



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, November 14, 2012

### MINUTES

#### CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:04 p.m. on Wednesday, November 14, 2012. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

#### STAFF PRESENT

Bill Scroggins, President/CEO; Virginia Burley, Vice President, Instruction; Mike Gregoryk, Vice President, Administrative Services; and Audrey Yamagata-Noji, Vice President, Student Services.

#### 1. PUBLIC COMMUNICATION

None.

#### 2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- **Conference with Legal Counsel – Settlement Agreements** (two cases)
- **Conference with Labor Negotiators Virginia Burley, Vice President, Instruction; and Bill Scroggins, President & CEO, per California Government Code Section 54957.6**  
Faculty Association; CSEA, Chapter 262; and CSEA, Chapter 651

#### 3. PUBLIC SESSION

The public meeting reconvened at 6:39 p.m. The Pledge of Allegiance was led by Laura Martinez, President, CSEA 262.

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*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

#### 4. INTRODUCTIONS AND RECOGNITION

- **Introductions**

- Classified Employees

- **Jacques David**, Laboratory Technician – Art (Fine Arts) (present)
  - **Elizabeth Fendrich**, Parking Officer (Public Safety) (present)
  - **Jose Gutierrez**, Custodian (Custodial Services) (absent)
  - **Donald Lee**, Custodian (Custodial Services) (absent)
  - **Ula Matavao**, Educational Advisor (Arise) (present)
  - **Beth Quinlan**, Risk Management Specialist (Risk Management) (present)

- Promotion

- **Gabriela Hernandez**, Budget & Accounting Technician (Fiscal Services) (absent)

- **Recognition:**

- Awarding of a Certificate of Service to the following retiring Auxiliary Services employee:
  - **Diana Haas**, Payroll & Accounting Technician, 4½ years of service  
Ms. Haas' Certificate of Service will be mailed to her home address.
- **Mt. SAC Wrestling Team's** first CCCAA South Duals Championship in school history will compete for the State Dual Championship on November 17 versus Fresno City College
- **Mt. SAC's Chamber Singers and Singcopation** took second place at the competition in China. They were approximately 75 entrants.
- **Mt. SAC's Football Team** dominated Riverside City College, 25-0, last Saturday and receives No. 1 seed in Southern California Playoffs – will host Saddleback College this Saturday at 6:00 p.m.
- **Mt. SAC's Men's and Women's Soccer Teams** advance to Regional Playoffs. The Men's team will host San Bernardino Valley College at home this Saturday at 12:00 noon.
- **Trustee Baca** was elected as the President of the Board of Governors for California Community Colleges.

#### 5. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Hall, and passed to approve the minutes of the regular meeting of October 24, 2012. Student Trustee concurred.

#### 6. REPORTING OF ACTION TAKEN IN CLOSED SESSION

- Regarding item No. 1: The Board voted 5-0 to approve a settlement in the amount of \$141,589.65 with American Electric Company, the Electrical Contractor for the Agricultural Sciences Building.
- Regarding item No. 2: None.

## **7. PUBLIC COMMUNICATION**

- Members of the Caduceus Club, including Carmen Rexach (Professor, Anatomy, Physiology, and Microbiology and Club Advisor), Johana Rodriguez (Club President), Yuli Wang (Health Conference Co-Chair), and Dolores Van Gordon (Health Conference Co-Chair) introduced Dr. Andre Davim, from Natal, Brazil, and spoke about their exchange program. They introduced the club officers, showed a one-minute film about their club, and presented each of the Board members with a token gift.
- Kevin Camitta spoke about the shortage of classes and the extraordinary amount of time it takes to graduate and transfer to a four-year university. He urged the Board to take a look at the shortage of the number of core classes that are available.
- Rebecca McCollough, Cheryl Lynne Mulato, Elizabeth Zangenbery, Nayely Castellon, Jonathan D'Souza, Susan Gosland, and Tianna Winters spoke to the Board regarding the future of the number of classes offered as a result of Proposition 30 passing, the College's reserves, and the \$5 million settlement from the City of Industry. They strongly urged the Board to look at the schedule of classes and to use this money to add sections, as soon as possible.

