



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



October 17, 2017

There will be no Cabinet meeting next week, October 24th.

- Cabinet reviewed and discussed the following information items:
 - Vice Chancellor Laura Hope's *CIO First Friday Newsletter* was a retrospective of recent communications which Cabinet had previously received. Attention was drawn to the CalFresh trainings to implement the Hunger Free Campus program, which was funded with \$2.5 M in the 2017-18 Budget Act thus allocating funds to any campus that designates itself as a "hunger free campus," as defined in Ed Code 66027.8—see SB 85 ([attached](#)). As reported in the 9/26/17 Cabinet Notes ([link](#)), Mt. SAC has received \$68,155 for this project.
 - Governor Brown and Senator Josh Newman visited Mt. SAC in the afternoon. See the advanced media advisory ([attached](#)) and the Mt. SAC Newsroom story and pictures ([attached](#)).
 - University of Wisconsin announced ([attached](#)) a proposal; to merge all state public two- and four-year campuses. The proposal seeks to reverse declining enrollment at the two-year colleges and enhance the system's relevance in a state with an aging population and a migration of residents from rural to urban areas.
 - Attached this week are the [Board report on Distance Education](#) and the [Multiple Measure Placement presentation](#) made to representatives of K-12 Districts in Mt. SAC's service area.
- On Monday, September 25, 2017, in Building 67A a student's vape cigarette lithium battery pack exploded inside his backpack and caught fire. Shortly after the explosion, the second floor was evacuated. The incident report is [attached](#). Cabinet discussed this and other issues with vape cigarettes. Chief Dave Wilson was asked to draft a modification to BP 3565 Smoking on Campus ([link](#)) and AP 3565 Smoking on Campus ([link](#)) to ban vape cigarettes (e-cigarettes) at Mt. SAC following 2016's AB 1594—Prohibition of Using Tobacco and Smoking on Campuses ([attached](#)).
- Legislation Signed by Governor:
 - AB 19—Community College Promise ([attached](#)) renames the Board of Governors Fee Waiver as the California College Promise. Funding, which is yet to be appropriated by the state, would be distributed to community colleges to waive fees, all or in part, for one academic year for first-time students who are enrolled in 12 or more semester units and complete and submit either a Free Application for Federal Student Aid (FAFSA) or a California Dream Act application. Chancellor Eloy Oakley praised the bill ([attached](#)) saying, "The California College Promise will help foster a stronger culture of college participation that will enhance upward social mobility in California." Once a source of funds has been established, the Chancellor's Office is charged with establishing the allocation formula.
 - AB 504—Standard Method to Measure Disproportionate Impact ([attached](#)) requires the Chancellor to establish a standard methodology for measuring student equity and disproportionate impact for disaggregated subgroups of students for use in student equity plans. Ryan Fuller, Interim Director of Research in the Chancellor's Office, is recommending ([attached](#)) the Percentage Point Gap method ([attached](#)) as the standard methodology to measure student equity.



4. In May of this year, Governor Brown wrote a letter ([attached](#)) to Chancellor Oakley stating, "I am asking you to take whatever steps are necessary to establish a new community college that -- exclusively -- offers fully online degree programs." Chancellor Oakley convened a workgroup to develop a plan to provide 3 to 5 options to meet the governor's request with the result to be called "Flex Learning Options for Workers" or FLOW. An outline of FLOW and the workgroup is [attached](#). The governor specified a November 2017 deadline, so this group is in high gear. Will this be a fully online 115th college?
5. Cabinet reviewed mobile student services technology provided by Full Measure Education ([link](#)). This type of mobile app system has been on our "wish list" for a while. Cabinet will follow up by doing more exploration of this product. See the [attached](#) email describing what the company offers. Also attached are the company's [communication approach](#) and [a case study](#).
6. Gary Nellesen, Director of Facilities and Facilities planning provided the Construction/Scheduled Maintenance Quarterly Report ([attached](#)).
7. Development of the Governor's initial proposal for the 2018-19 state budget is in preparation stages for release next January. A very important component for Mt. SAC is which Prop 51 community college facilities project will be included. In Prop 51 is funding for plans and working drawings for Mt. SAC's new gym and aquatic center. However, our project was not funded in the 2017-18 state budget. Cabinet discussed an advocacy strategy to make sure the project gets funded next year. For more information see the [attached report](#) from the Community College Facilities Coalition.
8. The latest list of vacant positions under active search is [attached](#).
9. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Integrated Planning and Budget Work Group (**Billⁱ, 10/31**)
 - b. Statway Expansion and Promotion Work Group Report (Matt, Irene, Audrey, 11/14)
 - c. General Work Experience Development (Irene, 1/9)
 - d. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 11/7)
 - e. New Resource Allocation Session (**All, 10/31**) **Note: \$1.24 M in one-time funds are available.**
2. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 1/9)
 - b. Classroom Utilization Project (Joumana & Mika, 12/12)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 12/12)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 1/9)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (**Gary, 10/17**)
 - f. IT Projects Quarterly Report (Dale, 1/16)
 - g. Grants Quarterly Update (Irene & Adrienne, 12/12)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/28)
 - i. International Student Update (Audrey & Darren, 12/12)
 - j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 12/5)

ⁱ Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, CCOCBO Rosa Royce, and DR&IE Barbara McNeice-Stallard