



December 6, 2022

1. Cabinet reviewed and commented on the following information items:
 - a. We have received confirmation that our [2022-23 MESA Program Certification](#) was completed and received.
 - b. News from Kinesiology, Athletics, and Dance that we have secured the [2025 USA Track and Field Masters](#) Championship bid award. [Masters](#) opportunities are for athletes 40 years of age and older.
 - c. The Chancellor's Office issued a Memo, [FY 22-23 December Cybersecurity Information Updates](#), on the \$25M ongoing and \$75M one-time allocated for systemwide technology and information security. The update reports that all 73 California districts completed the required cybersecurity self-assessment. The system-wide needs identified are: 1) information security training; 2) Decommissioning End-of-Life Software; 3) Third-Party Risk Management Support; 4) a Systemwide Security Operations Center; and 5) IT Staffing.
 - d. An article from PPIC, [English as a Second Language at California's Community Colleges, An Early Examination of AB 705 Reforms](#), provides information on the implementation of AB705 related to credit ESL courses.
 - e. A Working Paper from Colorado State University Faculty Affiliate John W. Curtis, [Faculty Diversity and Minoritized Student Outcomes: An Analysis of Institutional Factors](#), uses IPEDS census data on faculty employment and analyzes the **impact between faculty diversity and degree outcomes for minoritized students**. There is a lot of useful data in the document, and by looking deeper, the reader will find the answer on this impact is much more nuanced than at first blush. The paper seems to simplify the data and cherry-pick outcomes from the study. There are, indeed, increases in the performance of minority students, but such increases are not across the board. Some increase is due to broader access for minorities and increases for some groups seem to be just because there is a growing population that is being served. Be sure to take a deeper look both at the graphs of data and their analysis. It is interesting that there is more diversity in the hiring of adjuncts than full-time faculty. One result is that the minority-serving institutions are making the gains. The Appendix has the data broken down by institutional type. It is important to celebrate successes shown overall in this report. Across the data, there is improvement in access and success for minority students.
 - f. The Chancellor's Office has issued an [updated Compendium](#) dated November 2022.
 - g. Bill has been working with Assemblymember Chris Holden's office on changes to the Education code related to dual enrollment students related to priority enrollment. The Education Code already allows dual enrollment students to register as special admit students, but this change would allow dual enrollment pathway students priority registration at a community college campus.
2. We have received the [Preliminary 2021-22 SCFF Metric Data as of December 2](#). We still have some opportunities to make some updates. If it is reasonable, we might leave it. Comparably, our numbers are really competitive.
3. The [COVID-19 Block Grant Approvals and Funding Request Template](#) was shared. This document will be going out to those who have received approvals to ask for some additional information. The document will be shared with the VP and Provost's area for use for future requests for funding from the COVID block grant one time categorical fund. It was recommended to add a second tab that includes the Block Grant allowable expenditures list. As part of the already approved requests, an expanded [Basic Needs Committee](#) proposal was shared with Cabinet. Madelyn noted that the ESL request was removed and added in error.
4. Proposed revisions to [Board Policy 7350 – Resignations](#) were reviewed. Human Resources is looking at a more streamlined process for employees who either resign or retire from the College. Currently, there is a form that must be completed and routed individually to multiple departments for signature. It was

recommended to make these changes to the Administrative Procedure rather than the Board Policy. Cabinet approved the revised BP to move forward with the change to the second paragraph only. This revised BP will be forwarded to PAC for their review.

5. Cabinet approved an [Immediate Need Request](#) from Instruction to extend the assignment of the Temporary Assistant Dean who is working on accreditation one-time for \$10,000 as well as an [Immediate Need Request](#) from Human Resources for the resulting impacts to the Director and Assistant Director of Professional and Organizational Development one-time for \$343,908.78.
6. Cabinet approved the following position to proceed with recruitment:
 - [Project/Program Coordinator](#) (School of Continuing Education)
7. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Buyer](#)
 - [Lead Painter](#)
 - [Mail Room Operator](#)
 - [Printing Services Technician](#)
 - [Procurement Specialist](#)
 - [Professor, Accounting](#)
 - [Professor, Addiction Counseling](#)
 - [Professor, Art History](#)
 - [Professor, Biology \(Microbiology\)](#)
 - [Professor, Chemistry](#)
 - [Professor, Communication](#)
 - [Professor, Computer Science](#)
 - [Professor, Engineering and Construction Technology](#)
 - [Professor, Film and Television](#)
 - [Professor, Geography \(GIS\)](#)
 - [Professor, Geology \(Geotech\)](#)
 - [Professor, Interpreting](#)
 - [Professor, Journalism](#)
 - [Professor, Kinesiology Head Track and Cross Country Coach](#)
 - [Professor, Kinesiology Volleyball Head Coach](#)
 - [Professor, Nursing](#)
 - [Professor, Physics](#)
 - [Professor, Printmaking-Drawing](#)
 - [Professor, Psychiatric Technician](#)
 - [Professor, Psychology](#)
 - [Professor, Real Estate](#)
 - [Professor, Sociology](#)
 - [Professor, Technical Theater](#)
 - [Professor, Vocal \(Choral\) Music](#)
 - [Professor, Welding](#)
 - [Student Services Outreach Specialist](#) (High School Outreach)
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8. Sokha reported:
 - CSEA ratified a tentative agreement on COLA.
 - The Confidential group are struggling to appoint members to all management screening committees. Cabinet agreed to change the AP to read that they *may* be appointed.
 - He will be working on a proposal for a competitive Chancellor's Office grant with Adrienne.
9. Morris reported:
 - They are working on an Emergency Conditions Enrollment Recovery Plan that will go to the Board in February. He will work with the groups who assisted during the last report.
10. