President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Virginia Burley, *Interim VP of Instruction* • Audrey Yamagata Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*

May 7, 2019
Dale Vickers sat in for Mike Gregoryk

1. Cabinet reviewed and discussed the following information items:

   a. Mt. SAC continues our connection with the AACC Pathways Project (link). We recently provided a response to the Guided Pathways Essential Practices: Scale of Adoption Self-Assessment (attached) and received from the Community College Research Center (CCRC) a presentation (81-page attachment) entitled, "AACC Pathways 1.0 Project—What CCRC is learning from our research." Some highlights (9 relevant report pages attached):
      1) Six suggestions are offered to increase student completion by 50% by 2020, two of which we don't have: expand prior learning assessment and implement reverse transfer agreements.
      2) Ten effective practices are cited to bring Pathways to scale. We're good for most; others need work: map transfer pathways, onboarding around career exploration, and education plans are tied to scheduling.
      3) Of Current Priorities, we need work on "Case management advising, embedding advisors and increasing faculty coaching."
      4) Of Next Frontiers, look at "Scaling experiential learning" and "Help high school students explore career/college interests."
      5) On Guided Pathways at Scale, address "Ensure new students take an "awesome" course in term 1" and "Engage area employer and university partners in building a "regional education mobility pathways partnership."
      6) Info slide: Tuition Growth has Vastly Outpaced Income Gains: great chart
      7) Info slide: Difference in Annual Earnings shows only BA earners have exceeded 2007 earnings levels: another great chart
      8) Info slide: Highest Educational Outcomes BA attainment bias: 29% (high income) vs 9% (low income) also a good chart
      9) Practices That Drive Students Away show we don't do most except "Fail to schedule courses when needed."

   b. An AACC Pathways CEO Retreat will be held June 19-21 in Vail Colorado, and I will attend (agenda attached).

   c. Mt. SAC has turned in to ACCJC the required Annual Report (attached). Cabinet noted the solid data (Page 2) on our OPEB Trust for Mt. SAC retiree benefits: $122.6 M liability with $71.2 M in the irrevocable trust. In addition, ACCJC has reported the results (attached) of a survey of campus Accreditation Liaison Officers. Cabinet noted:
      - Only 77% reported, "My institution disaggregates student learning outcomes data."
      - Only 57% said, "My institution has well-established processes to communicate student learning results to the community.
      - Highest immediate need for training was on Assessment/Learning Outcomes (41%)
      - Highest future need for training was on leadership (55%).

   d. There will be an LA Regional Allied Health Convening on Exploring Noncredit Pathways to Credit here at Quiet Cannon in Montebello on Friday, June 7th. Details and link to registration are attached.

   e. *Ed Source* reports (attached) that "California's Newest College Will Blend Online and Face-To-Face Job Training."
      - College CEO Heather Hiles says, "The mission is to help people who are underemployed get fully employed and to use whatever technology and resources are required to make that mandate a reality," and "Our operating model is that we are having employers pay people to learn their jobs." The college is gearing up for its October 1st start date.
      - Many logistics are undecided, such as the financial arrangements with companies. Also being studied is how classes would fit into work schedules at job sites. Where applicable, unions will be involved in reviewing the curriculum.

   f. Congratulations to Mt. SAC's Respiratory Therapy Program (link), recipients of CoARC Distinguished RRT Credentialing Success Award (letter attached). CoARC is Commission On Accreditation For Respiratory Care.

   g. The Public Policy Institute of California has issued "ESL in California Community Colleges, April 2019" (attached).
      - Most degree-seeking ESL students do not successfully complete transfer-level English.
      - Half of colleges offer more than five levels of ESL; only 20% starting level five completed transfer English in six years
      - Great strides have been made in moving to an integrated approach that teaches multiple language skills in a single course.
      - Many colleges offer transferable ESL courses benefiting students making progress toward degree and transfer goals.
      - Ten pages of the report are devoted to ESL reforms including reactions to AB 705 mandates.

   h. Chancellor's Office *First Friday Update* for May 2019 (attached) was brief—mainly an update on Chancellor's Office continuing work on implementation of the Student Equity and Achievement Program (SEAP).

