



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, August 24, 2011 **Location:** Founders Hall

**Future Board Meetings:** September 14, October 26, November 16

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Faculty Association, and CSEA 262. Detailed presentations will be reported in the official minutes when posted online.

## STUDY SESSION

The trustees met with Paul Mitchell (Redistricting Partners) and Kimi Shigetani (CCLC) to discuss the California Voting Rights Act, which requires boards with at-large election systems to review their underlying voter patterns to determine if a “districted” system would empower subgroups. The release of new census data and the significant population changes over the past decade are forcing many elected bodies to look at their election processes. Districts that are currently using at-large election systems will fall under scrutiny during this time, as voting rights groups are carefully watching the outcome of these analyses. The trustees recently contracted with CCLC and Redistricting Partners to analyze the college district. Any change made to the college board structure would not take effect until the November 2013 election.

## CLOSED SESSION

Rejected a claim by General Consolidated Construction, Inc. – Athletic Storage Building Project (Bid No. 2808-09) (Case No. 0811-1)

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college’s website.*

- Approved Personnel Transactions, dated August 24, 2011.
- Approved a contract with Liebert Cassidy Whitmore for Hiring the Equal Employment Opportunity (EEO) Way Training.
- Approved a contract with Professional Interpreting Services–DEAFinitely Professional Interpreting Services.
- Approved acceptance of funds and approve activities for the Student Support Services Grant.
- Approved a contract with UCLA Conference Center in Lake Arrowhead for the Annual Associated Students Fall Leadership Conference.
- Approved a contract with Ted Tapia Mailing Services, Inc.
- Approved activities and acceptance of funds for the Campus Suicide Prevention grant.
- Approved a contract with Santa Rosa Junior College for the Family & Consumer Sciences Discipline/Industry Collaborative Grant.
- Ratified a contract with the Regents of the University of California, on behalf of its Irvine campus, for the Promoting STEM Research to College Freshmen and Sophomores Grant.
- Approved acceptance of funds for the Career Technical Education Community Collaborative grant.
- Approved activities and acceptance of funds for the Talent Expansion in Science and Technology – An Urban Partnership grant.
- Approved activities for the Title V – Developing Hispanic-Serving Institutions grant.
- Approved a contract with Hilltop Creative Group for the Center of Excellence Career and Technical Education Hub.
- Approved activities and acceptance of funds for the Basic Skills grant.
- Approved the Men’s Water Polo team’s travel to the Naval Academy in Annapolis, Maryland, for a tournament September 2–5, 2011.
- Approved additions and changes to the Continuing Education Fee-Based Program.
- Approved an addition and a change to the Continuing Education Adult Education program.

- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved hiring of various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the Quarterly Financial Status Report for the period ending June 30, 2011.
- Approved the Quarterly Investment Report for the period ending June 30, 2011.
- Approved the 2012 contract for the Chancellor's Office Tax Offset Program (COTOP).
- Approved the Foundation for California Community Colleges Microsoft Campus Agreement for the period October 1, 2011, through September 30, 2014.
- Approved an agreement with Moodlerooms, Inc. for a learning management system.
- Approved a contract with PAL id studio for the Childcare Facility Furniture Consulting Services.
- Approved a three-year Maintenance and Service Agreement with Eaton Corporation for three Uninterrupted Power Supply units and one Liebert unit (battery backup) at the Data Center.
- Approved agreements to provide Professional Design and Consulting Services with H2 Environmental Consulting for Classroom Building Renovation (formerly Agricultural Sciences Lab) project; with HMC Architects for the Student Services Annex Building project and with Webb Food Service Design Consultants for the Row Building Food Laboratory 19B-5 project.

## **ACTION ITEMS**

*Items discussed and acted upon separately by the Board.*

- Approved submission of an application to the Los Angeles County Superintendent of Schools requesting Fiscal Independence status. *(pulled from Consent Calendar)*
- Ratified a contract with Professional Account Management for processing parking citations. *(pulled from Consent Calendar)*
- Approved a Three-Year Negotiated Agreement between the Faculty Association and the District.
- Rejected proposed Confidential and Management Reclassification and Pay Scale Adjustments.
- Received for first reading and discussion proposed revisions to Board Policy 4270 – Use of General Education Courses Completed at Other Accredited Institutions.

## **INFORMATIONAL REPORTS**

Enrollment Management Dean **George Bradshaw** presented a fall enrollment preliminary report. As of the board meeting, 25,632 full-time credit students were enrolled for the fall semester—up 4.18% over last fall. Of this number, 15,323 were part-time credit students (up 12%), and 10,309 were full-time (down 5.8%). Fall credit class offerings dropped by 4%, from 2,941 in 2010 to 2,824. Dr. Bradshaw noted that the numbers will fluctuate as more students continue to register and add and drop classes during the initial weeks of the semester.

**Meghan Chen**, Dean of Library and Learning Resources, reported on the college's Distance Learning Program. The college now has 130 courses available in online or hybrid delivery while 11 new course proposals are in development. The college increased the number of sections of distance learning by 112 sections from 2009 to 2010. More specifically, hybrid classes grew by 129% while online classes declined by 17%. Approximately 1.6% of students in the Distance Learning Program take only online courses; the vast majority takes a combination of traditional, hybrid, and online courses. The number of faculty certified to teach distance learning courses is now 195 compared to 135 in 2010.

## **INTRODUCTIONS**

### **Newly Hired Staff** **Classified**

- **Sue Ceja**, *Receptionist/Clerical Assistant, Humanities & Social Sciences Division*
- **Stacy Lee**, *Student Services Program Specialist, Admissions & Records*
- **Ricardo Pena**, *Custodian, Custodial Services*
- **Sangvan Thaysankram**, *Receptionist/Clerical Assistant, English, Literature, & Journalism*
- **Marcus White**, *Custodian, Custodial Services*

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

## **TRUSTEES**

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*  
Bruno Hernandez, *Student Trustee*

Dr. William T. Scroggins, *President & CEO*