## **8. REPORTS**

- Reports by the following constituency leaders were given and are posted on the College website with these minutes:
  - Ahmad Azawi, Associated Students President
  - Eric Kaljumagi, Academic Senate President
  - DeeJay Santiago, Classified Senate President
  - Jennifer Galbraith, Faculty Association President
  - Laura Martinez, CSEA Chapter 262 President
  - Johnny Jauregui, CSEA Chapter 651 President (no report)

## **9. BOARD COMMUNICATION**

- Trustee Bader read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."
- A. All Board members shared the following comments:
- They welcomed new employees Jacques David, Elizabeth Fendrich, Jose Gutierrez, Donald Lee, Ula Matavao, and Beth Quinlan.
  - They congratulated Gabriela Hernandez on her promotion.
  - They congratulated Diana Haas on her retirement.
  - They wished success to the Wrestling, Football, and Soccer teams.
- B. Trustee Chen Haggerty reported the following:
- She was relieved that Proposition 30 passed.

C. Trustee Chyr had nothing to report this month.

D. Trustee Baca reported the following:

- He attended the Academic Senate plenary last week.
- He was asked to speak at the Veterans Job Fair sponsored by the U. S. Chamber of Commerce and L. A. County/Ventura EDD. There were a lot of employers and veterans in attendance.
- He attended the Diamond Bar Foundation Gala.
- He attended the Youth Science Center annual event.
- He attended the Associated Students Leadership Conference in Lake Arrowhead.
- He was elected the President of the Board of Governors for the California Community Colleges and spoke briefly about the financial issues of City College of San Francisco. He said that their administrators are working very hard to pull themselves out of this situation and that the Proposition 30 tax initiative will certainly help with the budget problems. However, they are still in danger of losing their accreditation.
- He, too, said that he's relieved that Proposition 30 passed, which was in large part, due to the students turning out to vote.
- He thanked the students who spoke earlier in the meeting regarding the budget and encouraged them to continue to ask questions, and he let them know that the Board is listening. He mentioned that, along with providing as many services as possible, the College also has a responsibility to maintain fiscal integrity for the students—that the State is still in a very precarious situation.

E. Trustee Hall reported the following:

- He is very proud of Trustee Baca for being elected as the President of the Board of Governors for California Community Colleges, and he mentioned that it's the first time that Mt. SAC has been represented at such a high level in the State.
- He attended the Associated Students Leadership Conference in Lake Arrowhead.
- He attended the Diamond Bar Foundation Gala.
- He and Trustee Chyr attended the Meals on Wheels dinner.
- He explained the political process for Proposition; that half of the money is guaranteed to be used for public safety institutions, i.e., police, fire departments, county sheriffs, etc. There is only a one-year guarantee for the money to go to schools. After that, he urged students to maintain vigilance in getting the Proposition 30 money directed to higher education.
- He attended the football game last weekend and plans to attend again this weekend.
- He commented that he hopes to attend the Caduceus Club's event in April.
- He cited several newspaper articles about Mt. SAC, particularly the installation of the Astronomy Dome.

- He attended the funeral of Michael Toshio Miyamoto, a Mt. SAC student and an 11-year patient of the City of Hope. He thanked Dr. Audrey Yamagata-Noji for her support of Michael until his recent death, on November 1, 2012, at the age of 18 years old.

F. Student Trustee Marin reported the following:

- She congratulated the new employees and Dr. Baca for his new position as President of the Board of Governors.
- She talked about how happy she was that Proposition 30 passed and thanked all those involved for their hard work.
- She attended the football game last weekend and plans to attend this weekend.
- She thanked the students who attended the meeting and plans to explain to the student body how the \$5 million City of Industry settlement and the College's reserves will be budgeted. She reassured the students that Mt. SAC has done an amazing job with their fiscal responsibilities.
- She also thanked Maryann Tolano-Leveque, the Associated Students Advisor, and Ahmad Azawi, Associated Students President, for their continuing support.

G. Trustee Bader reported the following:

- She personally thanked Dr. Baca for being selected as the President of the Board of Governors and said what an honor it is to have him representing Mt. SAC.
- She attended the Associated Students Leadership Conference in Lake Arrowhead.
- She attended the Citizens Oversight Committee meeting last week.
- She thanked and congratulated all those involved in the passage of Proposition 30. She remarked that, if it had not passed, Mt. SAC would have been faced with serious cuts.
- She reassured the students that the Board does listen to what they have to say, and that they are very fiscally prudent with the College's funds.
- She talked about the Veterans Day Virtual Wall of Honor that Mt. SAC sponsored, and she was proud to post something on the wall as the daughter of a WW II veteran and the wife of a Vietnam veteran. She also talked about an article in the Tribune that was about how veterans are thankful to Mt. SAC for what it does for them.