i. Awards of grants from the state K12 Strong Workforce Program 2018-2019 were announced ([attached](#)). Locals:

Bassett Unified	College and Career Pathway Improvement	$130,519
Covina-Valley Unified	Arts Media and Entertainment	$261,037
East San Gabriel Valley ROP	Culinary Arts	$217,531
	Graphics Arts & Game Design	$308,372
Hacienda la Puente Unified	Career Preparation for Success	$544,915
Pomona Unified	Hospitality, Tourism, and Recreation	$256,251
Rowland Unified	Improving Career Pathways	$542,620
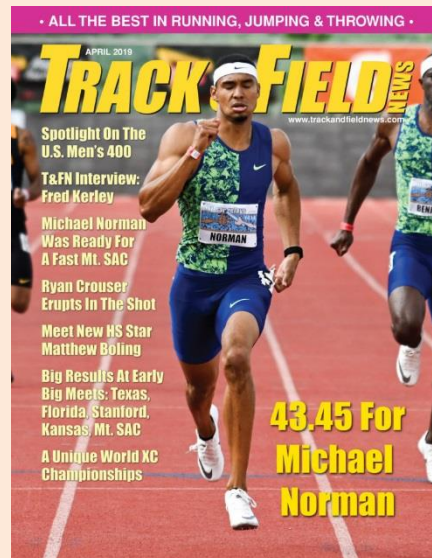
j. The Mt. SAC Relays were again an amazing success. Of note was Michael Norman running the 400 meters in 43.45 (**[see video](#)**), the fastest time ever run in the United States. He is now the fourth fastest 400 meter runner in history. [See attached *Track and field New*s story](#).
The 2020 Mt. SAC Relays will return back to the new Hilmer Lodge Stadium on the Mt. SAC Campus. The new stadium will be one of the finest track and field stadiums in the world. The new stadium will feature: a nine lane, 48" wide, Beynon Custom Full Pour Urethane Track. For more, including a fly through of the stadium design, [follow this link](#).

2. Community Colleges are getting ready for Census 2020 ([flyer attached](#)). A major issue for the census is the proposal from the Trump Administration to add a question on citizenship of the respondents. There is a likelihood of undercounting many who would be intimidated by this question—particularly the immigrant population and specifically those in California and other border states. The inequities of such an outcome has motivated our Board of Trustees to consider adopting a resolution ([attached](#)) in opposition to the census citizenship question at their next meeting. Unfortunately, it appears that the legal challenge to this question may not be upheld by the Supreme Court. ([See *New York Times* article](#).)

K-12 Cal-PASS Data Sharing
Baldwin Park--No
Bassett--Yes
Bonita--No
Charter Oak--Yes
Covina Valley--Yes
Glendora--Yes
Hacienda-La Puente--Yes
Pomona--Yes
Rowland--Yes
Walnut Valley--Yes
West Covina--No

3. The Chancellor's Office has published "Multiple Measures Placement Service Implementation Guide May 2019" ([attached](#)). Mt. SAC does not intend to use this service, rather continuing with the Assessment Questionnaire, the "AQ" ([link](#)) and the placement rules developed by our Math and English faculty. However, we do intend to pursue access to high school transcript data for Mt. SAC applicants as described in the MM Placement Service attachment:
   - California College Guidance Initiative "CCGI" [link](#) Through district partnerships. ([attached](#)).
   - Cal-PASS Plus ([link](#)) Based on members sharing data. ([Link to member districts sharing data](#))
   - California Department of Education records (MOU currently being negotiated by CCCCO).

4. Last Fall, Mt. SAC began a Call Center Engagement Campaign in partnership with Black Board ([proposal attached](#)). Engagement campaigns are designed to help proactively move students through applying/ registering, improve student engagement, optimize enrollment and retention, and improve the overall student journey. Blackboard and Mt. San Antonio College mutually determined the campaign objectives and target populations. The Spring 2019 Call Center Impact Report ([attached](#)) defines the three target populations and shows engagement campaign outreach results. Of the 10,703 target population, 8,333 were voice messaged, 2,783 were engaged with live conversation, and 7,169 enrolled. Of that number, 197 were deemed incremental gains in enrollment for a 440% financial return on the original investment of $85,000 for the contract. The Call Center Impact report shares several additional campaign insights.

