



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday July, 24, 2013 **Location:** Founders Hall

**Future Board Meetings:** August 28, September 11, October 23

Dr. Scroggins administered the Oath of Office to new student trustee **Karina Maureira**.

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

### CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262, the Mt. SAC Foundation, Associated Students. Detailed presentations will be reported in the official online minutes.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved of a license agreement renewal with CLARUS Corporation to produce e-brochures.
- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved of a two-year agreement with Vicenti, Lloyd & Stutzman LLP for auditing services through June 30, 2015.
- Approved of Resolution No. 12-15 – Signature Changes to Existing Bank Accounts.
- Approved renewal contracts with Capital Protection and Event Guard Services to provide crowd management services for the 2013-14 fiscal year.
- Approved to purchase furniture for the Facilities Building from two manufacturers, CMAS and US Communities.
- Approved to purchase fuel from the Los Angeles County Office of Education contracts with Falcon Fuels, Inc.
- Approved pre-payment of charges for video streaming services to Livestream for the 2013-14 fiscal year.
- Approved of the Adobe Enterprise License Agreement effective August 1, 2013, through July 31, 2016.
- Approved a service agreement with PeopleAdmin, Inc.
- Approved to reject a Claim Against the District by Student Number Ending in 9585 and that Administrative Services is instructed to notify the claimant of the rejection in accordance with Government Code Sections 910 through 915.4.
- Approved to reduce retention from 10% to 5% for the following Bid:
- Bid No. 2833 - Child Development Center Mechanical/HVAC Package – Comfort Conditioning Co., Inc. (Contractor).
- Approved contracts to provide Lease/Leaseback construction services for the Athletics Complex project, the Classroom Door Hardware Improvements project, and the Audio Visual Systems Improvements project.
- Approved submittal of the Final Project Proposal for the Technology Building.
- Approved agreements to provide Professional Design and Consulting Services with Getinge Signature Services for the Annual Sterilizer and Steam Generator Maintenance project; and with Steven Fader Architects for the Performing Arts Complex Close-Out project.
- Approved Personnel Transactions, dated July 24, 2013.
- Approved contract with Shaw HR Consulting, Inc. for Fair Employment Housing Act/Americans with Disabilities Act (FEHA/ADA) Reasonable Accommodation Services, for the period July 1, 2013, through June 30, 2014.
- Approved contract for investigative services with Norm A. Traub & Associates, Inc., for the period July 1, 2013, through June 30, 2014.
- Approved a contract for investigative services with The Titan Group, for the period July 1, 2013, through June 30, 2014.
- Approved of modified courses to be effective with the 2013-14 academic year.

- Approved activities and acceptance of funds for the Basic Skills Grant.
- Approved for the Men's Water Polo team to participate in a tournament at the Naval Academy in Annapolis, MD, September 5-8, 2013.
- Approved an agreement with ArbiterSports RefPay to pay sports officials.
- Approved a contract with Dr. Thomas Bryan to conduct health screenings and treat athletes at football games.
- Approved a contract with Cole-Schaefer Ambulance Service to cover all home football games for 2013 season.
- Approved to accept funds for two Child Development Center contracts with the California Department of Education, Child Development Division.
- Approved additions and changes for the Continuing Education Division.
- Approved activities and acceptance of funds for the Child Development Workforce Initiative Grant.
- Approved an affiliation agreement with Chino Valley Independent Fire District Training Center Station 61 for use of their facility for Mt. SAC's Fire Academy students.
- Approved an affiliation agreement with California Hospital Medical Center for Nursing students.
- Approved the destruction of instructor roll books and other associated class records that have been imaged, for various terms from fall 2008 through spring 2010.
- Approved the Associated Students proposed Budget for Fiscal Year 2013-14.
- Approved of Associated Students Expenditure Funding 2013-14.

### INFORMATIONAL REPORTS

- Students Services VP Dr. **Audrey Yamagata-Noji** and Admissions & Records Assistant Director **Patricia Montoya** updated the trustees on the International Students Development Plan. They noted that IS enrollment has increased steadily (20%) over the past five years. Last academic year, there were 643 international students enrolled, and 172 new students will start this fall. They also noted progress made in pre-arrival follow-through services and in matriculation processes, the establishment of an International Student Center, and the launch of a new IS website. Dr. Yamagata-Noji reported that Student Services will partner with Continuing Education to develop a fee-based English Language Institute. Additionally the college has initiated a mandatory student medical insurance coverage program through a contract with Student Insurance, effective this fall.

### ACTION ITEMS

None

### INTRODUCTIONS

#### Newly Hired Staff

##### Classified

**Jamil Homs**, *Custodian*

##### Management

**Dr. Irene Malmgren**, *Vice President, Instruction*

##### Promotion

**Samson Lam**, *Lead Electrician*

##### Recognition

**Reeshan Cooray** from the Alliance of Schools for Cooperative Insurance Programs presented a check in the amount of \$10,000 to **Karen Saldana**, Director of Risk Management, on behalf of the college, for its ongoing commitment to make the institution a safer environment for students, employees, and the public.

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*  
Karina Maureira, *Student Trustee*

Dr. William Scroggins, *President & CEO*