President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*

September 18, 2018
Sokha Song sat in for Abe Ali

1. Cabinet reviewed and discussed the following information items:

   a. As part of the college proposal of options to improve health benefits (attached), the college became aware of employer penalties for not following the Affordable Care Act. Those penalties would be assessed by the Internal Revenue Service. The attached article, "Be Prepared for Another Round of ACA Employer Penalties" explains the issue and how to avoid penalties. Fortunately, Mt. SAC has successfully worked with CSEA 262 and 651 to avoid those penalties—at least going forward. And we have not received an invoice from the IRS!!!

   b. Community colleges have been criticized for low graduation rates despite much documented student success that is not measured in diplomas. The *LA Times* article, "Can Community Colleges Deliver on Diplomas" (attached) strikes a hopeful tone for the positive impact on graduation of recent initiatives including 1) SB 85 Community College Completion Grant (link), 2) AB 705 Multiple Measures Placement (link), and SB 85 Guided Pathways (link). Mt. SAC is certainly all in on these initiatives and their potential positive impact.

   c. Cabinet reviewed Vice Chancellor Laura Hope's *First Friday Update* for September (attached). Topics:
      - Training on campus safety and sexual assault will be at LACC District on December 14, and HR will send a Mt. SAC team.
      - The CCC Technology Center is resuming weekly training on the curriculum inventory system.
      - The Chancellor's Office is about to submit the Biennial Legislative Report on Disabled Student Programs and Services.
      - The Chancellor's Office is partnering with "The Hope Center for College, Community, and Justice" on its #RealCollege 2018 Student Survey which will provide statewide and local data reflecting unmet basic needs, such as housing.

   d. NPR 89.3 asserts (attached) "If 'Free College' Sounds Too Good To Be True, That's Because It Often Is." Quotes:
      - Sometimes referred to as "free college" programs, most are relatively new, but a new review of 15 of these statewide programs finds that states vary wildly in how they define both "free" and "college."
      - To help measure and make sense of states' free college efforts, {this report} used eight criteria. California rated poor:

CA College Promise Grant*	Living costs for low-income	Fees for all recipients	At least 4 years of college	Tuition at 4-year colleges	Adult/ returning students	Minimum 2.0 GPA	Enrolling half time	Stays a grant forever
	yes	no	no	no	no	yes	no	yes

   e. Mt. SAC's MakerSpace Program (link) has produced a stunning and very descriptive brochure (attached).

   f. The Los Angeles County Registrar-Recorder reports (attached) that there will be a transition from polling places to Vote Centers consistent with the California 2016 Voter's Choice Act (SB 450--link). The major change will be that any eligible LA County voter can vote at any location in LA County over an extended voting period as opposed to solely on Election Day. Mt. SAC is in touch with the LACO Registrar-Recorder to be sure that our polling place on campus becomes one of the new Vote Centers.

2. The "First Friday Noncredit Webinar," held on September 7, reviewed (presentation attached) AB 705 (Multiple Measures) as it relates to noncredit courses. Topics included 1) corequisite noncredit courses, 2) noncredit short-term review courses, and 3) placement of students from noncredit/adult education into credit English and math courses. Our own Donna Necke, Professor of Adult Basic Education, was one of the presenters.

3. The Math Department has produced an updated draft of Math Placement Model Phase2 Rulesets (attached). Cabinet had been concerned about transfer level math classes without recommended high school preparation in the Rulesets Table, but now sees such recommendations in footnotes (which might be better placed in the table). The document includes "Sample Placement Messages" that appear overwhelmingly complex. This information is significant and potentially useful to students if made available in a more "consumable" fashion.

4. Our lobbyist, Ashley Walker of Nossaman has prepared an End of Session Legislative Report ([attached](#)).
   - **AB 1862 (**Santiago**):** *Waiver of Student Fees***.** This bill would express the intent of the Legislature to enact later legislation to waive student fees for two academic years of attendance at any community college.
   - **AB 3101 (**Carrillo**)** *Data Required for Online Application* (CCCApply)**.** This bill would require the Chancellor, on or before July 31, 2019, to revise the online application process so that only data that is required by the federal government, state law, or is that otherwise necessary, as determined by the chancellor, is collected. The bill exempts students who enroll exclusively in [noncredit] career development and college preparation courses, and other [noncredit] courses, from community college residency classification requirements.
   - **ACA 14 (**Melendez**)** *Campus Free Speech Act***.** This measure requires the appropriate governing board of each higher education institution to develop and adopt a policy on free expression with specified components.
   - **SB 1406 (**Hill**):** *Baccalaureate Degree Pilot Program***.** The bill would extend the repeal dates for the authorization to establish pilot baccalaureate degree programs by three years to 2025-26.
   - **SB 183 (**Lara**)** *Educational Equity: Immigration Status***.** Existing law prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, or sexual orientation. This bill references immigration status to be included in those provisions.
   - **SB 573 (**Lara**)** *Student Financial Aid: Student Service Programs***.** This bill would authorize the trustees…to develop…a student service program, as specified, for students with financial need who are exempt from paying nonresident tuition. The bill establishes that personal information of a student collected or obtained for the student service program is confidential, and prohibits disclosure of that personal information.

5. The Senate Select Committee has held a hearing on Longitudinal Data Systems ([article attached](#)). The news is hopeful despite the fact that earlier this year SB 1224 was killed by Senate Appropriations over implementation issues that could have resulted in significant cost implications. The bill would have required the DoE, CSU, CCCS, and UC to establish a data collection system to track students from K-12 through public postsecondary education and into the workforce. Panelists at the hearing expressed varying degrees of support for such a data system. Additional hope stems from the observation that gubernatorial candidate Gavin Newsom has expressed support for the idea.

6. For financial aid software, rather than CampusLogic ([link](#)), our needs are likely better met with ProVerify-Automated Verification Services ([attachment](#) and [link](#)). Cabinet will appoint a workgroup to explore and make recommendations. Further investments to improve the number of student financial aid grants:
   - Wide publication and dissemination of financial aid timelines—in high school outreach, during counseling appointments, and with classroom instructors—developing a culture of "financial aid awareness."
   - Additional staff and counseling assistance to financial aid students who are on academic or progress probation and thus also at risk of losing financial aid.
   - Development of a "rapid response team" to identify Spring semester students who fail courses and risk loss of financial aid—then follow up to provide timely assistance for summer enrollment to recover credit units. Strategies may include instructors providing early alert of failing students, designating a counselor or manager to coordinate the rapid response team, mobilization of counselors and support staff to reach and serve target students, and identification of and addition to open courses in the summer intersession.

7. University of La Verne and Mt. SAC have formed a partnership ([MOU attached](#)) on health and wellness services to Mt. SAC employees that may be available through ULV's new Randall Lewis Center for Well-Being and Research ([article attached](#)). The university's former dining hall is being renovated for the new center. Services available include nutrition, physical health, mental wellbeing, and/or joint research.

8. Mt. SAC's 2016-17 Student Success and Support Program (SSSP) Credit Year End Report is [attached](#).

9. The Chancellor's Office has distributed ([attached](#)) the 2018-2019 Strong Workforce Funding Allocations. Mt. SAC's "local share" (60%) allocation is $2,802,178 with $331,328 being "incentive" funding—reflecting the 17% that depends on WIOA outcome measures. The "regional share" (40%) for the 19 Los Angeles regional community colleges is $18,257,135. For comparison, the state total local share is $157,066,667 so Mt. SAC's percentage is 1.78%, and the state total regional share for LA is $78,533,333 so the LA region gets 23.2% of the state regional total.

10. Mt. SAC has received ([memo and table attached](#)) our Full-Time Faculty Obligation (FON) number for Fall 2018 compliance: 420.1 up from 417.1 for Fall 2017. The memo indicates that we will be receiving $1,450,469 (of the $50 M state appropriation) for new full-time faculty hiring to be completed by Fall 2019. The report shows that in Fall 2017 Mt. SAC had 428.0 full-time and 243.7 part-time equivalent faculty which means that 63.7% of courses at Mt. SAC were taught by full-time faculty. This puts us at 17th of the 72 community college districts. ([See attached ranked list](#).)

