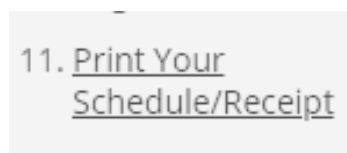


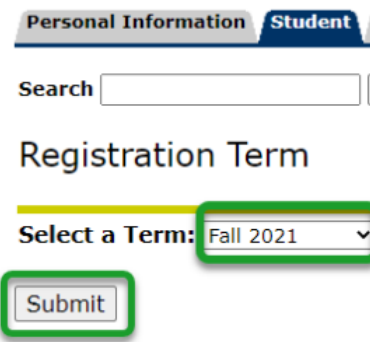
HOW TO FIND DROP DATES & HOW TO DROP A COURSE



Login: inside.mtsac.edu (portal), view the “Student Self-Service” tile, click “Registration,” and #11 Print Your Schedule/Receipt



Select Term & Submit



Mt. San Antonio College Student Schedule/Receipt

Schedule for

Enrolled Courses										
Crn	Subj	Crse	Title	Crd	Start Date	End Date	Times	Days	Bld	Rm
Additional Information										
Crn	Subj	Crse	Instructor	Email	Refund Deadline	Last Day to Drop Without an EW	Last Day to Drop With an EW	Last Day to Change Grading Mode		

Account Information

Any unpaid fees that result after the semester begins will be placed on a financial hold. Financial holds will prevent students from enrollment, transcripts, withdrawals and prohibit access to certain campus services.

It is the student's responsibility to drop classes by the appropriate deadline as shown above. Students who remain enrolled after the refund deadline are not eligible for a refund and remain financially responsible for payment of fees even if they drop the class or are dropped by their instructor.

Students who have dropped or cancelled classes will receive a refund through their refund preference selected with BankMobile. For further information see <http://inside.mtsac.edu>. For the parking permit refund deadline see the current [Schedule of Classes](#).

How to Drop a Class

3

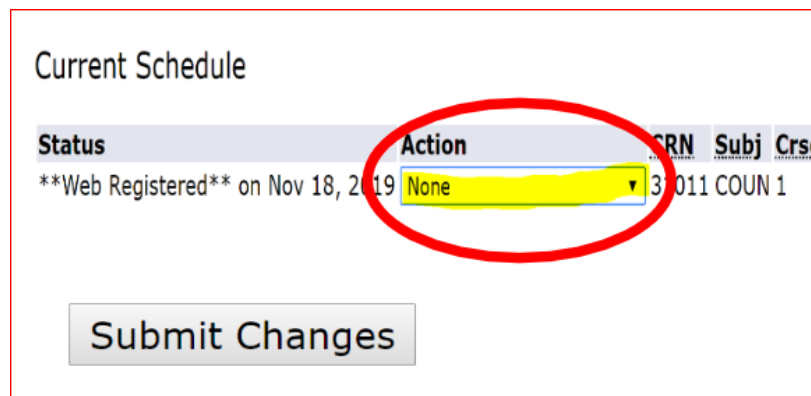
Return to “Student Self-Service” tile, click “Registration,” and #4 Add/Drop Courses



4. [Register \(Add or Drop\) Classes](#)

4

Choose the class that you would like to drop and under the "Action" menu select the drop option. Then click Submit Changes.



Need further assistance?



Contact Counseling Department

- www.mtsac.edu/counseling/
- 909-274-4380
- Student Service, 9-B, 2nd floor