



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



December 10, 2013

1. Following up on the phone conference of last week, Cabinet met in person with Antarctica Capital ([link](#)) Managing Director Dan Weinstein to continue the discussion of a possible public-private partnership to make private equity available to Mt. SAC. Mr. Weinstein discussed a preliminary financing plan for construction and a preliminary operating plan for our Parking Structure and for potential Student Housing on campus. The Board of Trustees has formed a committee (Trustees Chyr, Bader and Hall) to guide future discussions.
2. Cabinet reviewed the latest [First Monday newsletter](#) from Chancellor Brice Harris. Topics are 1) budget update, 2) student success update, 3) associate degree for transfer, 4) City College of San Francisco, 5) UC President Napolitano Outreach, and 6) key Chancellor's Office vacancy.
3. Cabinet reviewed and approved an [Immediate Needs Request for a part-time Lab Technician in the Broadcasting Program](#). Moving the Radio Program to Building 13 has created an unstaffed lab whose use is more extensive than anticipated.
4. As previously reported, the college is working on an Executive Information System with the first priority being improved enrollment management. Daniel Lamoree, Senior Systems Analyst/Programmer, who is working on this project, provided an update regarding FTES that is not being captured by existing reports ([attached](#)). Cabinet will continue discussing information and report formats related to enrollment management.
5. Cabinet adjourned early to attend the Town Hall Meeting. Attached are:
 - [Outline](#) of the President's presentation.
 - A [summary](#) of the state fiscal condition and impact on community colleges.
 - Proposition 30 [impact](#) as higher taxes expire.
 - A [list](#) of facility projects with dates for the start and end of construction and the occupancy date for each building.
 - [Four](#) questions with answers
6. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Degree Works Phase 2: Auto-Award, etc. (Audrey, 3/18)
 - b. Employee Wellness Program (Karen Saldana, 1/14)
 - c. Emergency Response System (Mark DiMaggio & Karen Saldana, 1/14)
 - d. International Student Initiative (Audrey & Irene, 1/21)
 - e. Adult Ed Partnerships (Irene & Donna, 1/21)
 - f. Executive Information System (Vic, Daniel & Irene, 1/29)
 - g. New Reading Competency Assessment (Audrey, 12/10)
 - h. Social Media Guidelines (CB Brown, 1/14)

- i. Student Payment Plan Options (Mike, 1/28)
- j. Presidents' Sustainability Commitment (Bill, Mike, Irene, 1/28)
- k. Student Internship Administrative Support (Irene, 1/21)
- l. Shift Differential Process (James & Mike, 3/18)
- m. 320 Task Force Structure and Function (**Bill, 12/17**)