11. Cabinet continued with the development of a research agenda for questions related to implementing the new Student Centered Funding Formula. At Cabinet on September 4th ([link](#)), items related to Completion Data were developed—and continued here ([see attached](#)). The following topics were covered:
    5) *Noncredit Growth Potential.* What is the annual growth in noncredit FTES statewide and by college over the last five years? High school credit recovery is slowing down as is ESL enrollment; what data is available on this and other future noncredit growth trends in the Mt. SAC extended service area? What are the opportunities to partner with K- 12 in non-credit and dual enrollment? What are the growth potential for alignment with credit programs on campus, e.g., English and Math Review courses to support Multiple Measures Placement?
    6) *Increase Auto Award.* What is the degree and certificate potential growth through Auto Award? What policy/process challenges will Auto Award create? How do we match non-current (past five years) student transcripts with degree and certificate requirements? How can we allow for current students to readily update their major and then trigger a counselor review? Can we prompt students to update their major both on the portal (into Banner) and with a pre-registration action item that includes a confirmation of major?
    7) *Priority for 1 or 2 Courses to Completion.* How many students are 1 or 2 courses short of completion?

12. Cabinet reviewed the quarterly report ([attached](#)) of past due employee evaluations. There were 96 past due more than three months. The "winners" with five or more delinquent evaluations were:
    Ken McAlpin, Manager, Custodial Services (27)
    Gary Nellesen, Director, Facilities Planning & Management (8)
    Audrey Yamagata-Noji, Vice President, Student Services (8)
    Bill Eastham, Director, Technical Services (7)
    Jenny Phu, Assistant Director, Financial Aid (7)
    Ruben Avila, Director, Grounds and Transportation (5)

13. Adrienne Price, Grants Director, presented the Grants Quarterly Update ([attached](#)). Discussion focused on page 4, Upcoming Applications / Proposals / Contracts - Fiscal Year 2018-19.

14. Darren Grosch, Director of International Students; and George Bradshaw, Dean of Enrollment Management, presented the International Student Quarterly Update ([attached](#)). Darren also shared the latest international student recruitment brochure ([attached](#)), and an example ([attached](#)) of the new Global Café approach to social integration—this one on Japanese culture.

15. Cabinet approved three new Requests to Fill ([attached](#)).

16. Cabinet reviewed the latest update ([attached](#)) on vacant positions under active search.

17. Items for future agendas (items for the next Cabinet meeting are shown in BOLD:
    a. Update on Multiple Measures Placement Workgroup (Audrey, Gregory & Team, 12/11)
    b. New Resource Allocation Phase 10 SSFF Continued (All, 10/23)
    c. Revisions to AP 5200 Student Health Services (Audrey, 12/4)
    d. Follow up on *EAB Navigate* and *ProVerify* software (**Audrey, Gregory, Mike 9/25**)
    e. Student Centered Funding Formula: Summarize 1. Intermediate/Long-term Actions, 2. Construct Draft Research Agenda, 3. Report on Policy Development Process)
       9/4 Phase 1; 9/18**, 9/25 Phase 2 continued**

18. Quarterly Reports to Cabinet
    a. Emergency Response Plan Quarterly Report (Mike Williams & Melonee Cruse, 11/13)
    b. Building 26A 2nd Floor Classroom Pilot Project (Gary, 12/11)
    c. Faculty Position Control Quarterly Report (Gregory & Rosa, 10/9)
    d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 12/18)
    e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 12/11)
    f. IT Projects Quarterly Report (Dale, 11/20)
    g. Grants Quarterly Update (Gregory & Adrienne, 12/18)
    h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/13)
    i. International Student Update (Audrey & Darren, 12/18)
    j. Student Support System Work Group (**Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 9/25**)