



MT. SAN ANTONIO COLLEGE

HOW TO USE AN AUTHORIZATION CODE FOR A WAIT-LISTED COURSE

1 Log in to inside.mtsac.edu (Portal) and click on "Student Self Service"

Student Self Service

Registration

- [1. Apply for Admission](#)
- [2. Review Existing Application](#)
- [3. Select Term](#)
- [4. Register \(Add or Drop\) Classes](#)

What would you like to do?



[Prepare for Registration](#)

View registration status, update student term data, and complete pre requirements.



[Register for Classes](#)

Search and register for your classes. You can also view and manage

2 Copy the CRN and Drop the Wait-Listed course that you received an authorization code for

Summary Tuition and Fees						
Title	Details	Hours	CRN	Schedule T	Status	Action
Career and Life Planning	COUN 5, 8	0	23100	Dist. Ed ...	Waitlisted	None
Cultural Anthropology	ANTH 5, 05	0	24496	Dist. Ed ...	Waitlisted	None
Intro Visual Art & Art His...	AHIS 1, 12	0	23315	Dist. Ed ...	Waitlisted	Drop Before Class Begins

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

Submit

3 Add the class again using the "Enter CRNs" option, and select "Add to Summary"

Find Classes **Enter CRNs** Plans Schedule

Enter Course Reference Numbers (CRNs)

Term: Fall 2025

CRN

[+ Add Another CRN](#) **Add to Summary**