#### **10. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:**

- He welcomed new employees Jacques David, Elizabeth Fendrich, Jose Gutierrez, Donald Lee, Ula Matavao, and Beth Quinlan.
- He congratulated Gabriela Hernandez on her promotion.
- He congratulated Diana Haas on her retirement.
- He wished success to the Wrestling team.

## 11. CONSENT AGENDA

It was moved by Trustee Baca, seconded by Trustee Chyr, and passed to approve or ratify the following items:

### ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of the Quarterly Investment Report for the period ending September 30, 2012.
4. Approval of the Quarterly Financial Status Report for the period ending September 30, 2012.
5. Approval to reject a Claim Against the District by Student Number Ending in 8694 and that Administrative Services is instructed to notify the claimant and his legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
6. Approval to reject a Claim Against the District by Student Number Ending in 2433 and that Administrative Services is instructed to notify the claimant of the rejection in accordance with Government Code Sections 910 through 915.4.
7. Approval of an agreement with Vangent for data management, reporting services, production, and mailing of 1098T forms to students to meet TRA requirements, for an amount not to exceed \$22,000.
8. Approval of an agreement with Los Angeles County Office of Education (LACOE) to provide network services and support for the period July 1, 2011, to June 30, 2014.
9. This item was pulled and acted upon separately (see paragraph No. 12).
10. This item was pulled and acted upon separately (see paragraph No. 13).
11. Ratification of the following Change Order:
  - Bid No. 2897      Agricultural Sciences Building Landscape – Harry H. Joh Construction, Inc. (General Contractor) – Change Order No. 2.
12. Approval of the following Contract Amendment:
  - Contract              Facilities Emergency Operation Center Addition and Plan Room Renovation – Marlene Imirzian & Associates Architects (Professional Design and Consulting Services Contractor) Amendment No. 1.

13. Approval of the following Completion Notice:

- Bid No. 2808 Athletic Fields Project, General Consolidated Constructors, Inc. (Contractor)

## **HUMAN RESOURCES**

14. This item was pulled and acted upon separately (see paragraph No. 14).

## **INSTRUCTION**

15. Approval of an Associate in Arts in Theater for Transfer (AA-T) degree to be effective in the 2012-13 academic year, upon the Chancellor's Office approval.

16. This item was pulled and acted upon separately (see paragraph No. 15).

17. This item was pulled and acted upon separately (see paragraph No. 16).

18. Approval for three Mt. SAC students and instructors Mark Boryta and Becca Walker to attend the American Geophysical Union Fall Conference in San Francisco from December 7-9, 2012.

19. Approval for the Mt. SAC Vocal Jazz Ensemble Singcopation to compete at the Next Generation Festival in Monterey, CA, April 5–7, 2013.

20. Approval for Mt. SAC students and Professor Carmen Rexach to attend the American Medical Student Association National Conference in Washington, DC, March 13–17, 2013.

21. Approval for Mt. SAC Forensics students and faculty to attend the Texas Two-Step Swing scheduled for January 25–27, 2013, in Hurst, TX.

22. Approval for the Communication Department to co-host the Close to the Coast Swing forensics tournament January 19–20, 2013.

23. Approval of activities for the Continuing Education Division.

24. Approval of the addition of a noncredit certificate and contract renewals in the Community Services Continuing Education Division.

## **12. CONSENT ITEM #9: APPROVAL OF EXPENDITURES FOR THE 2012 FOOT LOCKER, INC. NATIONAL CROSS COUNTRY CHAMPIONSHIPS IN SAN DIEGO, CA, WITH NO IMPACT TO THE COLLEGE BUDGET; FUNDING IS CONTRACT-GENERATED**

It was moved by Trustee Hall and seconded by Trustee Chen Haggerty to approve this item.

Trustee Hall mentioned that this contract was previously administered through Auxiliary Services and is now running through the College. He suggested that, as these contracts are presented, at least for the first time, they be shared with the Trustees. President Scroggins agreed.

Motion carried. Student Trustee concurred.

**13. CONSENT ITEM #10: APPROVAL OF AGREEMENTS TO PROVIDE PROFESSIONAL DESIGN AND CONSULTING SERVICES WITH INDEPENDENT ROOFING CONSULTANTS AND PAL ID STUDIO INC. FOR THE FACILITIES EMERGENCY OPERATIONS CENTER ADDITION AND PLAN ROOM RENOVATION PROJECT; AND WITH STEVEN FADER ARCHITECTS FOR THE PRINTMAKING RENOVATION AT THE ART CENTER BUILDING PROJECT**

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Dr. Hall requested information on the Facilities Emergency Operations Center Addition and Plan Room Renovation project. Dr. Scroggins indicated that it will be located in Building 23, where Bovis used to be, and it will be utilized for multiple purposes such as a facilities plan room, an operations center, facilities planning, etc. Vice President Gregoryk said that part of Building 23 will house Public Safety. Regarding the Emergency Operations Center, Mt. SAC will be in partnership with the City of Walnut, the Fire Department, and the Sheriff's Department. He indicated that, if Mt. SAC and the City of Walnut apply for a joint grant, there's a better chance of obtaining money to equip the Center.

Motion carried. Student Trustee concurred.

**14. CONSENT ITEM #14: APPROVAL OF PERSONNEL TRANSACTIONS DATED NOVEMBER 14, 2012**

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Trustee Bader indicated that there was a correction on Page 37 – Personnel Transactions – under **Hourly Non-Academic Employees** - Julio Escobedo should be under **Substitute Employees**.

Trustee Hall noticed that Tom Meikle, Purchasing Manager, was listed on the Personnel Transactions as a retiree in December, and he commended and thanked Mr. Meikle for always being there and doing a great job when he needed him.

Motion carried. Student Trustee concurred.

**15. CONSENT ITEM #16: APPROVAL OF AFFILIATION AGREEMENTS WITH AZUSA PACIFIC UNIVERSITY, CHAPMAN UNIVERSITY; CALIFORNIA STATE UNIVERSITY, FULLERTON; CALIFORNIA STATE UNIVERSITY, LONG BEACH; AND THE UNIVERSITY OF LA VERNE FOR STUDENTS ENROLLED IN THEIR ATHLETIC TRAINING DEGREE/CERTIFICATE PROGRAMS TO OBTAIN EXPERIENCE WITH MT. SAC ATHLETIC PROGRAMS AND STUDENTS**

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty to approve this item.

Trustee Chyr indicated that, due to his affiliation with the University of La Verne, he recused himself and abstained from voting on this item.

Motion carried. Trustee Chyr abstained. Student Trustee concurred.



**16. CONSENT ITEM #17: APPROVAL OF AN AFFILIATION AGREEMENT WITH COMPTON FIRE DEPARTMENT FOR STUDENTS IN THE PARAMEDIC PROGRAM**

It was moved by Trustee Chyr and seconded by Trustee Hall to approve this item.

Trustee Hall asked why Mt. SAC is doing an agreement with Compton Fire Department, when it is so far away. Vice President Burley indicated that, in general, Mt. SAC is desperate to find training opportunities for students and, when someone offers, we accept. Also, it might be due to the referral of over 100 students to Mt. SAC for paramedic training because they've discontinued this program in the Compton area.

Motion carried. Student Trustee concurred.

**17. ACTION ITEM #1: AGREEMENT WITH HEARTLAND PAYMENT SYSTEMS TO PROVIDE ELECTRONIC CREDIT CARD PROCESSING FOR A THREE-YEAR TERM FROM JANUARY 1, 2013, TO DECEMBER 31, 2015**

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty to approve this item.

Vic Belinski, Chief Technology Officer, gave a presentation regarding the Banner Credit Card Processing at Mt. SAC. He indicated that the whole reason for this agreement is to save the College money. Currently, 94% of all transactions are via the web, and 57% of all transactions are via Debit Card. Today, Mt. SAC sends its Banner credit card transactions to a company called Official Payments. They do not process credit card payments; they collect them because they have a gateway to the Banner system. They charge Mt. SAC a flat rate of 2.5% for web charges and 2.25% for in-person charges. Then, Official Payments simply passes the file to Heartland Payment Systems, who does the processing. What's being recommended is to eliminate the middle man, Official Payments, and contract directly with Heartland Payment Systems. With the current process, Mt. SAC gets no discounts that are supplied by the Durbin Amendment, legislation that took place in 2011, which put caps on debit card transactions.

With the proposed process, Heartland Payment Systems will apply the Durbin Amendment savings on debit card transactions. A 12-month analysis shows that the effective blended rate to Mt. SAC will drop from 2.45% to approximately 1.5%, which includes the real-time interface cost to Banner and the Heartland fee of 40 basis points. Heartland Payment Systems is the sixth largest payment processor in North America; they process 11 million+ transactions per day; they process \$90 billion annually; and they have 250,000+ clients nationwide. The potential annual savings for Mt. SAC is \$100,000.

Mr. Belinski's presentation is posted on the College website with these minutes.

Motion carried. Student Trustee concurred.

**18. ADJOURNMENT**

Trustee Bader reminded everyone that the next Board meeting will be held on December 12, 2012, and she wished everyone a happy Thanksgiving.

The meeting adjourned at 8:25 p.m.



# Associated Students Report

*Presented By A.S President Ahmad Azzawi; November 14, 2012*

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## **Senate Appointment**

Last week a Senate Chair position opened up and Akram Khan, the Student Services Senator, was appointed by the Senate to fill the vacancy. He was ratified and took the oath of office yesterday

Additionally, Joy Ugay also took the oath, assuming her position as the Inter Club Council Vice Chair.

## **Elections (Nov. 6)**

The A.S. "Get Out the Vote" campaign went well with 1,100 people voting on campus. 650 of those were provisional ballots cast by Mt. SAC students (we think) who were not able to get to their polling places in time. Thank you to everyone who voted!

## **Halloween Event (Oct. 31)**

Two weeks ago A.S. hosted the Halloween consume contest in which clubs as well as students competed for the costume contest title. It was a successful event, seeing that A.S. encouraged contestants by dressing up in Disney themed costumes

## **Talent Show (Nov. 8)**

A.S. hosted its annual Talent Show in building 9C. We had various performances ranging from dancers to harp players. A.S. even performed the infamous Gangnum style during one of the intermissions. For those of you who don't know what that is, you'll find out at Puttin' On The Hits on March 8th and 9th!

## **Recognitions**

Thank you David for entertaining Elisa and I this past Saturday at the football game!

Thank you Audrey for hopping up that big hill to enjoy the game with us.

A special Thanks to Eric, David, Rosanne, and Manuel for coming up to Arrowhead and allowing the students to ask questions. It was very informative, seeing that the students developed more personal relationships with the board.

Thank you ALL for passing resolution 12-03 and congrats on the passage of Prop 30!

## ----- ▼ **UPCOMING EVENTS** ▼ -----

### **Holiday Celebration (Nov. 28)**

If you have some time please come by and visit us in building 9C for the Associated Students Holiday Celebration. We typically serve anywhere from 300-400 people. We will be providing food and entertainment.

Academic Senate Report  
To the Board of Trustees  
14 November 2012

Full Senate Activity

The Academic Senate met on 25 October and rejected a proposal to amend the scheduling matrix of classes. We also approved Resolution 12-10 in Support of Higher Education Funding, which is attached to this report.

The Senate held a special meeting on 1 November to discuss the State Academic Senate resolutions so as to provide direction to our voting delegate, Michelle Sampat.

Although not yet approved by the Senate, work continues on five proposed APs, one resolution, and several new degrees. These are expected to be addressed tomorrow.

Faculty Hiring

This year, the College received twenty-one requests for hiring faculty, including the replacement of eleven retired full-time professors. As per AP 7120, the Academic Senate Executive Board will hold a special meeting on 20 November to prioritize the faculty hiring requests. This prioritization will be combined with the one from the Instruction team on 26 November so as to create a single combined priority list to present to the College President. Regardless of the number of positions authorized, it is our goal of having these positions "flown" in early 2013 so as to reach the greatest number of qualified candidates.

Coordinator Positions Available

The Academic Senate has begun the process of seeking coordinators for Fall 2013. The available positions are Basic Skills Coordinator, Curriculum Liaison, Assistant Curriculum Liaison, Distance Learning Faculty Coordinator, Assistant Distance Learning Faculty Coordinator, Learning Lab Coordinator, New Faculty Seminar Facilitator, and Assistant Study Abroad Coordinator. Letters-of-interest are due by 14 December 2012.

Fall Senate Plenary

The fall meeting of the State Academic Senate was held 8-10 November in Irvine. Eric Kaljumägi, Dan Smith, and Michelle Sampat officially attended on behalf of Mt. SAC. Michelle Grimes-Hillman attended as a member of the statewide Executive Committee, and was a presenter at several workshops. We participated in sessions on enrollment priority, career technical education (CTE), the C-ID project, program discontinuance, and other academic and professional matters. The new Chancellor, Brice Harris, addressed the plenary as well. In addition, we listened to testimony on proposed changes to academic disciplines, debated and voted on thirty resolutions, and recognized Greg Gilbert for his long service to the State Senate. The Senate wishes to thank Trustee Baca for attending much of the plenary, and congratulates him on his election as the President of the Board of Governors.

Respectfully submitted,  
Eric Kaljumägi  
President, Academic Senate

**Support of Higher Education Funding  
Resolution 2012-10**

Whereas, the Academic Senate is the organization whose primary function is to make recommendations with respect to academic and professional matters as defined in Title 5, Section 53200 and which also serves as a voice for faculty on non-contractual issues; and,

Whereas, recent economic and political events threaten a decrease in funding for higher education in California, and in particular the California Community Colleges; and,

Whereas, any decrease in funding will significantly affect current and future higher education students through a reduction in the diversity and quantity of classes offered at public institutions of higher learning in California; and,

Whereas, the Academic Senate of Mt. San Antonio College aspires to increase the quality and availability of educational opportunities to the residents of California;

Resolved, the Academic Senate supports increased funding of higher education in California and, in particular, the California Community Colleges; and,

Resolved, the Academic Senate urges faculty and students at Mt. SAC to support means of providing for such funding; and,

Resolved, the Academic Senate supports efforts to educate faculty and students as to the importance of participating in advocacy, voting, and other aspects of a democratic society so as to ensure increased funding of higher education in California.

Submitted by: Michael Sanetrick

First reading: October 25, 2012

Second reading: October 25, 2012

Approved: October 25, 2012

Discussed at AMAC: November 19, 2012



## MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES  
WEDNESDAY NOVEMBER 14, 2012

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1. Classified Senate met on Thursday November 8<sup>th</sup>. At this meeting we discussed:
  - a. Formation of subcommittees for:
    - i. Classified Newsletter
    - ii. Classified Event Planning
  - b. Updating the Classified Senate website.
  - c. Mentoring opportunities for classified staff through SanFACC and the possible formation of an on-campus mentoring program. The Classified Professional Development Committee is planning to survey classified staff to gauge interest in the possible formation of an on-campus mentoring program.
  - d. Possible fundraising opportunities for the Classified Scholarship.
  - e. Next meeting is scheduled for Thursday December 13<sup>th</sup> at 1:00 pm in Founders Hall.
2. The Classified Professional Development Committee is in the process of planning the Classified Professional Development Day. Tentatively scheduled for Wednesday February 20, 2012, the committee is looking into workshop topics. The next New Employee Welcome is tentatively scheduled for Thursday April 18, 2013.
3. On behalf of Classified Senate, I would like to extend a warm welcome and congratulations to the newly appointed classified employees.

Respectfully Submitted by,  
Deejay R. Santiago, Ed.D.  
President, Classified Senate



CSEA Chapter 262  
2012 Executive Board

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*“To improve the lives of  
our members, students,  
and community.”*

November 14, 2012

Good evening,

On behalf of Chapter 262 I would like to publicly thank the hundreds of CSEA member volunteers who successfully helped with the Proposition 30 and 32 campaigns. They spent countless hours, over many months, informing California voters of the importance of these propositions. They began their volunteer work many months ago by gathering signatures to ensure Proposition 30 would be on the November 6<sup>th</sup> ballot. They continued the fight by phone banking and spending countless hours precinct walking. Their efforts culminated in a huge “Get Out The Vote” event on election day.

