



June 1, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. An article announced [Biden appoints Krystal Ka'ai to lead expanded White House Initiative on AANHPIs](#). Ka'ai is the current executive director of the Congressional Asian Pacific American Caucus and has been chosen to coordinate the Federal response to recent anti-Asian violence.
 - b. Chrome River has been rolled out as the new Conference and Travel reporting system. Both pre-approvals and expenses will be routed through this integrated system. This system is also being used for [@One training reimbursements](#).
 - c. In a letter regarding [FY 2022 Appropriations for Hispanic-Serving Institutions \(HSIs\)](#), the Hispanic Association of Colleges and Universities (HACU) requests Congress support for critical programs. The request includes development of workforce training programs, increased student aid, and research programs.
 - d. An update from Human Resources on the [Mandatory Employee Clearance to Work on Campus as of 5/24/21](#) shows a steady increase in employees completing the form for clearance to return to campus. Currently, there are 1411 employees who have completed the form, with 1241 cleared to return to campus.
2. Cabinet was joined by Gary Nellesen, Executive Director of Facilities, Planning, and Management for the [Construction Project/Scheduled Maintenance](#) quarterly update. Highlights:
 - They are wrapping up the Measure RR building program for the most part.
 - They are running about \$100M per year of construction and anticipate continuing that pace through 2026.
 - Critical to their work is looking at the last group of projects coming up and costing those out, which include Tech and Health building, Library, and School of Continuing Education project.
 - The Gym/wellness/Aquatics/Heritage Hall project is progressing well. Structural steel is starting on Gymnasium.
 - Coming into the Fall semester, there will be traffic impacts on Temple and Bonita as work on the pedestrian bridge will start. There will be intermittent closures at Temple Avenue due to this work.
 - The Student Center is off to a slow start. The work on the structural concrete with so much complex work is taking longer than expected. There have been a couple of code interpretation requests coming in from DSA that have caused some delays. Expected occupation is in Spring 2023.
 - There is \$10M set aside for small projects.
3. Doug Jenson, Associate Vice President of Administrative Services, and Rosa Royce, Chief Compliance and College Budget Officer, presented a draft of the [tentative budget](#). The work is still in progress, preparing for Board approval on June 23. The projected ending fund balance for the 2021-22 fiscal year is approximately \$49.5M.
4. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
 - a. Multiple Measures Placement Workgroup (George, and Team, TBD)
 - b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 7/27)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/22)
 - c. Zoom recording/digital retention (**Abe and Workgroup, 6/8**)
 - d. Employee ID badge process (Abe, 6/29)
 - e. AB30 (Dual Enrollment, A&R, and IT, 7/6)

5. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 6/15)
- b. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 6/15)
- c. Emergency Response Plan Quarterly Report (Duetta, 7/13)
- d. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 7/20)
- e. Faculty Position Control Quarterly Report (Rosa, 8/24)
- f. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 9/7)
- g. IT Projects Quarterly Report (**Anthony, 6/8**)
- h. Grants Quarterly Update (Adrienne, 7/13)
- i. Dual Enrollment at Local High Schools Quarterly Report (Michelle, Joel, Marlyn, and Lina, 8/24)
- j. International Student Quarterly Report (George, 6/22)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 8/3)
- l. Title V Quarterly Report (Lianne and Lisa, 7/20)
- m. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 7/27)