/11
Pan, Daphne	Student Assistant II	Tutorial Services	8.75	02/28/11-06/30/11
Pantoja, Eric	Student Assistant II	Tutorial Services	8.75	02/28/11-06/30/11
Partida, Leticia	Student Assistant IV	Learning Assistance	11.25	03/01/11-06/30/11
Pawlak, Mary	Student Assistant III	Agricultural Sciences	10.00	02/28/11-06/30/11
Peralta, Sean	Student Assistant III	ESL	10.00	02/28/11-06/30/11
Pesqueria, David	Student Assistant V	Tutorial Services	12.50	03/07/11-06/30/11
Phillips, Elisa	Student Assistant IV	Animation	11.25	03/01/11-06/17/11
Pickett, Gerald	Student Assistant III	Humanities Division	10.00	02/24/11-02/28/11
Ponce, Jazz	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Portillo, Tarah	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Pozon, Rachel	Student Assistant III	Tutorial Services	10.00	02/25/11-06/30/11
Prohoff, Adam	Student Assistant V	Tutorial Services	12.50	02/25/11-06/30/11
Pulido, Alejandra	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Quinn, Ryan	Student Assistant V	Tutorial Services	12.50	03/07/11-06/30/11
Ramirez, Geoffrey	Student Assistant V	Tutorial Services	12.50	02/28/11-06/30/11
Reed, Tyanna	Student Assistant I	Counseling	8.00	02/28/11-06/30/11
Renfrew, Brian	Student Assistant V	Tutorial Services	12.50	02/28/11-06/30/11
Requeño, Carlos	Student Assistant III	Information Tech.	10.00	02/28/11-06/30/11
Reza, Michael	Student Assistant II	Public Safety	8.75	03/04/11-06/30/11
Roberts, Sabrina	Student Assistant V	Tutorial Services	12.50	03/07/11-06/30/11
Robles, Selena	Student Assistant IV	Art Gallery	11.25	02/28/11-06/17/11
Rosales, Crystal	Student Assistant II	Bridge Program	8.75	02/28/11-06/30/11
Rothman, Andrea	Student Assistant IV	Hospitality	11.25	02/25/11-06/30/11
Rowland, Laura	Student Assistant V	Agricultural Sciences	12.50	02/28/11-06/30/11
Ruiz, Briana	Student Assistant III	Natural Sciences Div.	10.00	02/28/11-06/30/11
Salinas, Krystal	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Sanchez, Gabriela	Student Assistant IV	High School Outreach	11.25	02/28/11-06/30/11
Santos Herrera, Adrian	Student Assistant V	Electronics	12.50	02/28/11-06/30/11
Silva, Felice	Student Assistant III	Tutorial Services	10.00	03/07/11-06/30/11
Sitacarini, Stephanie	Student Assistant IV	High School Outreach	11.25	02/28/11-06/30/11
Smith, Jordan	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Soliman, Katherine	Student Assistant II	The Writing Center	8.75	02/28/11-06/30/11
Sommers, Christina	Student Assistant III	Natural Sciences Div.	10.00	02/28/11-06/30/11
Sommers, Christina	Student Assistant III	Tutorial Services	10.00	02/28/11-06/30/11
Sommers, Christina	Student Assistant IV	Tutorial Services	11.25	03/07/11-06/30/11
Suarez, Maria	Student Assistant II	Adult Basic Education	8.75	02/28/11-06/30/11
Tanori, Sandra	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Taylor, Warren	Student Assistant III	Counseling	10.00	02/26/11-06/30/11

SUBJECT: Personnel Transactions**DATE:** March 23, 2011**TEMPORARY EMPLOYMENT****Student Employees** (cont.)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Taylor, Warren	Student Assistant III	Natural Sciences Div.	10.00	02/26/11-06/30/11
Tenney, Danielle	Student Assistant I	ESL	8.00	02/28/11-06/30/11
Tran, Karen	Student Assistant IV	Learning Assistance	11.25	02/28/11-06/30/11
Trinh, David	Student Assistant IV	Adult Basic Education	11.25	02/28/11-06/30/11
Troutman, Adrian	Student Assistant V	Tutorial Services	12.50	03/07/11-06/30/11
Tse, Camille	Student Assistant II	Tutorial Services	8.75	02/28/11-06/30/11
Tseng, Wen	Student Assistant III	Tutorial Services	10.00	02/25/11-06/30/11
Velasco, Edith	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Vella, James	Student Assistant V	Tutorial Services	12.50	02/25/11-06/30/11
Vich, Karina	Student Assistant II	Tutorial Services	8.75	03/07/11-06/30/11
Villamarzo, Chrystal	Student Assistant IV	Fashion	11.25	03/04/11-06/30/11
Wailase, Salote	Student Assistant II	Admissions & Records	8.75	02/21/11-06/30/11
Wailase, Salote	Student Assistant IV	High School Outreach	11.25	02/28/11-06/30/11
Wang, Jialun	Student Assistant III	Tutorial Services	10.00	03/07/11-06/30/11
Woodcock, Jennifer	Student Assistant II	The Writing Center	8.75	02/28/11-06/30/11
Woods Johnson, Antonio	Student Assistant III	Humanities Division	10.00	02/24/11-02/28/11
Wu, Sang	Student Assistant IV	Fashion	11.25	02/28/11-06/30/11
Ying, Anita	Student Assistant V	Architecture & Design	12.50	03/07/11-06/30/11
Zambrano, Diana	Student Assistant III	Tutorial Services	10.00	02/25/11-06/30/11
Zamora, Marisol	Student Assistant II	Counseling	8.75	02/28/11-06/30/11
Zangenberg, Elizabeth	Student Assistant I	Photography	8.00	03/01/11-06/17/11

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Contract with Kellogg West Conference Center for the Counseling
Department Planning Meeting

BACKGROUND

The Counseling Department Management and Full-Time Faculty is requesting approval to contract with Kellogg West Conference Center on Wednesday, March 30, 2011 to hold a special planning meeting for full time faculty counselors. The purpose of this planning meeting is to provide team building, training, and strategies to maintain quality service to students with fewer resources.

ANALYSIS AND FISCAL IMPACT

The event is to be held at the Kellogg West Conference Center at an approximate cost of \$57 per person commuter rate. It is estimated that 24 individuals will attend this one day training. Total cost is not to exceed \$1,500.

Funding Source

Restricted categorical funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract with Kellogg West Conference Center for the Counseling Department planning meeting.

Prepared by: Thomas G. Mauch

Reviewed by: Audrey Yamagata-Noji

Recommended by: John S. Nixon

Agenda Item: Consent #2

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>March 23, 2011</u>	CONSENT
SUBJECT: <u>New Skills Certificate Credit Programs for the 2011-12 Academic Year</u>	

BACKGROUND

New skills certificate credit programs have been developed to offer vocational and employment training opportunities. New courses supported by these new programs were approved by the Board of Trustees in January 2011. The skills certificate programs listed below do not require approval of the Chancellor's Office:

Dance Teacher

Prepares students for careers as dance instructors in private dance studios, creation centers, and K-12 dance programs. Focus is on the genres of Ballet, Jazz, and Modern Dance with pedagogical principles that can be applied to other dance forms. This certificate may aid the student's search for an entry level job in the dance teaching world.

Pilates Professional Teacher Training – Phase I Mat and Reformer

Prepares students for careers as Pilates instructors/trainers in professional Pilates studios, dance studios, corporate fitness facilities, wellness centers, public/private health clubs and private training in a home studio. The certificate curriculum meets the standards of the Pilates Method Alliance and includes lecture, self-study, and teaching hours. Phase I covers Pilates theory and the repertoire of the mat and reformer exercises.

Radio Broadcasting Fundamentals – Behind-the-Scenes

Designed to equip students who have a goal of working behind-the-scenes in broadcasting with the basic skills needed to qualify for an entry-level job in the industry. Students will examine a variety of careers in the radio industry, as well as learn the fundamentals of production, sales and promotion, and management and programming, while gaining actual experience through an internship, either at one of the campus radio stations or at a commercial radio station.

Radio Broadcasting Fundamentals – On-Air

Designed to equip students who have a goal to become on-air professionals with the basic skills needed to qualify for an entry-level job in broadcasting. Students will examine a variety of careers in the radio industry as well as learn the fundamentals of on-air performance and production, and will gain actual experience through an internship either at one of the campus radio stations or a commercial radio station.

Prepared by: Terri S. Long Reviewed by: Virginia R. Burley
Recommended by: John S. Nixon Agenda Item: Consent #3

SUBJECT: New Skills Certificate Credit Programs for the 2011-12 Academic Year

DATE: March 23, 2011

ANALYSIS AND FISCAL IMPACT

The programs were developed and approved by the Commercial and Entertainment Arts Department and Dance Department. Documentation has been reviewed by the Educational Design Committee and approved by the Curriculum & Instruction Council and the Academic Senate.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the skills certificate credit programs to be effective for the 2011-12 academic year.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: New Credit Programs in Graphic Design and Computer Graphics for the
2011-12 Academic Year

BACKGROUND

New programs have been developed to offer vocational and employment training opportunities. The programs were developed and approved by the Commercial and Entertainment Arts Department and the Arts Division. Documentation has been reviewed by the Educational Design Committee and approved by the Curriculum & Instruction Council and the Academic Senate, as well as the Los Angeles and Orange County Workforce Development League. New and revised courses to support the new programs were approved by the Board of Trustees in January 2011.

ANALYSIS AND FISCAL IMPACT

Graphic Design – Certificate of Achievement. This program prepares students for careers in the Graphic Design field of Commercial Art. Students will be given a balanced blend of creative, design, and technology skills necessary to develop successful graphic design for print, web, and other media channels. Production software is industry standard and course content is driven by industry needs.

Computer Graphics Proficiency: Skills Certificate (Chancellor's Office approval is not required)

Computer Graphics – Print Specialist: Certificate of Achievement

Computer Graphics – Multimedia Specialist: Certificate of Achievement

Computer graphics is a core discipline characterized by the fusion of artistic and technical theories and the mastery of craft skills and techniques. Courses typically cover a wide range of topics from planning, composition, and communication, to practical color management, workflow editing, and the software and hardware processes involved in producing and applying digital imagery, the visual language used to communicate ideas.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the new programs in Graphic Design and Computer Graphics to be effective for the 2011-12 academic year.

Prepared by: Terri S. Long

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #4

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Audio8Ball.com Student Broadcaster Awards in Las Vegas

BACKGROUND

Eight of the student broadcasters on Audio8Ball.com have been awarded second place in the Student Radio Newscast competition. The awards will be presented in Las Vegas. Travel dates are April 9-13, 2011. Professor Tammy Trujillo will be accompanying the students.

ANALYSIS AND FISCAL IMPACT

The estimated cost of this trip is \$640.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves student and faculty travel to Las Vegas to receive the Student Radio Newscast awards.

Prepared by: Sue Long

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #5

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Wind Ensemble Performance/Concert Tour to San Diego and Irvine

BACKGROUND

The Mt. San Antonio College Wind Ensemble has been invited to perform joint concerts at UC San Diego and Northwood High School, Irvine, as part of a performance/concert tour. This tour will also include attendance at a performance by the Pacific Symphony. The tour dates are June 1–3, 2011. Faculty accompanying the 65 Wind Ensemble students include Dustin Barr, Band Director, and faculty members Margaret Worsley, Barbara Laronga, Lori Stuntz, and Karin Kantenwein.

ANALYSIS AND FISCAL IMPACT

The estimated cost of this tour is \$10,400.

Funding Sources

Unrestricted General Fund and student contributions.

RECOMMENDATION

It is recommended that the Board of Trustees approves student and faculty participation in the Wind Ensemble's performance/concert tour.

Prepared by: Sue Long

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #6

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE: <u>March 23, 2011</u>	CONSENT
SUBJECT: <u>Center of Excellence CTE Hub Contract with eXist Design</u>	

BACKGROUND

The Center of Excellence CTE Hub is funded by SB 70. The CTE Hub creates career counseling tools and career exploration tools, based on the research findings of the four Centers of Excellence in California.

The Center of Excellence CTE Hub requests permission to contract with eXist Design, a marketing and design firm, for graphic design work and to produce career videos on emerging and high-growth careers specific to the Center’s research findings.

ANALYSIS AND FISCAL IMPACT

The Center of Excellence’s CTE Hub will contract with eXist Design for services from March 24, 2011 through June 30, 2011, at a cost not to exceed \$20,000. Services will include the creation of videos and other career exploration materials to be posted on the path2careers.net website.

There is no cost to the District.

Funding Source

Center of Excellence CTE Hub.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract between the Center of Excellence CTE Hub and eXist Design.

Prepared by: Joumana McGowan/Audrey Reille

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #7

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Arrowhead Regional Medical Center Affiliation Agreement Amendment

BACKGROUND

Students enrolled in the Psychiatric Technician Program require use of clinical facilities for training. Arrowhead Regional Medical Center, located in Colton, will provide students with excellent training opportunities.

ANALYSIS AND FISCAL IMPACT

Mt. SAC currently has an affiliation agreement with Arrowhead Regional Medical Center for students in the Nursing Program. This request is for an amendment to include students in the Psychiatric Technician Program.

The Psychiatric Technician Program has received approval from the Vocational Nursing and Psychiatric Technician Board to use this facility as a clinical training site.

The agreement shall be effective March 24, 2011.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the affiliation agreement amendment with Arrowhead Regional Medical Center to include students enrolled in the Psychiatric Technician Program.

Prepared by: Sarah Daum

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #8

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>March 23, 2011</u>	CONSENT
SUBJECT:	<u>Emeritus at San Dimas Use of Facilities Agreement for the Older Adult Program</u>	

BACKGROUND

The Continuing Education Division Older Adult Program offers classes and programs throughout the District at senior centers and extended care facilities. The agreement entered into by both parties is prompted by strong public obligation to offer classes, programs, and workshops for the educational benefit of students and the community at large.

The agreement between the College and Emeritus at San Dimas (formerly Brighton Gardens), has existed for many years and is for an indefinite period, but is reviewed in respect to renewal at the completion of each calendar year. It may be modified or amended by mutual consent. Either party may terminate the agreement at the close of any school year by proper notice in writing, delivered to the legal representative of the other party.

ANALYSIS AND FISCAL IMPACT

1. Mt. San Antonio College agrees to:
 - provide cooperation and counsel of its administration and staff in the conduct of the program;
 - provide all instructors who are college employees and are responsible for duties specifically assigned as part of their instructional duties as determined by the College;
 - assume the responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified college instructor.
2. The institution agrees to provide classroom/instructional facilities, as agreed to between the College and the Institution through the Program Supervisor.
3. No rent shall be charged for the offering of classes or programs.
4. All classes offered will be open to any member of the community who wishes to attend based on available space.
5. Scheduling will be determined cooperatively between the Institution and the College representative (Program Supervisor). All changes must have prior approval of the College.

Prepared by: <u>Donna Burns</u>	Reviewed by: <u>Virginia R. Burley</u>
Recommended by: <u>John S. Nixon</u>	Agenda Item: <u>Consent #9</u>

SUBJECT: Emeritus at San Dimas Affiliation Agreement for the Older Adult Program

DATE: March 23, 2011

6. Both parties shall defend, indemnify, and hold each entity, its officers, agents, and employees harmless from and against any and all liability, loss, expense, (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of each entity, its officers, agents, or employees.
7. Each entity will provide the other with a Certificate of Insurance evidencing Comprehensive General Liability coverage with combined single limits of \$1,000,000 minimum per occurrence, as requested.
8. It is the concern and policy of the Institution that it treat all students/instructors equally without regard to race, color, religion, sex, national origin, marital status, handicap, or age.
9. The agreement shall remain in effect from year to year, but may be terminated or amended as identified above.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Use of Facilities agreement with Emeritus at San Dimas for the Older Adult Program, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Activities: Family & Consumer Sciences Discipline/Industry
Collaborative Grant

BACKGROUND

Mt. San Antonio College currently has a grant titled "Family and Consumer Sciences Discipline/Industry Collaborative," funded by the California Community Colleges Chancellor's Office. The project is designed to improve vocational and technical education statewide by implementing a comprehensive plan integrating the objectives of the Carl D. Perkins Career and Technical Education Act State Plan priorities. As part of the grant activities, permission is requested to establish an income account for an event and provide a deposit to the vendor for catering/facilities services.

ANALYSIS AND FISCAL IMPACT

The grant will sponsor a Fashion Symposium on April 16, 2011, for an estimated 750 community college students and faculty members from across the state. This event will include various fashion and merchandising student competitions and a live fashion show. The Fashion Symposium enables students to meet and interact with industry leaders and to participate in various presentations regarding up-to-date information in the field.

The College will establish an income account, which will include ticket sales to the event and industry sponsorships. The College will use this income to: purchase lunch for each attendee; provide food for models and volunteer hostesses; purchase student recognition awards for the fashion design and merchandising competitions; and purchase miscellaneous expenses related to the operation and production of the event. This income account will be established because grant funds may not be used to pay for all of the aforementioned items.

The College entered into contract with California Market Center for facilities, parking, and catering (Board-approved on December 15, 2010). Permission is requested to provide a 50% deposit to the vendor. In addition, permission is requested to provide advance payment (deposits) to future vendors for grant-related activities. Activities will be carried out with grant and Fashion Symposium income-generated account funds. The project will not impact the College budget.

Funding Sources

California Community Colleges Chancellor's Office, individual ticket sales, and industry sponsorships.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Fashion Symposium activities, as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #10

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>March 23, 2011</u>	CONSENT
SUBJECT:	<u>Activities and Acceptance of Funds: Promoting STEM Research to College Freshmen and Sophomores Grant</u>	

BACKGROUND

Mt. San Antonio College received an award notification for a grant titled "Promoting STEM Research to College Freshmen and Sophomores," funded by the National Science Foundation. The purpose of the grant is to implement the Southern California Conference for Undergraduate Research (SCCUR), which promotes awareness of faculty-mentored undergraduate research by providing a forum for the presentation and discussion of the best scholarly research and creative work of undergraduates in the region. As part of the grant activities, permission is requested to purchase food and promotional materials for the event and to pay for travel/conference-related expenses for students and non-College employees to participate in grant-related activities.

ANALYSIS AND FISCAL IMPACT

The grant award is \$28,610. The project period is February 15, 2011, through January 31, 2012. The funding agency has approved the expenditure of grant funds to support the following: faculty reassigned time and/or overload to develop and implement grant activities; non-instructional salaries for IT technicians; employee benefits; travel/conference for participants; non-instructional materials and supplies (including promotional items); publication/duplication costs; consultant/contracted services; and food services/catering.

Permission is requested for the following:

- Purchase food and/or catering services for the proposal writing workshop, as specified in the grant budget, not to exceed \$2,000.
- Purchase promotional items for the SCCUR, as specified in the grant budget, not to exceed \$2,000.
- Pay for students and non-College employees to participate in grant-related travel and conference activities, as specified in the grant budget.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

National Science Foundation.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the funds and approves the activities for the Promoting STEM Research to College Freshmen and Sophomores grant.

Prepared by: Adrienne Price Reviewed by: Virginia R. Burley
 Recommended by: John S. Nixon Agenda Item: Consent #11

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Activities and Acceptance of Funds: Workforce Innovation
Partnerships Grant

BACKGROUND

Mt. San Antonio College received an award notification for a grant titled "Workforce Innovation Partnerships," funded by the California Community Colleges Chancellor's Office. The purpose of the grant is to:

- fully develop the cross-disciplinary industrial design engineering (IDE) program;
- strengthen articulation with high schools in IDE coursework;
- build a stronger IDE advisory board;
- create work-related experience through student clubs/competitions;
- provide student case management and tracking;
- work with industry to create student internships and externships for faculty involved in the four IDE disciplines;
- create clear career pathways; and
- leverage existing resources to strengthen the IDE program's reach and impact.

As part of the grant activities, permission is requested to purchase food and promotional materials for grant-related activities and pay for travel/conference-related expenses for students and non-College employees to participate in grant-related activities.

ANALYSIS AND FISCAL IMPACT

The grant award is \$225,000. The project period is March 8, 2011, through January 31, 2013. The funding agency has approved the expenditure of grant funds to support the following:

- faculty reassigned time and/or overload to develop and implement grant activities and participate in industry externships;
- non-instructional salaries for a job developer, lab technicians, tutors, and related support;
- employee benefits;
- instructional and non-instructional supplies and materials, including promotional items for student competitions/events;
- consultant services for high school personnel;
- travel/conference for participants, including students and non-Mt. SAC employees; publication/duplication costs; and
- food services/catering.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #12

SUBJECT: Workforce Innovation Partnerships Grant – Activities and Acceptance
of Funds

DATE: March 23, 2011

Permission is requested for the following, as specified in the grant budget:

- Purchase food and/or catering services for advisory board meetings, faculty/counselor workshops, and other grant-related meetings, not to exceed \$3,000.
- Purchase promotional items for student competitions/events, not to exceed \$2,500.
- Pay for students and non-College employees to participate in grant-related travel and conference activities.

Funding Source

California Community Colleges Chancellor's Office.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the funds and approves the activities for the Workforce Innovation Partnerships grant, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Continuing Education – Addition to the Adult Education Program

BACKGROUND

Continuing Education presents a wide variety of programs and courses each semester. An addition to the Adult Education program is listed below.

ANALYSIS AND FISCAL IMPACT

Adult Education – New Class:

Course Title/Program	Presenter	Remuneration
Career Advancement Academy CPR Training	Malone, Kristine English, Wendi	11 hours @ \$45/hour 14 hours @ \$45/hour

Funding Source

Career Advancement Academy Grant.

RECOMMENDATION

It is recommended that the Board of Trustees approves the addition to the Adult Education program.

Prepared by: Donna Burns

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #13

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>March 23, 2011</u>	CONSENT
SUBJECT: <u>Continuing Education - Addition to the Community Education Fee-Based Program</u>	

BACKGROUND

Continuing Education presents a wide variety of programs and courses each semester. An addition to the program is listed below.

ANALYSIS AND FISCAL IMPACT**Community Services – New Fee-Based Class:**

Course Title/Program	Presenter	Remuneration	Fee
Firefighter Physical Ability Test	Ward, Liz	50%	\$20

Funding Source

Student registration fees or grant funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the addition to the fee-based program.

Prepared by: Donna Burns Reviewed by: Virginia R. Burley
 Recommended by: John S. Nixon Agenda Item: Consent #14

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Appropriation Transfers and Budget Revisions Summary

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the reserve for contingencies to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 02/10/11 - 03/08/11**

7437	From:	11000-990000-792000-000000	Unallocated Contingency-Unrestricted General Fund	\$	22,819
	To:	11110-301010-233000-601000	Short-Term, Nonacad Sal Sub-Natural Sciences Div		22,819

To provide funds for one-time immediate need requests for the fiscal year 2010-11, as approved by the President's Cabinet on January 11, 2011.

7446	From:	11000-990000-792000-000000	Unallocated Contingency-Unrestricted General Fund		25,932
	To:	11110-353520-431000-095650	Instr Supplies/Materials-Welding		4,000
		11110-372010-521000-100400	Travel and Conferences-Music-Choral		4,250
		11110-372020-521000-100400	Travel and Conferences-Music-Instrumental		9,500
		11110-372010-561000-100400	Contracted Services-Music-Choral		4,250
		11110-352000-562000-095000	Facility Rental and Leases-Aeronautics		932
		11110-374000-583000-614000	Advertisement, Non-Legal-Art Gallery		3,000

To provide funds for one-time immediate need requests for the fiscal year 2010-11, as approved by the President's Cabinet on January 11, 2011.

Prepared by: Linda M. Baldwin

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #16

SUBJECT: Appropriation transfers and Budget Revisions Summary**DATE:** March 23, 2011

7451	From: 11000-340200-521000-080100	Travel and Conferences-Teacher Preparation Institute	\$ 103
	To: 11000-340200-451000-080100	Supplies-Teacher Preparation Institute	103
	To provide funds for supplies.		
7455	From: 11000-620000-451000-659000	Supplies-Facilities Planning and Mgt	285
	To: 11000-620000-641200-659000	New Equip.-\$200-999-Facilities Planning and Mgt	285
	To provide funds for equipment.		
7456	From: 11000-625000-564500-653000	Maintenance Agreements-Custodial	480
	To: 11000-625000-451000-653000	Supplies-Custodial	480
	To provide funds for supplies.		
7457	From: 17633-380380-127000-701000	Noninstr Sal-Reassign Time-TEST UP	6,907
	17633-380380-451000-701000	Supplies-TEST UP	3,847
	17633-380380-521000-701000	Travel and Conferences-TEST UP	6,000
	17633-380380-523000-701000	Student Travel and Conference-TEST UP	4,400
	17633-380380-583000-701000	Advertisement, Non-Legal-TEST UP	1,000
	To: 17633-380380-231000-701000	Short-Term, Nonacad Salaries-TEST UP	12,208
	17633-380380-641600-701000	New Equip. IT-\$1,000-4,999-TEST UP	1,525
	17633-380380-644200-701000	Software-\$200-999-TEST UP	658
	17633-380380-764000-732000	Book Vouchers-TEST UP	7,063
	17633-380380-769000-732000	Other Student Aid-TEST UP	700
	To reallocate funds for the TEST UP grant.		
7459	From: 11000-330000-441000-601000	Software-Under \$200-Business Division	2,500
	To: 11000-330000-584000-070100	Computer/Technlgy Related Serv-Business Division	2,500
	To provide funds for computer / technology related services.		
7461	From: 17800-330000-441000-050100	Software-Under \$200-Business Division	3,900
	To: 17800-330000-584000-050100	Computer/Technlgy Related Serv-Business Division	3,900
	To provide funds for software licenses.		
7462	From: 11000-513000-523000-493000	Student Travel and Conference-Bridge Program	500
	11000-513000-589000-493000	Other Services-Bridge Program	500
	To: 11000-513000-451000-493000	Supplies-Bridge Program	1,000
	To provide funds for supplies.		
7463	From: 11000-900830-641300-499900	New Equip-\$1,000-4,999-Computer Replacement Prog	2,759
	To: 11000-900830-451000-499900	Supplies-Computer Replacement Program	2,759
	To provide funds for supplies.		

SUBJECT: Appropriation transfers and Budget Revisions Summary**DATE:** March 23, 2011

7464	From: 11000-990000-792000-000000	Unallocated Contingency-Unrestricted General Fund	\$ 11,777
	To: 11900-900850-573000-672000	Audit Expenses-Fiscal Services-Institutional	11,777
	To provide funds for a forensic auditor.		
7465	From: 11000-990000-792000-000000	Unallocated Contingency-Unrestricted General Fund	25,000
	To: 11110-504100-451000-648000	Supplies-Veteran's Services	4,500
	11110-504100-453200-648000	Supplies-Promotional Items-Veteran's Services	250
	11110-504100-471000-648000	Food Supplies-Veteran's Services	300
	11110-504100-521000-648000	Travel and Conferences-Veteran's Services	1,000
	11110-504100-522000-648000	Mileage-Veteran's Services	200
	11110-504100-563000-648000	Equipment Rental and Leases-Veteran's Services	150
	11110-504100-589200-648000	Services for Catering/Prom Items-Veteran's Services	3,600
	11110-663000-641700-678000	New Equip. IT-Over \$5K-Printing Services	15,000
	To provide funds for one-time immediate need requests for the fiscal year 2010-11, as approved by the President's Cabinet on January 11, 2011.		
7476	From: 11000-365000-451000-083600	Supplies-Exercise Science/Wellness Center	168
	To: 11000-365000-564000-083600	Repairs-Exercise Science/Wellness Center	168
	To provide funds for repairs.		
7487	From: 33000-336080-231000-692000	Short-Term, Nonacad Salaries-Child Development Center	2,347
	33000-336080-335000-692000	Medicare-Child Development Center	35
	33000-336080-351000-692000	SUI-Child Development Center	17
	33000-336080-361000-692000	W/C-Child Development Center	31
	33000-336080-381000-692000	Alternative Retirement Plan-Child Development Center	70
	To: 33000-336080-451000-692000	Supplies-Child Development Center	2,500
	To provide funds for supplies.		
7493	From: 11000-610000-451000-672000	Supplies-Fiscal Services	165
	To: 11000-610000-564000-672000	Repairs-Fiscal Services	165
	To provide funds for repairs.		
7507	From: 11000-311010-431000-010200	Instr Supplies/Materials-Animal Sciences-General	225
	To: 11000-311010-644200-010200	Software-\$200-999-Animal Sciences-General	225
	To provide funds for the purchase of veterinary software.		
7508	From: 34000-314660-453400-693000	Supplies-Animal Feed (Hay)-Farm Operations-Sheep	300
	To: 34000-314660-588800-693000	Animal Disposal-Farm Operations-Sheep	300
	To provide funds for animal disposal fees.		

SUBJECT: Appropriation transfers and Budget Revisions Summary**DATE:** March 23, 2011

7511	From:	34000-314610-795000-693000	Reserves for Contingencies-Farm Operations	\$	1,500
	To:	34000-314620-452000-693000	Supplies-Livestock-Farm Operations-Beef		1,500
			To provide funds for livestock replacement.		
7512	From:	11000-502000-451000-620000	Supplies-Admissions and Records		5,500
	To:	11000-502000-589000-620000	Other Services-Admissions and Records		5,500
			To provide funds for the purchase of envelopes to notify the students to claim their portal accounts.		
7513	From:	17090-380290-232000-490000	Prof Expert Salaries-Career Advancement Academy		2,153
	To:	17090-380290-583000-490000	Advertisement,Non-Legal-Career Advance Academy		2,153
			To provide funds for advertising.		
7517	From:	11000-300000-451000-660000	Supplies-VP Instruction		312
	To:	11000-300000-641200-660000	New Equip.-\$200-999-VP Instruction		312
			To provide funds for the purchase of printers.		
7524	From:	17635-380370-583000-490000	Advertisement, Non-Legal-CTE Comm Collab Project		1,000
		17635-380370-644200-490000	Software-\$200-999-CTE Comm Collab Project		1,768
		17635-380370-644300-490000	Software-\$1,000-4,999-CTE Comm Collab Project		1,858
	To:	17635-380370-241000-490000	Hrly Instr Aide Sal-Dir Instr-CTE Comm Collab Project		4,565
		17635-380370-361000-490000	W/C-CTE Community Collaborative Project		61
			To provide funds for hourly instructional aide salaries and employer paid contributions.		
7533	From:	11000-350000-431000-129900	Instr Supplies/Materials-Tech and Health Division		325
	To:	11000-350000-641200-129900	New Equip.-\$200-999-Tech and Health Division		325
			To provide funds for equipment.		
7535	From:	11000-351520-261000-095600	Hrly Instr Aide Sal-Other-Manufacturing Technology		93
		11000-351500-583000-095000	Advertisement, Non-Legal-Aircraft, Manufacturing Tech		697
	To:	11000-351500-431000-095000	Instr Supplies/Materials-Aircraft, Manufacturing Tech		790
			To provide funds for instructional supplies.		
7536	From:	11000-352500-564000-095300	Repairs-Architecture, Eng Design Tech		600
		11000-352500-564500-095300	Maintenance Agreements-Architecture, Eng Design Tech		1,176
	To:	11000-352500-451000-095300	Supplies-Architecture, Eng Design Tech		1,776
			To provide funds for supplies.		
7537	From:	11000-353510-564000-094600	Repairs-Air Conditioning/Refrigeration		640
	To:	11000-353510-431000-094600	Instr Supplies/Materials-Air Conditioning/Refrigeration		640
			To provide funds for instructional supplies.		

SUBJECT: Appropriation transfers and Budget Revisions Summary

DATE: March 23, 2011

7538	From: 11000-900830-641300-499900	New Equip.-\$1,000-4,999-Computer Replacement Progra	\$ 6,175
	To: 11000-900830-451000-499900	Supplies-Computer Replacement Program	6,175
	To provide funds for supplies.		
7539	From: 17800-320000-421000-612000	Books, Magazines, Periodicals/Fees-Library/Learning	37,300
	To: 17800-320000-584000-612000	Computer/Technlgy Related Serv-Library/Learning	20,500
	To: 17800-320000-631000-612000	Library Books-Library/Learning Resources Division	16,800
	To provide funds for computer / technology related services and library books.		
7557	From: 17800-341000-633000-493080	Library Books/Media Instr Div-American Language	141
	To: 17800-341000-431000-493080	Instr Supplies/Materials-American Language	141
	To provide funds for instructional supplies.		
7559	From: 17308-380130-141000-123000	Hrly Noninstr Sal-Pomona Valley Hospital Medical Ctr	3,000
	To: 17308-380130-232000-123000	Prof Expert Sal-Pomona Valley Hospital Medical Ctr	3,000
	To provide funds for professional expert salaries.		
7560	From: 11000-301010-451000-601000	Supplies-Natural Sciences Division	137
	To: 11000-301010-641300-010900	New Equip.-\$1,000-4,999-Natural Sciences Division	137
	To provide funds for equipment.		
7563	From: 11000-371010-431000-101300	Instr Supplies/Materials-Commercial Art	779
	To: 11000-371010-451000-101300	Supplies-Commercial Art	779
	To: 11000-371010-641200-101300	New Equip.-\$200-999-Commercial Art	1,558
	To provide funds for equipment.		
7564	From: 11000-990000-792000-000000	Unallocated Contingency-Unrestricted General Fund	6,229
	To: 11000-960000-351000-499900	SUI-Health and Welfare	3,439
	To: 11000-960000-351000-679000	SUI-Health and Welfare	2,790
	To provide funds for State Unemployment Insurance Local Experience charge for the 4th quarter, 2010.		
7565	From: 13110-100100-641400-601000	New Equip.-Over \$5K-College Improvements	2,078
	To: 13110-100100-529000-100800	Travel and Conferences, Other-College Improvements	2,078
	To provide funds for travel and conference.		

SUBJECT: Appropriation transfers and Budget Revisions Summary

DATE: March 23, 2011

7567 From:	11000-620110-561000-659000	Contracted Services-Energy Maintenance Projects	\$	35,791
To:	11000-620110-212000-659000	Classified Sal-Unit B-Energy Maintenance Projects		25,120
	11000-960000-321000-000000	PERS-Health and Welfare		2,690
	11000-960000-331000-000000	OASDI-Health and Welfare		1,557
	11000-960000-335000-000000	Medicare-Health and Welfare		364
	11000-960000-351000-000000	SUI-Health and Welfare		75
	11000-960000-361000-000000	W/C-Health and Welfare		555
	11000-960000-371000-000000	CIL -Health and Welfare		5,430

To provide funds for classified salaries and employer paid contributions for the Building Automation Technician position.

SUBJECT: Appropriation transfers and Budget Revisions Summary

DATE: March 23, 2011

BUDGET REVISIONS
For the period 02/10/11 - 03/08/11

2009-10 PELL			
7449	Revenue:	74060-901500-815000-732000	Federal Revenue \$ 425,000
	Expenditures:	74060-901500-751000-732000	PELL Grants 425,000
2009-10 Cal-Grants			
7450	Revenue:	74160-904000-862900-732000	State Revenue 50,000
	Expenditures:	74160-904000-753000-732000	CAL Grants 50,000
Aircraft Maintenance Test Fee			
7490	Revenue:	13737-351510-887700-095000	Local Revenue 1,095
	Expenditures:	13737-351510-141000-095000	Hrly Noninstr Salaries 978
		13737-351510-311000-095000	STRS 81
		13737-351510-335000-095000	Medicare 15
		13737-351510-351000-095000	SUI 7
		13737-351510-361000-095000	W/C 14
2010-11 One-time Mandated costs, Unrestricted General Fund			
7491	Revenue:	11000-800000-868802-000000	State Revenue 139,789
		11000-800000-868801-000000.	State Revenue 3,702
		11000-800000-868804-000000	State Revenue 69,289
		11000-000000-886100-000000	Local Revenue 181,861
	Expenditures:	11000-990000-792000-000000	Unallocated Contingency 394,641
2010-11 One-time Mandated costs, Health Services Fund			
7492	Revenue:	39000-534000-868802-000000	State Revenue 139,788
	Expenditures:	39000-534000-795000-000000	Reserves for Contingencies 139,788
Revenue Lease Bonds (COPS), Interest			
7532	Revenue:	41052-940330-886000-000000	Local Revenue 1,369
	Expenditures:	41052-700210-621000-710000	New Buildings 1,369
TEST UP Grant			
7541	Revenue:	17633-380380-819000-701000	Federal Revenue (149,295)
	Expenditures:	17633-380380-127000-701000	Noninstr Sal-Reassign Time (26,063)
		17633-380380-141000-701000	Hrly Noninstr Salaries (947)
		17633-380380-231000-701000	Short-Term, Nonacad Salaries (1,388)
		17633-380380-241000-701000	Hrly Instr Aide Sal-Dir Instr (49,424)
		17633-380380-311000-701000	STRS (2,228)
		17633-380380-335000-701000	Medicare (510)
		17633-380380-335000-701000	Medicare (717)
		17633-380380-335000-701000	Medicare (20)

SUBJECT: Appropriation transfers and Budget Revisions Summary

DATE: March 23, 2011

17633-380380-351000-701000	SUI	\$ (356)
17633-380380-351000-701000	SUI	(10)
17633-380380-351000-701000	SUI	(195)
17633-380380-361000-701000	W/C	(380)
17633-380380-361000-701000	W/C	(20)
17633-380380-361000-701000	W/C	(697)
17633-380380-371000-701000	CIL	(911)
17633-380380-381000-701000	Alternative Retirement Plan	(253)
17633-380380-381000-701000	Alternative Retirement Plan	(1,483)
17633-380380-391000-701000	Retiree Benefits	(1,758)
17633-380380-441000-701000	Software-Under \$200	(49)
17633-380380-451000-701000	Supplies	(626)
17633-380380-453200-701000	Supplies-Promotional Items	(200)
17633-380380-471000-701000	Food Supplies	(300)
17633-380380-521000-701000	Travel and Conferences	(10,301)
17633-380380-523000-701000	Student Travel and Conference	(4,200)
17633-380380-583000-701000	Advertisement, Non-Legal	(1,575)
17633-380380-589200-701000	Services for Catering/Prom Items	(2,374)
17633-380380-591000-701000	Indirect Costs	(34,248)
17633-380380-641600-701000	New Equip. IT-\$1,000-4,999	(3,585)
17633-380380-644200-701000	Software-\$200-999	(657)
17633-380380-764000-732000	Book Vouchers	(3,820)

RECOMMENDATION

It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$91,757), Restricted General Fund (\$54,813), Child Development Fund (\$2,500), and Farm Operations Fund (\$1,500) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$395,736), Restricted General Fund (\$-149,295), Health Services Fund (\$139,788), Capital Outlay Projects – No. 1 Fund (\$1,369), and Student Financial Aid Trust Fund (\$475,000) pursuant to the California Code of Regulations, Title 5, Section 58308.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Independent Contractors

BACKGROUND

Approval of Independent Contractors.

ANALYSIS AND FISCAL IMPACT

Periodically, there is a need to hire independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. Following is a list of independent contractors for Board approval:

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
John Acuna	Student Services, Counseling Department	Consultant, Facilitate Team Building Training	03/30/11	Not to exceed \$500
Saam Adams	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11- 06/30/11	Not to exceed \$250
Bobby Amamizu	Dance	Guest Lecturer, Master Class Series	03/24/11- 04/30/11	Not to exceed \$250
Tyrone Anthony	Art Gallery	Art Gallery Exhibit Openings, Guitarist	03/17/11, 05/10/11	Not to exceed \$550
Sabrina Arydad	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11- 06/30/11	Not to exceed \$300
Bea Barnett	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11- 06/30/11	Not to exceed \$300
Dayna Boe	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11- 06/30/11	Not to exceed \$150

Prepared by: Linda M. Baldwin

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #17

SUBJECT: Independent Contractors**DATE:** March 23, 2011

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
Jonathan Bronner	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$200
Kavonni Browning	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$100
Yvette Bucino	Student Services, CARE Program	Personal Development Workshops	04/13/11, 04/21/11, 04/29/11, 05/11/11, 05/19/11, 05/27/11	Not to exceed \$720
Anuheia Ceballos	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Chris Colangelo	Music	Jazz Day – Bass Player	04/06/11	Not to exceed \$200
Candice Crump	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Brandise Danesewich	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Mike Esperenza	Dance	Guest Lecturer, Master Class Series	03/24/11-04/30/11	Not to exceed \$350
Asia Everitt	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$100
Karita Feelings	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$100
Jaime Fish	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Videographer for Fashion Symposium	04/01/11-06/30/11	Not to exceed \$2,000

SUBJECT: Independent Contractors**DATE:** March 23, 2011

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
Marilyn Garcia	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Carisma Hemphill	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$100
Beth Jones	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Write fashion merchandising and design articles for FCS website	03/01/11-06/30/11	Not to exceed \$1,300
La Saisha Jones	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$150
Pamela Knights	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Direct and organize fashion show at Fashion Symposium, amendment to previous contract approved by the Board of Trustees on 08/25/10, an increase of \$900	07/01/11-06/30/11	Not to exceed \$1,900
Christy Kolisnyk	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Chairperson for fashion show at Fashion Symposium, amendment to previous contract approved by the Board of Trustees on 08/25/10, an increase of \$400	07/01/11-06/30/11	Not to exceed \$5,400
Elizabeth Lang	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Kristy Lauria	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Prepare graphics for Entrepreneurial Student Event	03/01/11-06/30/11	Not to exceed \$1,000

SUBJECT: Independent Contractors**DATE:** March 23, 2011

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
Veronica Lee	Dance	Guest Lecturer, Master Class Series	03/24/11-04/30/11	Not to exceed \$200
Gerald Locklin	English, Literature, Journalism	Writer's Day – Literary Reading	05/01/11	Not to exceed \$800
Jon Mayer	Music	Jazz Day – Pianist	04/06/11	Not to exceed \$200
Mark Meismer	Dance	Guest Lecturer, Master Class Series	03/24/11-04/30/11	Not to exceed \$400
Eden Micael	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Christian Millan	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Photographer for Fashion Symposium	04/01/11-06/30/11	Not to exceed \$500
Glenn Minervini-Zick	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Speaker at Entrepreneurial Student Event	02/01/11-06/30/11	Not to exceed \$1,000
Anahys Moawad	Student Services, Student Life - Associated Students	Perform belly dancing at Associated Students Culture Fair	04/13/11	Not to exceed \$130
David Ojeda	Student Services, Student Life - Associated Students	Perform Italian and Spanish modern rock at Associated Students Culture Fair	04/13/11	Not to exceed \$150
Charie Putra Oliver	Perkins	Nutrition Forum – Guest Speaker	04/01/11-06/17/11	Not to exceed \$150
Alexa Paglia	Dance	Guest Lecturer, Master Class Series	03/24/11-04/30/11	Not to exceed \$250
John Palafox	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - DJ for Fashion Symposium	04/01/11-06/30/11	Not to exceed \$200
Jan Pangan	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Stage Technician for Fashion Symposium	04/01/11-06/30/11	Not to exceed \$200

SUBJECT: Independent Contractors**DATE:** March 23, 2011

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
Chris Pitchess	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Provide agenda and speakers for Entrepreneurial Student Event	03/01/11-06/30/11	Not to exceed \$1,000
Amanda Pizziconi	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Rosa Prado	Student Services, CARE Program	Facilitate Parenting Groups	03/30/11 04/08/11 04/15/11 05/13/11 05/20/11	Not to exceed \$350
Derek Sabori	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Keynote speaker at Fashion Symposium	02/01/11-06/30/11	Not to exceed \$1,000
Yaneli Sanchez	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$150
Morniengstar Sargenti	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$300
Jo Scott-Coe	English, Literature, Journalism	Writer's Day – Literary Reading	05/01/11	Not to exceed \$800
Nancy Sidhu	Family & Consumer Sciences	Consumer Studies Professional Development Workshop - Keynote Speaker	04/01/11-06/30/11	Not to exceed \$500
Fallon Smith	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11-06/30/11	Not to exceed \$150
Eric Stretch	Dance	Guest Lecturer, Master Class Series	05/01/11-06/10/11	Not to exceed \$300
Ron Suffredini	Music	Spring Thing, Performer – Accompanist	03/22/11 03/24/11 03/25/11	Not to exceed \$500
Ron Suffredini	Music	Reno Jazz Festival, Performer – Accompanist	03/31/11 04/05/11 04/08/11	Not to exceed \$450

SUBJECT: Independent Contractors

DATE: March 23, 2011

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
Ron Suffredini	Music	Spring Vocal Jazz Concert, Performer – Accompanist	05/26/11 06/01/11 06/05/11 06/06/11 06/08/11 06/10/11 06/11/11	Not to exceed \$1,550
Paul Tayyar	English, Literature, Journalism	Writer's Day – Literary Reading	05/01/11	Not to exceed \$400
Michelle Thomas	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11- 06/30/11	Not to exceed \$300
Marie Tyra	Instruction, CTE Initiatives	San Gabriel Valley Career Technical Education Community Collaborative Grant – Support SGVCTECC and Workforce Innovation Partnership activities	02/24/11- 12/31/11	Not to exceed \$7,000
Steven Williams	Student Services, Student Life – Associated Students	Perform Capoeira demonstration at Associated Students Culture Fair	04/13/11	Not to exceed \$300
Cheri Wilson	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Speaker at Entrepreneurial Student Event	02/01/11- 06/30/11	Not to exceed \$500
Monique Young	Family & Consumer Sciences	FCS Discipline, Industry Collaborative Grant - Model at Fashion Symposium	04/01/11- 06/30/11	Not to exceed \$100

Funding Source

Restricted General Fund – Family & Consumer Sciences, Counseling and CARE Program
Unrestricted General Fund – Dance, Art, Music, English/Literature/Journalism

RECOMMENDATION

It is recommended that the Board of Trustees approves the list of Independent Contractors, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: On-Site Training Agreement with SunGard Higher Education

BACKGROUND

In January 2011, Information Technology installed an operational data store (ODS)/enterprise data warehouse (EDW) system as part of the overall Banner system implementation. The ODS/EDW is designed to provide a robust data reporting system without impacting the production Banner system. It also provides data snapshots at certain points in time that can be useful for longitudinal studies. An ODS/EDW is typically used by the Research and Institutional Effectiveness Department to access all types of data needed to respond to requests from various departments, apply for grants, or provide to outside agencies.

ANALYSIS AND FISCAL IMPACT

SunGard Higher Education provides training to assist functional and technical users of the ODS/EDW to ensure optimal setup and usage of the system. The configuration module is 80 hours of on-site technical training for the classified staff and managers in Information Technology (IT). The end-user module is 40 hours of on-site training for the classified staff and managers in Research and Institutional Effectiveness and IT. The proposed agreement with SunGard is for a total of \$21,600 plus travel expenses which includes 120 hours of training at \$180/hour.

Funding Source

Basic Skills and Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement with SunGard Higher Education, as presented.

Prepared by: Victor A. Belinski

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #18

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Request for Retention Reduction for Various Projects

BACKGROUND

Public Contract Code Section 9203 requires that the College withhold not less than 5% of the contract price until final completion and acceptance of a project and allows the College to make full payments at any time after 50% of the work has been completed, conditional upon satisfactory progress being made.

ANALYSIS AND FISCAL IMPACT

The following contractors have performed satisfactorily and have requested that their retention being held by the College be reduced from 10% to 5% of the total contract amount. The current retention amount already collected for each project represents more than 5% of each contract amount.

<u>Project Name</u>	<u>Contractor</u>	<u>% Complete</u>
Agricultural Sciences Complex	Continental Plumbing, Inc.	99%
Design Technology Center	J. G. Tate Fire Protection Systems, Inc.	91%

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves reducing to 5% the retention for Continental Plumbing, Inc. and J. G. Tate Fire Protection Systems, Inc., as presented.

Prepared by: Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #19

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Professional Design and Consulting Services

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contracts are presented for approval:

#1	Consultant:	Cambridge West Partnership, LLC	
	Project:	Capital Construction Management Program	
Item	Description:	Amount	
	Professional consulting services to prepare the Five-Year Capital Construction Plan and review and update the Annual Space Inventory Report. Fixed fee:	\$39,000.00	
	Contract Amount		\$39,000.00

#2	Consultant:	H2 Environmental Consulting	
	Project:	Business Division Building Construction Project	
Item	Description:	Amount	
	Professional consulting services to provide labor and equipment for site-specific asbestos and lead specifications. Fixed fee:	\$1,500.00	
	Contract Amount		\$1,500.00

#3	Consultant:	PAL id studio	
	Project:	Building 45 Renovation	
Item	Description:	Amount	
	Professional design services to evaluate existing furniture for re-use, coordinate drawings for new furniture installation, and provide field support for the installation. Fix fee:	\$5,500.00	
	Reimbursable expenses:	\$440.00	
	Contract Amount		\$5,940.00

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #20

SUBJECT: Professional Design and Consulting Services

DATE: March 23, 2011

#4	Consultant:	Drew George & Partners, Inc.	
	Project:	American College and University, President's Climate Commitment	
Item	Description:	Amount	
	Professional consulting services to develop an implementation plan for the American College and University, President's Climate Commitment. Fixed fee:	\$9,600.00	
	Contract Amount		\$9,600.00

Funding Sources

#1 – Measure RR Construction Support.