5. As required by the Chancellor's Office, Mt. SAC's Board has approved the "Local Goal Alignment Vision for Success with Metrics" ([attached](#)).

6. Cabinet reviewed a draft ([attached](#)) of the new AP 3725 Information Communications Technology Accessibility and Acceptable Use from the CCLC Policy & Procedure Service ([link](#)). This new AP is based on AB 434—State Web accessibility: Standard and Reports ([attached](#)). <mark>Cabinet asked Audrey to work with Grace Hanson and a representative team to review and refine the draft.</mark>

7. Cabinet was joined by Dale Vickers, Chief Technology Officer; Antonio Bangloy, Director of Enterprise Application Systems; and Barbara McNeice-Stallard, Director of Research and Institutional Effectiveness, to provide an update ([attached](#)) on the Tracking Students in Support Cohorts Project. The team has made considerable progress in working with support cohorts to identify the characteristics of the students they serve. The team noted overlap with the Academic Support Initiative and is working in concert with that group. A list of those cohort groups is [attached](#) showing databases used by each and additional program elements. Interviews with cohort service providers included discussions based on these questions:
    1) What is their program about?
    2) What are their data collection processes?
    3) What data are important for them to collect now and in the future?
    4) What data clean-up is needed?
    5) What are their internal and external reporting requirements?
    6) Can they all be connected using a common process/platform allowing for customization as needed?

    Next Steps are to layout the phases of the project; ensure access to the people, time, and resources needed to complete the work; hold productive regular meetings with IT and RIE to clearly outline deliverables; review Student Services work on metrics as well as seeking alignment with project goals; and regularly report progress to President's Cabinet.

8. Cabinet was joined by Kevin Owen, Assistant Director of Technical Services; Chris Rodriguez, Manager of Technical Services Engineering; Dale Vickers, Chief Technology Officer; Chris Schroeder, Director of Infrastructure and Data Security; and Teresa Patterson, Director of Purchasing, Printing, and Mail Services, to provide a report ([attached](#)) on implementation of the Alertus Mass Notification System. Funding for the project is provided through the Capital Outlay Projects Redevelopment Fund which began this year with a beginning balance of $5,442,660 ([attached](#)). Cabinet was enthusiastic about the project and looked forward to the development of the seven-step plan for the deployment strategy.

9. Items for future agendas (items for the next Cabinet meeting are shown in BOLD:
a. Alertus System (Chris Rodriguez, Kevin Owen, Chris Schroeder, Dale Vickers, Teresa Patterson, 8/6)
b. AP 3725 Information Communications Technology Accessibility and Acceptable Use (Audrey, Grace, 8/20)
c. AP 4225—Course Repetition and Withdrawals and Catalog pages on Grading Symbols (Audrey, 5/21)
d. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 7/16)
b. Review of Holds Placed on Student Registration (**Workgroup: Joumana, Tom, Doug, 5/14**)
c. Student Centered Funding Formula—Continued Follow Up
    A. Tracking Students in Support Cohorts (Student Support Workgroup (Dale, Antonio, Barbara, 8/6)
    B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 6/25)
    C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 6/18)
    D. Auto Award/Near Completion/Selection of Major/Counselor-aided student assent system (Audrey, George, Francisco, Dale, 7/30)
    E. *EAB Navigate* Schedule Building & Data Analytics (Student Support Workgroup--Dale, 7/30)
    F. Increasing Financial Aid Awards: *ProVerify* software and Case Management (Audrey, Chau, Dale, 7/30)

10. Quarterly Reports to Cabinet
a. Emergency Response Plan Quarterly Report (Duetta & Melonee, 6/25)
b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 7/9)
c. Faculty Position Control Quarterly Report (Joumana & Rosa, 7/16)

d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 7/21)
e. IT Projects Quarterly Report (Dale, 6/18)
f. Grants Quarterly Update (Adrienne, 6/18)
g. Dual Enrollment Offerings at Local High Schools Quarterly Report(Joumana, Joel & Francisco, 5/21)
h. International Student Quarterly Update (Audrey & Darren, 7/9)
i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 7/21)