President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Virginia Burley, *Interim VP of Instruction* • Audrey Yamagata Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*

April 30, 2019
Alexis sat in for Abe Ali

1. Cabinet reviewed and discussed the following information items:
   a. The LA/OC Regional Consortium has reported ([attached](#)) the 2018-23 LA/Orange County Job Openings by Priority Sector. The highest sector is Retail, Hospitality, and Tourism with projected job openings of 41,428 over the next five years. The occupation with the highest median hourly wage is Detectives and Criminal Investigators at $58.12 per hour. Second is General and Operations Managers (regardless of sector) at $54.90/hr.
   b. Academic-Student Services Critical Information Summit will be May 3rd (agenda is [attached](#)).
   c. *Celebration of Excellence*, sponsored by VOICES and POD, will be May 31st. [See attached flyer](#).
   d. Mt. SAC produced 4,451 transfers to CSU from 2015-2018 ([list by CSU campus attached](#)). An Excel spreadsheet is [attached](#) with data on gender, major, and race/ethnicity by CSU campus...
   e. The Diamond Bar Chinese American Association Annual Gala will be May 25th. [See attached](#).
   f. Statutory COLA for 2019-20 has been announced by the United States Department of Commerce as 3.26%.
   g. Mt. SAC is celebrating several team international, national and conference championship teams: Chamber Singers ([attached](#)), Forensics ([attached](#)), and Swimming and Diving ([attached](#)). In addition, Jason Harary, was selected as the National Two-Year College Scholar Athlete of the Year. Congratulations! ([Details are attached](#).)

Year	Total
2015-16	1264
2016-17	1451
2017-18	1349
Total	4451

2. As required by the Chancellor's Office, Mt. SAC has submitted the *Alignment of College KPIs with Vision for Success Goals* report ([attached](#)). See The table to the right provides the goals. The Alignment report also includes Student Equity goals that are conservative as the Student Equity Plan goals are currently being decided by the Student Preparation and Success Council. Deadlines for these two reports do not align. The Chancellor's Office did not provide information needed to make student equity goals for all metrics (i.e., Mean Annual Earnings, Job related to field of study). Year-over-year experience with these metrics will help the College next year to set its equity goals.

Metric	2016-17	2017-18	Change
All Associate Degrees	2,062	2,144	4%
CO Approved Certificates	405	486	20%

Metric	2016-17	Expected 2021-22	Change
All Types of Awards	1,904	2,096	10%
Assoc Degree for Transfer	516	609	18%
Transfer to CSU or UC	2,298	2,520	10%
Ave Units per Degree	101	98	3%
Median Annual Earnings	$24,000	$26,400	10%
Attained Living Wage	34%	37%	9%
Job Related to Field of Study	67%	70%	4%

3. Board member Gary Chow has requested a report ([attached](#)) on CalPERS to SISC Medical Coverage Transition Data. Cabinet discussed the information.

4. In a disturbing turn of events, Chancellor Oakley, using his statutory waiver power, has indicated ([Draft Revised EOPS Handbook attached](#)) that EOPS[1] programs will undergo a drastic reduction in state standards. As discussed in the EOPS Regional Coordinators Meeting on April 12th ([report attached](#)). those changes are:
   - Blanket waiver for colleges use the EOPS fund allocation to make the following purchasing decisions at the local level: costs of furniture (chairs, desks, coat hangers, etc.); costs of construction, remodeling, renovation, or vehicles; and travel costs other than travel costs of EOPS staff and students for EOPS activities or functions.
   - Changes to the 3 required contacts: The Chancellor wants to count tutoring, workshops, and similar services as a contact.
   - Waiving the counselor and director minimum qualifications.
   - Waiving requirement for EOPS/CARE programs to have a full-time director.

   Many college, Mt. SAC included. are marshalling forces to push back on the changes with the Board of Governors. Omar Orihuela, Director of EOPS at Southwestern College, wrote an impassioned plea ([attached](#)) to Vice Chancellor Rhonda Mohr to rescind the above changes.

5. The Faculty Association and the District have signed a side letter ([attached](#)) to use a mediator to resolve unsettled issues. This independent mediation was agreed upon rather than the formal impasse process.

---

[1] Extended Opportunity Programs and Services (EOPS) has a primary goal to encourage the enrollment, retention and transfer of students disadvantaged by language, social, economic and educational circumstances, and to facilitate the successful completion of their goals and objectives in college. EOPS offers academic and support counseling, financial aid and other support services. ([link](#))

6. The Chancellor's Office has revised the 2018-19 P1 Apportionment ([April New P1 attached](#)) making changes resulting from updated definitions of prior year revenues and for projected 2018-19 state revenue shortfall of $288 million for community colleges. This shortfall results from 1) high levels of college performance on the Student Centered Funding Formula exceeding the Governor's estimate of required SCFF funding by $84 million and 2) projected lower total state revenues reducing the Prop 98 community college funding by $144 million. (See [attached email](#) and [attached memo](#).)

