



February 5, 2019

1. Cabinet reviewed and discussed the following information items:
 - a. The Accrediting Commission (ACCJC) has reported ([attached](#)) on Actions on Institutions at its January 2019 meeting. All colleges had their accreditation renewed—no sanctions.
 - b. Mt. SAC will be making an ACCJC Conference Presentation: Taking Ownership in Accreditation. ([See attached.](#))
 - c. [Attached](#) is an ASSIST Progress Update. ASSIST ([link](#)) is the database of all higher education articulation agreements in California. The system's technology and supporting features have been out of date for eight years, (as navigating the linked web site will show) and this update gives some hope that improvements are on the way.
 - d. Conversation with Chief Candidates for the second round of hiring our Chief of Police and Campus Safety will be Wednesday, February 27th at 9:00 a.m. in Building 9C-Stage. Opportunity to submit questions will be available.
 - e. The Community College League has produced the latest Fast Facts 2019 ([attached](#)). A few observations:
 - Community colleges still have the lowest state support: \$8,099 per FTES. K-12 is \$11,574, CSU \$17,784, UC \$32,593.
 - CCCs are heavily part-time: student enrollment status (2017-18) is full-time: 27.4% part-time: 63.2% noncredit: 9.4%.
 - Percentage of Graduates Who Started at a CCC is 51% for CSU and 29% for UC.
 - 78% of community college students receive financial aid either as a fee waiver or a state or federal financial aid grant.
 - f. The Chancellor's Office *First Friday Update* for February 2019 ([attached](#)) had no new information for Cabinet.
 - g. A new report titled "Persistence: The Success of Students Who Transfer from Community Colleges to Selective Four-Year Institutions" ([article attached](#)) finds that community college transfer students at selective institutions perform as well as or even better than their peers who enroll directly from high school.
 - h. PPIC has studied academic progress for English Learners in grades 6 to 12 in LA and San Diego districts ([attached](#)).
 - Lower English Learner enrollment has led to grouping of different English proficiency levels into the same class or to place them in general education coursework without integrated language supports.
 - Late-arriving English Learners have increased. Generally, long-term English Learners have more English fluency and higher standardized test scores than late-arriving ELs, but late-arriving English Learners make greater academic gains over time.
 - Long-term English Learners who do not take an English Language Development course have reduced academic performance.
 - i. Spring 2019 Flex Day is Friday February 22nd. The schedule for the day is [attached](#).
 - j. A recent report ([attached](#)) concludes that the weakest students are more likely to take online classes but do worse in them.
2. The Chancellor's Office has provided Guidelines ([attached](#)) to implement the Grade Symbol EW—Excused Withdrawal that was created by the Board of Governors in January, 2018 in Title 5 as follows:
 - § 55023. Academic Record Symbols and Grade Point Average ([attached](#)).
 - § 55024. Withdrawal ([attached](#))
 - EW is non-evaluative and reflects that some students withdraw due to circumstances beyond their control.
 - The EW avoids penalizing students by excluding them from progress probation and dismissal calculations.
 - This new regulation will require changing AP 4225—Course Repetition and Withdrawals ([link](#)) and updating College Catalog pages on Grading Symbols. See the [attached](#) pages 24 & 25 from the Mt. SAC Catalog. **Geprge Bradshaw will bring this issue to Student Preparation and Success Council in March.**
3. The California Department of Fair Employment and Housing has provided guidance ([article attached](#)) on new SB 1343 harassment training requirements. As background, AB 1825(2005) required that all public employers provide **two hours** of sexual harassment training to **supervisory employees**. SB 1343(2018) expands existing harassment training requirements to mandate **one hour** of harassment training for **nonsupervisory employees**. Timelines, online training resources, and other specifics are discussed in the attachment.
4. Audrey and Tannia Robles, Director of High School Outreach, will represent Mt. SAC at the Promises That Count Alliance Meeting ([details attached](#)) at the California Community Foundation on February 27th.

5. Cal State LA, in a move to reduce enrollment due to a lack of a “commensurate increase in State funding for enrollment growth” has decided ([link](#)) to reduce enrollment from 23,000 to 18,000 by “proposing to designate all majors, including pre-majors and undeclared, impacted at the freshman and transfer levels allowing for the creation of major-specific criteria (*read ‘higher GPA’*) for admission at all levels.”
6. The new ([link](#)) Student Success Metrics Dashboard 2.0 is live. [See the attached summary](#). A comparison of the Chancellor’s Office view with the Mt. SAC view of programs and metrics is [attached](#).
7. Cabinet approved a revised job description for the Director of Technical Services ([attached](#)).
8. The Community College League Budget and Legislative Update ([attached](#)) has CCLC priorities for 2019-20:
 - Increase the Student Center Funding Formula funding rates.
 - Include funding for deferred maintenance and instructional equipment.
 - Partner with schools and community college districts to buy down pension liabilities.
 - Fully fund the Board of Governor approved facility projects
 - Address Affordability, Food and Housing Access for students.
 - Strengthen the Cal Grant program by making non-traditional students eligible for the Cal Grant entitlement, and fund an increase in the access award or increase in number of competitive grants.

The report references Trailer Bills recently released by the Department of Finance:

- Extend California College Promise to Second Year ([attached](#))
 - Revised Implementation Plan for Student Centered Funding Formula ([attached](#))
 - Technical Changes to Update 2018-19 Apportionments ([attached](#))
9. The Federal Government has proposed regulations on health reimbursement arrangements (“HRAs”). An HRA is a type of group health plan that allows employers to fund medical care expenses for their employees on a pre-tax basis. If the proposed regulations are finalized, employers will be allowed (starting January 1, 2020) to establish two new types of HRAs: Premium Reimbursement HRAs (reimbursements for premiums for individual health insurance) and Excepted Benefit HRAs (up to \$1800 only offered to employees who are also offered coverage under a traditional group health plan). For more details, see the [attached analysis](#).
 10. Student Centered Funding Formula taskforce work continues. See CEO Survey Response Data ([attached](#)) and taskforce meeting notes ([attached](#)).
 11. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
 - a. Planning for Board Study Session (**All, 2/12**)
 - b. AP 4225—Course Repetition and Withdrawals and Catalog pages on Grading Symbols (**Audrey, 2/12**)
 - c. Update on Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 3/19)
 - b. Revisions to AP 5200 Student Health Services (Audrey, 4/30)
 - c. Review of Holds Placed on Student Registration (**Audrey, Mike, 2/12**)
 - d. Student Centered Funding Formula—Continued Follow Up
 - A. Tracking Students in Support Cohorts (Student Support Workgroup (Dale, Antonio, Barbara, 5/7)
 - B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 3/26)
 - C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 3/19)
 - D. Auto Award/Near Completion/Selection of Major (Audrey, George, Francisco, Dale, 4/30)
 - E. *EAB Navigate* Schedule Building & Data Analytics (Student Support Workgroup--Dale, 4/30)
 - F. Increasing Financial Aid Awards: *ProVerify* software and Case Management (Audrey, Chau, Dale, 4/30)

12. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta & Melonee, 3/26)
- b. Room Utilization/Capacity-Load Ratio Project (Mika, Joumana, Kevin Owen, 4/9)
- c. Faculty Position Control Quarterly Report (Joumana & Rosa, 4/16)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 4/9)
- e. IT Projects Quarterly Report (Dale, 3/12)
- f. Grants Quarterly Update (Adrienne, 3/19)
- g. Dual Enrollment Offerings at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 2/19)
- h. International Student Quarterly Update (Audrey & Darren, 3/26)
- i. Academic Support Alignment Project Quarterly Report (Madelyn, Meghan, 4/23)