President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*

February 20, 2018

1. Cabinet reviewed and discussed the following information items:
   a. A recent survey (attached) shows that 70% of community college students work, and one-third of those who dropped out said it was because of work responsibilities.
   b. The Governor's budget provides $5 million ongoing to improve data alignment between community colleges and adult schools. The Legislative Analyst's Office is critical of this proposal (attached) saying that the bill, "does not address the other areas of misalignment" and lists those misalignments as "different funding rules, different fee policies, different instructor qualifications, and different student identifiers." The LAO suggests that the 5% be used to "require each segment to assign and share student identifiers."
   c. LAO has done an analysis (attached) of the Online Community College Trainer Bill. Several good points made:
      - Governor's problem statement and proposed solution are not well defined.
      - Unclear if providing online offerings will solve key barriers for target student group.
      - Unclear if target student group is well suited for online approach.
      - Unclear how statewide industry partnerships would be developed.
      - Creating a new college has significant drawbacks compared to working within existing system.
      - Eventually, a new college would have its own constraints.

      The LAO concludes with several alternative options including:
      - If interested in expanding access to online courses, the Legislature could incentivize districts to participate in the existing course exchange and improve students' intercampus access to online courses.
      - We encourage the Legislature to take its time to review the Governor's specific proposal and consider alternatives.

      Bill shared a compilation of resource documents (attached) on the Online Community College.
   d. Mt. SAC received a memo (attached) suspending the requirement for adopting Institutional Effectiveness Partnership Initiative (IEPI) college goals. Also suspended was measurement of factors required by Education Code 84754.6 (link): accreditation status; fiscal viability; student performance and outcomes; and programmatic compliance with state and federal guidelines. See Mt. SAC's IEPI web page (link) for specifics of the reporting requirements that are being suspended.

2. The Baldwin Park Community Collaboration Committee is being reconstituted and will resume meeting regularly. A draft of the membership is attached.

3. Cabinet reviewed a draft (attached) of the Guided Pathways Work Plan. Some minor omissions were identified and changes were suggested. Cabinet praised the excellent work of the Guided Pathways Workgroup.

4. Professor Bruce Rogers, Director of Choral Activities, has proposed a Mt. SAC Children's Choir (attached) and done preliminary "homework" on the concept. Cabinet was supportive of the idea and looked forward to a specific plan and budget.

5. Cabinet was joined by Adrienne Price, Director of Grants, to continue discussion on Mt. SAC's pursuit of an Award for Innovation in Higher Education for 2018-19. Adrienne shared notes (attached) from a webinar on applying for an award. $20 million is available and individual awards are between $1 million and $4 million. The purpose of the program is to scale an already proven innovation that is sustainable at the college and is scalable regionally or throughout the state. Applications are due by March 19th. Cabinet agreed to focus our application on our student cohort support model. Cabinet appreciated Adrienne's thorough notes and discussed guidance on the elements of the application.

6. With concurrence in AMAC, Cabinet announced authorization of new fulltime, tenure track faculty hires for a Kinesiology Professor/Coach and an Electronic Resources Librarian.

7. Cabinet was joined by Jim Ocampo, Director of Assessment and Matriculation; Antonio Bangloy, Director of Enterprise Applications Systems; Beverly Heasley, Senior Systems Analyst/Programmer; and Chuong Tran, Interim Director of Applications Support and Development, to discuss the new Multiple Measures Assessment Process (update attached). The group is making great progress!

8. Cabinet was joined by Carol Nelson, Executive Assistant to the President & CEO and Board of Trustees, and Laura Martinez, Executive Assistant to the Vice President of Instruction, to discuss Commencement, the corresponding Faculty Seniority List for Commencement, and related issues.
    - It was agreed that Educational Administrators who retire will be recognized in the Commencement program. Cabinet noted that there is not a formal definition of an Educational Administrator. We agreed that an Educational Administrator must meet the Ed Code requirement of a master's degree and must directly supervise student support or instructional programs or be in the "chain of command" of administrators who supervise that person.
    - It was agreed that the Academic Senate sets standards for conferring Faculty Emeritus status.
    - It was agreed that the title of Administrator Emeritus is designated by the College President.

9. The following Immediate Need Requests were approved by Cabinet:
    - $12,000 (attached) ongoing for Art models.
    - $5,352 (attached) ongoing to increase the Radio Lab Tech from 10 to 12 months.
    - $5,000 (attached) one time for one year of consulting services for the Behavior and Wellness Team (link).

10. Cabinet approved new Requests to Fill (attached).

11. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**:
    a. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 4/17)

5. Quarterly Reports to Cabinet
    a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 4/10)
    b. Building 26A 2nd Floor Classroom Pilot Project (Mika, 3/13)
    c. Faculty Position Control Quarterly Report (Irene & Rosa, 3/13)
    d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 4/10)
    e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 4/24)
    f. IT Projects Quarterly Report (Dale, 5/1)
    g. Grants Quarterly Update (Irene & Adrienne, 3/20)
    h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 4/24)
    i. International Student Update (Audrey & Darren, 3/20)
    j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 5/1)