   - Compared to the previous March P1 Total Computational Revenue for Mt. SAC in 2018-19 ([March P1 attached](#)):
     - The April P1 prior year update changes the Base Allocation from $142,477,203 to $142,520,958, a gain of **$43,755**.
     - The shortfall change in P1 Total Computational Revenue is $191,506,948 minus $183,055,587 or a loss of **$8,451,361**.
   - Comparing the prior year 2017-18 total apportionment to the March and April P1 Total Computational Revenue:
     - March P1: 2017-18 + 2018-19 COLA is a TCR of $181,205,395 so $191,506,948 was a gain of **$10,301,553** year over year.
     - April P1: 2017-18 + 2018-19 COLA is a TCR of $181,205,395 so $183,055,587 is a gain of only **$1,850,192** year over year.
     - The 2018-19 Adopted Budget had included SCFF revenue of $4,528,899 above COLA but allocated $2,000,000 to ending balance. So our operating budget would take a hit of $2,528,899 minus $1,850,192 or **$678,709**—manageable.
   - The [attached email](#) from Christian Osmeña, Vice Chancellor of College Finance is hopeful, stating:
     "Based on discussions with state officials, we are confident that additional resources will be available when the budget is enacted to increase apportionments in 2018-19."
   - Also hopeful is the news ([attached](#)) that, based on end-of-April Personal Income Tax (PIT) data, it appears that all of the previous $2.9 billion shortfall has been made up, and PIT income is now tracking closely with the Governor's January Budget forecast for the current year. In addition, Corporate Tax collection is $660 M ahead of forecast.
   - Also published was a list of revised P1 reports for all California Community Colleges ([P1 for ALL CCCs attached](#)).

7. The Board Information Report Schedule for 2019-20 ([attached](#)) was approved by Cabinet.

8. Cabinet was joined by Dale Vickers, Chief Technology Officer, and Antonio Bangloy, Director of Enterprise Applications Systems, to report on the EAB Navigate Schedule Building & Data Analytics Project. (For background, see Cabinet notes from 9/4/18 ([link](#)) and 9/25/18 ([link](#)).) The team has been working with EAB representatives on the implementation of Navigate. Following a request by EAB, Mt. SAC is putting together an EAB Navigate Leadership Team ([table attached](#)) which includes a cross-section of lead roles for various implementation tasks involving staff rom Student Services and IT. The goal is to have implementation of Navigate complete by July 2020 for student use in registering for Fall 2020 classes.

9. Cabinet was joined by Chau Dao, Director of Financial Aid; Jenny Phu, Assistant Director of Financial Aid; Dale Vickers, Chief Technology Officer; Antonio Bangloy, Director of Enterprise Applications Systems; and David Tran, Business Analyst, and Justin Bauber to report on the Increasing Financial Aid Awards: ProVerify and Case Management Project. The group described the work to date on implementing ProVerify. To date, 4,561 students have used the software, and the group displayed the progress report with links to FAFSA outcomes. A training session was held last Friday to bring more staff up to date on using the system. The [attached flowchart](#) shows the steps in the ProVerify process.

10. Cabinet was joined by Francisco Dorame, Dean of Counseling; Dale Vickers, Chief Technology Officer; and Antonio Bangloy, Director of Enterprise Applications Systems, to discuss the Auto Award/Near Completion/Selection of Major/Counselor-Aided Student Assent System.

    - A new tool, developed by consultant Ganesh Nathan, the *Degree Completion Analytics Dashboard* ([sample report attached](#)) is capable of deriving the number of students who are 80%, 90%, and 95% complete with a degree or certificate. The dashboard displays a *Division Summary*, a *Courses Remaining Report* (for each student giving courses needed to finish their declared major), and an *Eligible Degrees Report* (with other degrees for which a student is near completion).

11. Cabinet approved four New Requests to Fill ([attached](#)).

12. Items for future agendas (items for the next Cabinet meeting are shown in BOLD:
    a. Alertus System (**Chris Rodriguez, Kevin Owen, Chris Schroeder, Dale Vickers, Teresa Patterson, 5/7**)
    b. AP 4225—Course Repetition and Withdrawals and Catalog pages on Grading Symbols (Audrey, 5/21)
    c. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 7/16)
    b. Revisions to AP 5200 Student Health Services (**Audrey, 5/7**)
    c. Independent Contractor Prequalification and Written Agreement (**Abe, 5/7**)
    d. Review of Holds Placed on Student Registration (Workgroup: Joumana, Tom, Doug, 5/14)
    e. Student Centered Funding Formula—Continued Follow Up
        A. Tracking Students in Support Cohorts (Student Support Workgroup (**Dale, Antonio, Barbara, 5/7**)
        B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 6/25)
        C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 6/18)
        D. Auto Award/Near Completion/Selection of Major/Counselor-aided student assent system (Audrey, George, Francisco, Dale, 7/30)
        E. *EAB Navigate* Schedule Building & Data Analytics (Student Support Workgroup--Dale, 7/30)
        F. Increasing Financial Aid Awards: *ProVerify* software and Case Management (Audrey, Chau, Dale, 7/30)

    13. Quarterly Reports to Cabinet
    a. Emergency Response Plan Quarterly Report (Duetta & Melonee, 6/25)
    b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 7/9)
    c. Faculty Position Control Quarterly Report (Joumana & Rosa, 7/16)
    d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 7/21)
    e. IT Projects Quarterly Report (Dale, 6/18)
    f. Grants Quarterly Update (Adrienne, 6/18)
    g. Dual Enrollment Offerings at Local High Schools Quarterly Report(Joumana, Joel & Francisco, 5/21)
    h. International Student Quarterly Update (Audrey & Darren, 7/9)
    i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 7/21)