



**April 4, 2023**

Francisco sat in for Tom

Alexis sat in for Sokha

1. Cabinet reviewed and commented on the following information items:
  - a. [California's Cradle-to-Career Data System](#) project is a collaboration between State and local providers to provide a statewide data system. Problems that the project is currently exploring are 1) transcript exchange platforms can be disconnected; 2) students can face economic barriers when requesting their transcripts across multiple platforms; and 3) students do not have ways to easily collect and share additional information. West Ed and the Chancellor's Office have reached out to talk with the School of Continuing Education. We currently have an e-transcript exchange with Cal Poly to upload transcripts to transfer institutions.
  - b. The Chancellor's Office issued a Memo, [Request for Applications - Rising Scholars Network – Juvenile Justice Program](#), announcing a grant opportunity for colleges to expand the number of juvenile justice-involved students participating in community colleges. The grant requirements align with our Rising Scholars program as we are connected with the County Department of Probation referral program. Much of our current funding for our Rising Scholars Program comes from LA County. We have received two grants from them, which will require us to look for additional resources when the funding ends.
  - c. Fox 11 News, [LA County Board of Supervisors Proposal to Depopulate and Decarcerate LA County Jails Draws Backlash](#), reports that the LA County Board of Supervisors pulled the proposal from the agenda for consideration after substantial backlash from the public.
  
2. Cabinet reviewed the following Administrative Procedures that were submitted for revisions in OnBase:
  - [AP 4027 – Catalog Rights](#) – Cabinet did not accept some of the changes and provided [additional revisions](#) to the document that align with current practice. This revised AP is ready to move forward for PAC review.
  - [AP 4051 – Course Equivalencies and Variances](#) – Kelly recommended language for inclusion. Francisco will take the recommended revisions to George and Tom to review the language related to previous variances granted and records. This AP is on hold pending this review.
  - [AP 4100 – Graduation Requirements for Degrees and Certificates](#) – This AP is on hold pending review of the CCLC template.
  - [AP 4101 – Independent Study](#) – Cabinet did not accept some of the changes and provided [additional revisions](#). Kelly will review and suggest additional changes pending review of the CCLC template. This AP is on hold pending this review.
  - [AP 4230 – Grading Symbols](#) – Cabinet recommended that the section that references grade changes be moved to AP 4231 – Grade Changes. Francisco will review and suggest additional changes pending review of the CCLC template.
  - [AP 4235 – Credit by Examination](#) – This AP is ready to move forward for PAC review.
  - [BP 3930 – Children on Campus](#) – This AP is ready to move forward for PAC review.
  
3. The Legislative Analyst's Office issued the [2023-24 Budget: California Community Colleges](#) which makes apparent that there is a continuing disagreement with the Department of Finance and the Chancellor's Office with stability. The Chancellor's Office has taken this year's SCFF number and multiplied it by COLA, and that is the stability number for the subsequent year. This is how they've been calculating since the new funding formula began. However, the Department of Finance is looking at it slightly different. It is important for them to work it out so that we know what the future looks like for funding. The other possible impact that we are hearing is that the LAO is thinking about taking back Reconnect and Reengage money that colleges have not yet spent.