#2 – 2010/2011 Redevelopment funds.

#3 – Measure RR Bond funds.

#4 – Unrestricted General fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contracts, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Purchase of Furniture for Administration Building (Bid No. 2882)

BACKGROUND

The project to renovate the Administration building includes replacement of all furniture throughout. The new furniture includes both modular office systems and free-standing case goods required to reconfigure building spaces to maximize efficiencies. The intent of the bid for this furniture is not only to meet the immediate needs of those divisions housed in the Administration building, but also to provide an opportunity for future furniture purchases throughout the campus. To assure that quality and service issues were properly addressed, selection of the responsive and responsible bidder was made by a committee consisting of representatives from PAL id studio, Administrative Services, Purchasing, and Facilities Planning & Management.

ANALYSIS AND FISCAL IMPACT

Bids were opened January 4, 2011. Interviews, mock-ups, and evaluations were held on January 5. The committee participated in looking at over a dozen manufacturers (showroom/product presentations) at the NeoCon Conference. A short list of manufacturers was compiled (Allsteel, Haworth, Herman Miller, Knoll, and Steelcase). The committee visited the local showrooms and short-listed three manufacturers for which bids and mock-ups were solicited and received as follows:

<u>Bidder</u>	<u>Manufacturer</u>	<u>Amount</u>
Corporate Business Interiors (CBI), Brea	Allsteel	\$927,209.26
Interior Office Solutions, Inc. (IOS), Irvine	Haworth	\$891,012.00
Workplace Resource, La Mirada	Herman Miller	\$935,858.54

During the evaluation process, the committee determined that bids submitted by Interior Office Solutions and Workplace Resource did not encompass all of the specified products.

CBI is the vendor deemed most responsive and responsible, with a total bid amount of \$927,209.26, for the Administration building furniture. The bid price is in line with the College's cost estimates for this project. Furthermore, CBI has successfully provided quality products and services to the College in the past, and their thorough participation during this

Prepared by: Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #21

SUBJECT: Purchase of Furniture for Administration Building (Bid No. 2882)

DATE: March 23, 2011

bid process speaks well for their services during the term of the contract. Lastly, with regard to optional pricing for future purchases, CBI has offered the following discounts for a five-year period, beginning August 2011 and ending December 2015.

- General Base CMAS discount of 62% to 74.5% off list and is a negotiable tier discount.

Funding Source

State Capital Outlay, COPS, and Measure RR Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves Bid No. 2882, Purchase of Furniture for the Administration Building, and awards the contract to Corporate Business Interiors, for a total of \$927,209.26, for the furniture as well as for future purchases using the above listed discounts.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Child Development Center (Change Order)

BACKGROUND

Child Development Center (Change Order).

ANALYSIS AND FISCAL IMPACT

The following change was necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2827	Contractor:	Doja, Inc. (Grading Contractor)	CO No.	1
Item	Change and Justification:			Amount	Time
1	Demolish and re-build the existing masonry retaining wall bordering the project site at Bonita Drive and Walnut Drive, which was not included in the original scope of work.			\$75,000.00	0 days
2	Install waterproofing at cast-in-place retaining walls at the Child Development Center Building D, which was not included in the original scope of work.			\$7,717.50	0 days
	Total			\$82,717.50	0 days
	Original Contract Amount			\$1,626,000.00	
	Net Change by Previous Change Orders			\$0.00	
	Net Sum Prior to This Change Order			\$1,626,000.00	
	Amount of Change Order No. 1			\$82,717.50	
	New Contract Sum			\$1,708,717.50	
Percentage of Change to Contract, to Date					5.09%

Funding Source

Measure RR Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Change Order, as presented.

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #22

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Design Technology Center (Change Orders)

BACKGROUND

Design Technology Center (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes were necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2846	Contractor:	K.A.R. Construction (Caissons and Concrete Contractor)	CO No.	6
Item	Change and Justification:		Amount	Time	
1	Back charge to concrete contractor; contractor incorrectly placed anchor bolts in base plates that were then encased in concrete. Special welding was needed to correct alignment of structural steel.		<\$5,037.00>	0 days	
2	Back charge to concrete contractor; concrete contractor created a template for the ledger holes that did not properly align with the pre-punched holes in the ledgers at the assembly space. Special welding was needed to correct alignment of structural steel.		<\$9,135.50>	0 days	
3	Back charge to concrete contractor; contractor incorrectly placed anchor bolts. Modified base plates were required to correct the error.		<\$789.00>	0 days	
	Total		<\$14,961.50>	0 days	
	Original Contract Amount			\$1,238,000.00	
	Net Change by Previous Change Orders			\$37,422.66	
	Net Sum Prior to This Change Order			\$1,275,422.66	
	Amount of Change Order No. 6			<\$14,961.50>	
	New Contract Sum			\$1,260,461.16	
	Percentage of Change to Contract, to Date			1.81%	

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #22

SUBJECT: Design Technology Center (Change Orders)

DATE: March 23, 2011

The following Change Orders have previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2846 KAR Construction (Concrete & Masonry Contractor)
Contract Amount		\$1,238,000.00		
Change Order No. 1	February 2010	\$11,200.00	0.90%	Purchase rumble plates.
Change Order No. 2	February 2010	\$18,616.02	1.50%	Revise exterior masonry color and pattern.
Change Order No. 3	March 2008	\$1,179.76	0.09%	Increase footing size and strengthen door jamb attachment.
Change Order No. 4	October 2010	\$6,121.89	0.49%	Credit for control survey and embeds. Change brick veneer colors.
Change Order No. 5	November 2010	\$304.99	0.02%	Extend balcony edge.

Bid No.	2853	Contractor:	Brewster Electrical (Electrical Contractor)	CO No.	6
Item	Change and Justification:		Amount	Time	
1	Omit all intrusion alarm equipment, wiring, and related conduit from the project mistakenly included in the scope of work.		<\$32,284.99>	0 days	
2	Provide enhanced interior and exterior lighting controls, at owner's request, to interface with Automated Logic Building Management System/Central Plant Campus Master Controls Systems.		\$29,821.00	0 days	
3	Revise power distribution at Photo Studio room, per owner's request, to provide increased flexibility in lighting and equipment layouts.		\$16,816.00	0 days	
	Total		\$14,352.01	0 days	
	Original Contract Amount			\$2,491,338.00	
	Net Change by Previous Change Orders			\$283,794.15	
	Net Sum Prior to This Change Order			\$2,775,132.15	
	Amount of Change Order No. 6			\$14,352.01	
	New Contract Sum			\$2,789,484.16	
	Percentage of Change to Contract, to Date			11.97%	

SUBJECT: Design Technology Center (Change Orders)

DATE: March 23, 2011

The following Change Orders have previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2853 Brewster Electric (Electrical Contractor)
Contract Amount		\$2,491,338.00		
Change Order No. 1	June 2010	\$14,085.49	0.56%	Revise high voltage feeder location; repair conduit in sidewalk; repair light pole locations.
Change Order No. 2	July 2010	\$200,409.40	8.00%	Add rooftop lighting; revise lighting layout; floor boxes; projection screen locations; add lights in Hallway 123; exterior light fixture.
Change Order No. 3	October 2010	\$18,452.04	0.74%	Add light in corridor; power and conduit to irrigation controller; additional power at AHU unit.
Change Order No. 4	November 2010	\$6,710.26	0.27%	Roofing credit; power to automatic doors; install disconnect switch.
Change Order No. 5	January 2011	\$44,136.96	1.77%	Wire baskets; Sump drain at the sidewalk; store existing emergency phone; add power to EMS control panels; Flex vs. EMT.

Funding Source

State Capital Outlay and Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Change Orders, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Administration Building Remodel (Change Orders)

BACKGROUND

Administration Building Remodel (Change Order).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2854	Contractor:	Janus Corporation (Hazardous Materials Abatement)	CO No.	3
Item	Change and Justification:		Amount	Time	
1	Remove concrete elevator ledgers in existing elevator shaft; necessary to accommodate new elevator.		\$2,841.00	0 days	
2	Remove additional lead-based paint on the exterior wall of the building by chemical methods to ensure the building is free from hazardous materials.		\$65,220.00	20 days	
	Total		\$68,061.00	20 days	
	Original Contract Amount		\$709,243.00		
	Net Change by Previous Change Orders		\$30,407.00		
	Net Sum Prior to This Change Order		\$739,650.00		
	Amount of Change Order No. 3		\$68,061.00		
	New Contract Sum		\$807,711.00		
	Percentage of Change to Contract, to Date		13.88%		

The following Change Orders have previously been approved by the Board of Trustees:

Administration Building Remodel	Date	Amount	%	Janus Corporation
Contract Amount		\$709,243.00		
Change Order No. 1	August 2010	\$28,138.00	3.97%	Demolition for added windows.
Change Order No. 2	October 2010	\$2,269.00	4.29%	Stairwell wall demolition and Storm Water Pollution Prevention Plan.