I am particularly proud of Mt. SAC classified staff members, Jessie Check-Cinco, from Financial Aid, Bill Rawlings, and Rondell Schroeder, of I.T., and Cason Smith, from Technical Services for all of their efforts. Jessie, Rondell, and I had an opportunity to precinct walk, for the first time, within the last four days of the campaign. During this last “push,” CSEA members broke new records, contacting well over 200,000 people. Though some might say this effort was simply an attempt to save jobs, my experience indicates otherwise. Members were far more concerned about the future of the students in their schools than to any devastating effects to California’s economy. Though the efforts of classified often go unnoticed and unappreciated in the educational process, I maintain they played a significant part to save the process in this election.

I am very proud to be associated with an organization that continues to make a difference in the lives and futures of our students.

I would also like to commend and congratulate student leadership for taking an active part in their future.

Respectfully submitted,

Laura Martinez  
President  
CSEA Chapter 262

# Banner Credit Card Processing at Mt. SAC Today

94% of all transactions are via the web

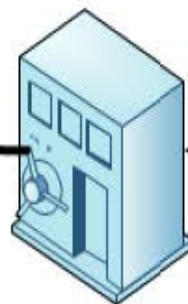
57% of all transactions are via Debit Card

Official Payments charges flat rate

**Mt. SAC gets no discounts that are supplied by the Durbin Amendment**



Heartland Payment Systems  
Actual Credit Card Processor  
Disburses \$ to Bank/Treasury



Official Payments  
Banner Payment Client  
Realtime Gateway  
Flat Rate = 2.5% for Web  
Flat Rate = 2.25% for In person



**MT. SAC**  
Mt. San Antonio College

# Banner Credit Card Processing at Mt. SAC Proposed

94% of all transactions are via the web

57% of all transactions are via Debit Card

Heartland Charges Interchange Rate + 40 Basis Points on Credit Card Transactions

**Heartland Applies Durbin Amendment Savings on Debit Card Transactions**  
**12 month analysis shows effective blended rate to Mt. SAC = ~1.5%**



Heartland Payment Systems  
Actual Credit Card Processor

**Banner Payment Client**

**Realtime Gateway**

Disburses \$ to Bank/Treasury

Tracks Debit vs Credit Card

**Applies Durbin Amendment**







# Heartland Payment Systems...

- **6<sup>th</sup> Largest Payment Processor in North America**
- **Process 11,000,000+ transactions per day**
- **Process \$90 Billion annually**
- **250,000+ clients nationwide**
- **99% up time**
- **Co-Lo Facilities in Sunnyvale, CA and Allen, TX**
- **PCI Level 1, PA-DSS, a Member of the PCI Security Council**
- **SAS70 Level II**

# Processing with Heartland

- The College is currently paying 2.5% for 94% of its Web transactions through its existing payment gateway.
- The College is currently paying 2.25% for 6% of its face to face transactions through its existing payment gateway.
- Regulated Debit = This pertains to the Durbin amendment which went into effect in Oct 2011 and reduced the cost of regulated debit card transaction to .22c + 5 basis points. This applies to cards issued by banks with more than \$10B in revenue.
- **Example: On a \$300 transaction the College is paying \$7.50; with Heartland the College will pay \$1.57 for that transaction for a savings of \$5.93 per transactions.**
- The Heartland Payment Systems offer will lower Mt. SAC's rate from 2.5% to around 1.5% which includes the real-time interface cost to Banner and the Heartland fee of 40 basis points.

# California Community Colleges

- Santa Monica College = \$200k in savings
- San Mateo CCD = \$97k in savings
- Chabot-Las Positas CCD = \$59k in savings
- Sierra College = \$48k in savings
- **MTSAC- Potential for \$100k in savings**

(Note: All savings are annual, recurring savings)

# Quote from San Mateo CCD ...

*San Mateo recently went live and, although we are still working on a couple of reconciliation issues, we are happy with the responsiveness and support from the Heartland people. I'm not sure if you know but we were the pilot, so I'll say that the implementation went as well as can be expected from a pilot, but I trust that most of the kinks have been worked out based on our experience. I also wanted to share that our finance folks are excited about improved reconciliation data and the cost savings*

Edgar Coronel

Associate Director ITS