4. Cabinet reviewed recommendations from the Classification Committee related to pay grade requests. Cabinet recommended the pause of these pay grades pending clarification of contract language.
  - Coordinator, Payroll
  - Fiscal Services Technician II
  - Fiscal Specialist
5. Cabinet approved an [Immediate Need Request](#) for Kinesiology, Athletics, and Dance for \$22,000 one-time for the change in the mascot image.
6. Cabinet approved the following Request to Fill to proceed with recruitment:
  - [Administrative Specialist III](#) (Basic Needs Resources) (.475 FTE to 1.0 FTE)
7. Cabinet approved the [Request to Fill](#) log for the following positions:
  - [Coordinator, Project/Program](#) (Human Resources)
  - [Dean, Technology and Health](#)
8. Morris reported:
  - He has been reviewing HEERF reports and expenditures.
9. Francisco reported:
  - Student Services has hosted a vocational and career exploration day. There was a lot of participation, and it was a successful event.
  - There are APs making their way through SPEAC. Per AB 2881, they will need to establish a webpage to provide student parents resource information.
  - All UCs and CSUs accepted fewer freshman this year.
10. Madelyn reported:
  - SCE's Adults with Disabilities (AWD) program is having its first open house on April 10-11<sup>th</sup> in Bldg. 40 for prospective students and their families, Department of Rehab, Regional Center, K-12, and consortium adult school staff. AWD students will present their successes with careers and experiences with emergency and public safety authorities. Adults with disabilities have limited services once they leave public school. This event is meant to expand community access to these vulnerable, underserved students for educational, work-based, and life skills courses.
  - Summer school planning is at the late stages with classes for some schools starting end of May. The schools are asking for different courses such as ethnic studies, and Mt. SAC noncredit faculty have submitted it through the curriculum process.
11. Kelly reported:
  - We are beginning the second 8-week registration. They have been collecting data on added and cancelled classes.
  - The Office of Instruction Office hours kicked off this week throughout the rest of the semester.
  - She has been working with Gary Nellesen in planning the visioning convening for the Educational and Facilities Master Plan.
  - The work with the Canvas Shell Workgroup is progressing and there is another meeting this week.
12. Alexis reported:
  - Recruitments are progressing with teaching demos occurring soon.

- The SISC increase for health and welfare will be around 9.5%. There has not been any individual plan information provided, but it is forthcoming. Dental is expanding to three cleanings for those with chronic illnesses. COVID-related care is changing; it now must be through regular medical in-network, out-of-network, and co-pay.
- Human Resources are looking all APs and BPs that touch Human Resources.

13. Items for future agendas (items for the next Cabinet meeting are shown in **BOLD**):

- a. Return and Recover Initiative:
  1. Student Retention and Enrollment Outreach (Leads: Tannia Robles, Laura Sherwood, Denise Bailey, Pedro Suarez, and Sylvia Ruano 4/25)
  2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, Gio Rodriguez, and Aida Cuenza, 4/25)
  3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 4/25)
  4. Technology Loan Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 4/25)
- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, TBD)
- c. Student-Centered Funding Formula—Continued Follow-Up:
  1. Noncredit Support of SCFF & Multiple Measures (Tami and Shannon, 5/2)
  2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/6)

14. Quarterly Reports to Cabinet:

- Emergency Response Plan Quarterly Report (Shannon and Sayeed, 4/18)
- Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 5/2)
- Faculty Position Control Quarterly Report (Rosa and Meghan, 4/11)
- Construction Project/Scheduled Maintenance Quarterly Report (Gary, 5/23)
- IT Projects Quarterly Report (Anthony, 5/23)
- Grants Quarterly Update (Adrienne, 4/18)
- International Student Quarterly Report (Chris, George, and Paty, 5/2)
- Academic Support Coordination Project Quarterly Report (Romelia, 4/11)
- Guided Pathways Quarterly Report (Meghan, Elmer Rodriguez, and Michelle Nava, TBD)
- Dual Enrollment Quarterly Report (**Meghan, Marlyn, and Lina, 3/21**)
- Title V Quarterly Report (Lisa and Lizette, 3/28)
- AB 30 (**Dual Enrollment, A&R, and IT, 3/21**)
- Accreditation Core Group Update (**Lianne, Barbara, Allie, Patty, Michelle, and Laura, 3/21**)
- Financial Aid Update (Manuel, 4/11)
- [MESA Program Implementation](#) (Pending, TBD)
- [Research on Enrollment: Wait Lists, Evening Student Loss](#) (Quinones, TBD)
- [Apple Resources: App Design, Apple eBooks Online](#) (Pending, TBD)
- Student Equity Plan (Pending, TBD)