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #22

SUBJECT: Administration Building Remodel (Change Orders)

DATE: March 23, 2011

Bid No.	2855	Contractor:	Angeles Contractor, Inc. (General Contractor)	CO No.	5
Item	Change and Justification:			Amount	Time
1	Revise door hardware to accommodate access controls at various rooms; necessary for electronic door security.			\$6,977.37	0 days
2	Remove existing plaster at interior wall around the new windows, as it was deemed to be unsuitable for anchoring structural steel.			\$4,660.14	3 days
3	Remove and modify framing, and install new windows at the Human Resources Conference Room and office, per owner's request, to allow for additional office space.			\$40,280.90	24 days
4	Patch existing concrete walls at Information Technology room and repair existing plaster wall columns throughout the building, deemed unsuitable for painting.			\$15,470.95	5 day
	Total			\$67,389.36	32 days
	Original Contract Amount			\$2,582,000.00	
	Net Change by Previous Change Orders			\$243,754.33	
	Net Sum Prior to This Change Order			\$2,825,754.33	
	Amount of Change Order No. 5			\$67,389.36	
	New Contract Sum			\$2,893,143.69	
	Percentage of Change to Contract, to Date			12.05%	

The following Change Orders have previously been approved by the Board of Trustees:

Administration Building Remodel	Date	Amount	%	Bid No. 2855 Angeles Contractor Inc. (General Contractor)
Contract Amount		\$2,582,000.00		
Change Order No. 1	July 2010	\$121,159.78	4.69%	Add punch windows and roller shade for skylight.
Change Order No. 2	August 2010	\$35,942.34	6.08%	Modify roofing application to cover parapet wall.
Change Order No. 3	September 2010	\$12,125.52	6.79%	Reinforce Penthouse duct openings.
Change Order No. 4	January 2011	\$68,526.69	9.44%	Penthouse wall panels; roof reinforcement for HVAC; parapet membrane.

SUBJECT: Administration Building Remodel (Change Orders)**DATE:** March 23, 2011

Bid No.	2856	Contractor:	Donald M. Hoover Company (Flooring Contractor)	CO No.	1
Item	Change and Justification:			Amount	Time
1	Grade and pour concrete at four existing equipment pads in the equipment room due to poor field conditions.			\$9,265.00	0 days
2	Infill the existing floor depressions at the courtyard area to match the adjacent surface.			\$11,763.00	0 days
3	Install four-inch carpet skirting in lieu of the originally selected rubber base.			\$12,107.00	5 days
	Total			\$33,135.00	5 days
	Original Contract Amount			\$349,695.00	
	Net Change by Previous Change Orders			\$0.00	
	Net Sum Prior to This Change Order			\$349,695.00	
	Amount of Change Order No. 1			\$33,135.00	
	New Contract Sum			\$382,830.00	
	Percentage of Change to Contract, to Date			9.48%	

Bid No.	2859	Contractor:	Rancho Pacific Electrical, Inc. (Electrical Contractor)	CO No.	5
Item	Change and Justification:			Amount	Time
1	Install conduit and data cable to floor boxes to accommodate conference tables in the center of various rooms.			\$1,865.00	0 days
2	Relocate cable trays and conduit away from hard lid ceilings to more accessible locations, which is necessary to avoid utility interference in the ceiling areas.			\$18,112.00	5 days
3	Install conduit and floor boxes in Human Resources offices and conference rooms to accommodate necessary equipment.			\$19,934.00	10 days
4	Remove existing conduits used for temporary power for site lighting and reroute conduits to maintain uninterrupted lighting for surrounding areas around the building.			\$1,446.00	1 days
5	Relocate a light switch to the adjacent wall due to clearance issues.			\$300.00	0 days
6	Add five 20-amp circuits to feed outlets in Room 244 and relocate devices in Rooms 231 and 232; circuits were not shown on the original drawings.			\$1,266.00	1 days
7	Provide a 20-amp circuit/outlet and three data drops to Room 213 to accommodate the specified furniture.			\$1,413.00	1 days
8	Relocate electrical outlets from behind columns to the adjacent wall.			\$381.00	0 days
9	Add eight 20-amp and two 50-amp circuit breakers for the new Print Shop to provide adequate power to printing equipment.			\$875.00	0 days
10	Relocate three power outlets from floor height to counter height to provide more convenient power access to audiovisual equipment.			\$658.00	0 days

SUBJECT: Administration Building Remodel (Change Orders)

DATE: March 23, 2011

11	Install receptacles at counter height from floor level in various rooms to improve access to power outlets.	\$869.00	0 days
12	Relocate receptacles to above countertops in various rooms to provide more convenient power access.	\$531.00	0 days
13	Provide power to ultraviolet lights in air handling units not indicated on original plans.	\$1,309.00	0 days
	Total	\$48,959.00	18 days
	Original Contract Amount	\$1,667,700.00	
	Net Change by Previous Change Orders	\$192,705.50	
	Net Sum Prior to This Change Order	\$1,860,405.50	
	Amount of Change Order No. 5	\$48,959.00	
	New Contract Sum	\$1,909,364.50	
	Percentage of Change to Contract, to Date	14.49%	

The following Change Orders have previously been approved by the Board of Trustees:

Administration Building Remodel	Date	Amount	%	Bid No. 2589 Rancho Pacific Electric (Electrical Contractor)
Contract Amount		\$1,667,000.00		
Change Order No. 1	July 2010	\$103,488.00	6.21%	Add emergency communication system and LEED-required metering.
Change Order No. 2	September 2010	\$20,600.00	7.44%	Replace existing 12kv conductors.
Change Order No. 3	October 2010	\$21,597.00	8.74%	Improve Penthouse lighting.
Change Order No. 4	January 2011	\$47,020.50	11.56%	Entrance canopy lighting and power.

Funding Source

State Capital Outlay and COPS funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Change Orders, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

CONSENT

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contract amendments are presented for ratification:

#1	Consultant:	Hill Partnership, Inc.	No.	1
	Project:	Parking Structure Precinct Planning		
Item	Change and Justification:	Amount		
	Professional services to provide a traffic study and circulation analysis for the proposed parking structure. Fixed fee:	\$27,145.25		
	Total	\$27,145.25		
	Original Contract Amount	\$170,000.00		
	Net Change by Previous Amendments	\$0.00		
	Net Sum Prior to This Amendment	\$170,000.00		
	Amount of Amendment No. 1	\$27,145.25		
	New Contract Sum	\$197,145.25		

#2	Consultant:	HMC Architects	No.	1
	Project:	Fire Technology Facility Programming and Design		
Item	Change and Justification:	Amount		
	Professional architectural services to provide conceptual site studies, as requested, to investigate options for placing the Fire Training program on the Mt. San Antonio Campus in lieu of the La Verne site. Fixed fee:	\$14,150.00		
	Total	\$14,150.00		
	Original Contract Amount	\$120,240.00		
	Net Change by Previous Amendments	\$0.00		
	Net Sum Prior to This Amendment	\$120,240.00		
	Amount of Amendment No. 1	\$14,150.00		
	New Contract Sum	\$134,390.00		

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #23

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

DATE: March 23, 2011

#3	Consultant:	Marlene Imirzian & Associates Architects, Ltd.	No.	12
	Project:	Design Technology Center		
Item	Change and Justification:		Amount	
	Professional architectural and engineering services to extend construction administration services for six months due to excessive construction claims. Fixed fee:		\$72,000.00	
	Total		\$72,000.00	
	Original Contract Amount		\$1,278,080.00	
	Net Change by Previous Amendments		\$188,600.00	
	Net Sum Prior to This Amendment		\$1,466,680.00	
	Amount of Amendment No. 12		\$72,000.00	
	New Contract Sum		\$1,538,680.00	

Funding Sources

#1 – Measure RR Bond funds.

#2 – Measure RR Bond funds.

#3 – COPS funds.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the Contract Amendments, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011 **ACTION**

SUBJECT: Proposal to Initiate CSEA, Chapter 262 Negotiations for Successor Agreement, July 1, 2011 through June 30, 2014

BACKGROUND

Chapter 10.7, Sections 3440-3549 of the California Government Code requires that items to reopen negotiations for 2011-14 first must be identified by both parties and be presented in advance to the Board prior to negotiations. Public comment on these items will be permitted during a Public Hearing at the March 23, 2011, Board of Trustees meeting.

ANALYSIS AND FISCAL IMPACT

The District and CSEA, Chapter 262 have agreed to begin negotiations for the successor agreement during the spring semester of 2011. Negotiations for the successor agreement will begin no later than May 10, 2011. The successor contract is proposed to begin July 1, 2011, and end June 30, 2014. The District and CSEA, Chapter 262 have submitted the attached initial proposals, with the intention of using the interest based bargaining approach to negotiations.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the initial proposals submitted by the District and CSEA, Chapter 262.

Prepared by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Action #2

SUBJECT: Proposal to Initiate CSEA, Chapter 262 Negotiations for Successor Agreement, July 1, 2011 through June 30, 2014

DATE: March 23, 2011

Proposals for Successor Agreement

From the District:

The Mt. San Antonio College District submits the following topical proposal to CSEA, Chapter 262 for the purpose of opening negotiations on a successor agreement for July 1, 2011–June 30, 2014.

Article 7:	Salaries
Article 8:	Health and Welfare Benefits
Article 9:	Hours of Work and Related Matters
Article 12:	Leaves of Absence and Related Matters
Article 13:	Transfers and Related Matters
Article 14:	Matters Relating to Evaluation Procedures
Article 17:	Layoff
Article 19:	Safety
New Article:	Management Rights
Appendix A:	Salary Schedule Assignments for Classified Employees – CSEA 262
Appendix B:	Salary Schedule for Classified Employees – CSEA 262
Appendix C:	Classified Evaluation Form
Appendix E:	Holidays for Classified Employees

From CSEA, Chapter 262:

CSEA, Chapter 262 submits the following conceptual proposal to the Mt. San Antonio College District for the purpose of opening negotiations on a successor agreement for July 1, 2011–June 30, 2014.

Article 2:	Terms of the Agreement
Article 7:	Salaries
Article 8:	Health and Welfare Benefits
Article 10:	Holidays
Article 12:	Leaves of Absence and Related Matters
Article 15:	Reclassification
Article 17:	Layoff
New Article:	Due Process/Progressive Discipline
New Article:	Contracting Out Work/Professional Expert Request Process
New Language:	Education Code 88003 & 88003.1 Compliance

All issues mutually agreed to by both parties during successor agreement negotiations will be addressed.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011 **ACTION**

SUBJECT: Proposal to Initiate CSEA, Chapter 651 Negotiations for Successor Agreement, July 1, 2011 through June 30, 2014

BACKGROUND

Chapter 10.7, Sections 3440-3549 of the California Government Code requires that items to reopen negotiations for 2011-14 first must be identified by both parties and be presented in advance to the Board prior to negotiations. Public comment on these items will be permitted during a Public Hearing at the March 23, 2011, Board of Trustees meeting.

ANALYSIS AND FISCAL IMPACT

The District and CSEA, Chapter 651 have agreed to begin negotiations for the successor agreement during the spring semester of 2011. Negotiations for the successor agreement will begin no later than May 10, 2011. The successor contract is proposed to begin July 1, 2011, and end June 30, 2014. The District and CSEA, Chapter 651 have submitted the attached initial proposals, with the intention of using the interest based bargaining approach to negotiations.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the initial proposals submitted by the District and CSEA, Chapter 651.

Prepared by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Action #4

SUBJECT: Proposal to Initiate CSEA, Chapter 651 Negotiations for Successor Agreement, July 1, 2011 through June 30, 2014

DATE: March 23, 2011

Proposals for Successor Agreement

From the District:

The Mt. San Antonio College District submits the following topical proposal to CSEA, Chapter 651 for the purpose of opening negotiations on a successor agreement for July 1, 2011–June 30, 2014.

Article VII:	Salaries
Article VIII:	Health and Welfare Benefits
Article IX:	Hours of Work and Related Matters
Article X:	Leaves of Absence and Related Matters
Article XI:	Transfers and Related Matters
Article XVII:	Safety
New Article:	Management Rights
Appendix A:	Holidays
Appendix B:	Salary Schedule Assignments for Classified Employees – CSEA 651
Appendix C:	Salary Schedule Assignments for Classified Employees – CSEA 651

From CSEA, Chapter 651:

CSEA, Chapter 651 submits the following conceptual proposal to the Mt. San Antonio College District for the purpose of opening negotiations on a successor agreement for July 1, 2011–June 30, 2014.

Article II:	Terms of the Agreement
Article III:	Recognition and Bargaining Unit
Article IV:	Information
Article V:	Rights of the Association
Article VI:	Dues and Payroll Deductions
Article VII:	Salaries
Article VIII:	Health and Welfare Benefits
Article IX:	Hours of Work and Related Matters
Article X:	Leaves of Absence and Related Matters
Article XI:	Transfers and Related Matters
Article XII:	Matters Relating to Evaluation Processing Procedures
Article XIII:	Grievance Procedure
Article XIV:	Personal/Professional Growth
Article XV:	Reclassification Procedure
Article XVI:	Layoff and Reemployment
Article XVII:	Safety
Article XVIII:	Savings Provision
Article XIX:	Effect of the Agreement
Article XX:	Definitions

SUBJECT: Proposal to Initiate CSEA, Chapter 651 Negotiations for Successor Agreement, July 1, 2011 through June 30, 2014

DATE: March 23, 2011

From CSEA, Chapter 651: (continued)

Appendix A: Holidays

Appendix B: Salary Schedule Assignments for Classified Employees – CSEA 651

Appendix C: Salary Schedule Assignments for Classified Employees – CSEA 651

All issues mutually agreed to by both parties during successor agreement negotiations will be addressed.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

ACTION

SUBJECT: 2011 CCCT Board of Directors Election

BACKGROUND

In accordance with the California Community College Trustees (CCCT) Board of Directors election process, community college district board nominations for vacancies on the CCCT Board of Directors were to be received by the Association from January 1 through February 15, 2009. The election of members of the Board of Directors takes place between March 10 and April 25, 2009. The CCCT Board of Directors is a 21-member Board and meets generally five times per year.

ANALYSIS AND FISCAL IMPACT

1. There are eight vacancies on the CCCT Board of Directors. The eight candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board will vote to break the tie.
2. The list of nominated candidates for the CCCT Board of Directors is on the following page.
3. A biographical sketch of each candidate was available for Board member review.
4. The official ballot will be mailed by the President's Office.
5. Background or campaign information on various candidates received by the President's Office is sent to the Board of Trustees in advance of the meeting.

Fiscal Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees discuss and cast its vote for up to eight candidates for the 2011 CCCT Board of Directors.

Recommended by: John S. Nixon Agenda Item: Action #5

2011 CCCT BOARD ELECTION
CANDIDATES IN RANDOM DRAWING ORDER

1. Tina Park, Los Angeles CCD
2. Jim Moreno, Coast CCD
3. David Wheeler, Yuba CCD
4. Stephen Castellanos, San Joaquin Delta CCD
5. *Laura Casas Frier, Foothill-DeAnza CCD
6. Nancy C. Chadwick, Palomar CCD
7. *Mary Figueroa, Riverside CCD
8. Robert Jones, Los Rios CCD
9. Michael Davenport, Gavilan CCD
- 10.*Paul J. Gomez, Chaffey CCD
11. Greg Bonaccorsi, Ohlone CCD
12. Pauline Larwood, Kern CCD

* Incumbent

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: March 23, 2011

DISCUSSION

SUBJECT: Proposed Revisions to Board Policy 5030 -- Fees

BACKGROUND

In accordance with Board Policy 5030 and California Education Code Section 76300, the Board must authorize fees to be charged and/or collected by the College.

The California Education Code Section 76060.5 permits community colleges to establish a Student Representation Fee for the purpose of providing support for governmental affairs representatives who may be stating their positions and viewpoints before city, county, and district governments and before offices and agencies of the state government. Assessment of the fee is dependent upon a student election in which 66 percent of the students voting in the election vote in the affirmative. Mt. San Antonio College students voted on such a fee on November 8-12, 2010. The Student Representation Fee passed by an 84 percent margin with 1,609 in favor and 311 against, for a total of 1,920 eligible votes.

The Student Representation Fee is a mandatory fee which can only be waived for one of four reasons (religious, political, moral, or financial). Thus, a student must pay the Student Representation Fee unless s/he cites one of these specific reasons to have it waived. The fee will be collected during the fall and spring semesters only.

It is requested that the Board receives for first reading and discussion proposed revisions to Board Policy 5030 – Fees and to allow for the collection of the Student Representation Fee effective fall 2011.

ANALYSIS AND FISCAL IMPACT

The proposed fee will generate 50 cents per enrolled student. Funds generated from this fee will be used for the costs associated with students or representatives who may be stating their positions and viewpoints before city, county, and district government, and before offices and agencies of the state and federal government.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees receives for first reading and discussion proposed revisions to Board Policy 5030 – Fees.

Prepared by: Maryann Tolano-Leveque

Reviewed by: Audrey Yamagata-Noji

Recommended by: John S. Nixon

Agenda Item: Discussion #1

SUBJECT: Proposed Revisions to Board Policy 5030 -- Fees

DATE: March 23, 2011

Chapter 5 – Student Services

Board Policy 5030 Fees

References: Education Code Sections 76300, et seq.

The Board must authorize specific fees to be charged and/or collected in accordance with the State Education Code. The College President/CEO shall establish procedures for the collection, deposit, exemption, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the College schedule of classes.

Enrollment Fee:

Education Code Section 76300

Each student shall be charged a fee for enrolling in credit courses as required by law.

Waiving of Fees for K-12 Special Admission Students:

Students enrolled in the K-12 school system who have been identified as students who can benefit from advanced scholastic or vocational work at the college level and who meet the requirements to enroll in the community college per Education Code 48800 will have the following fees waived:

- Enrollment fee

- Health fee

- Student activities fee

These students will be required to pay for materials fees assigned to specific courses.

Parking fees will not be waived and remain optional.

Health Fee:

Education Code Section 76355

The Student Health Center is funded through the assessment of a Health Fee to all credit students, regardless of full-time or part-time status. Education Code 76355 provides for the assessment of the Health Fee, the exemption of certain students from paying the mandatory fee, and the increase of the student Health Fee based on the same percentage as the Implicit Price Deflator for State and Local Government Purchase of Goods and Services, and specifies how these funds may not be expended. The College President/CEO shall present to the Board for approval a fee to be charged to each full-time and part-time credit student for student health services. Additional fees for specific, additional, health services will be established based on the cost of the service, as approved by the College President/CEO in consultation with the Chief Student Services Officer.

SUBJECT: Proposed Revisions to Board Policy 5030 -- Fees

DATE: March 23, 2011

Parking Fee:

Education Code 76360

The College President/CEO shall present for Board approval fees for parking for students.

Instructional Materials:

Education Code Section 76365; Title 5, Sections 59400, et seq.

Students may be required to provide required instructional and other materials for a credit or noncredit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the College.

Physical Education Facilities:

Education Code 76395

Where the College incurs additional expenses because a physical education course is required to use non-College facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the College.

Student Activities Fee:

A Student Activities Fee may be charged to credit students each semester for the purpose of providing support for student programs and activities. A waiver of this fee shall be made available.

Student Representation Fee:

Education Code 76060.5

A Student Representation Fee may be charged to students each semester for the purpose of providing support for students or representatives who may be stating their positions and viewpoints before city, county, and district government, and before offices and agencies of the state and federal government.

Students will have the ability to opt out of paying this fee for political, religious, moral, or financial reasons.

Transcript and Verification Fees:

Education Code 76223

The College shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The College President/CEO in consultation with appropriate staff

SUBJECT: Proposed Revisions to Board Policy 5030 -- Fees

DATE: March 23, 2011

is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. Expedited transcripts and enrollment verifications will be provided for an additional fee as approved by the College President/CEO. There shall be no charge for searching for or retrieving any student record.

International Students Application Processing Fee:

Education Code Section 76142

The College shall charge students who are both citizens and residents of a foreign country a fee to process his or her application for admission. The College President/CEO in consultation with appropriate staff may establish this processing fee and regulations for determining economic hardship. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

Nonresident Students Capital Outlay Fee:

Education Code Section 76141

The College may charge nonresident students an amount not to exceed the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the district in the preceding fiscal year. Students with economic hardships, defined as current recipients of benefits under the Temporary Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program are exempt from these fees.

Adopted June 23, 2004

Revised September 26, 2007

Revised May 26, 2010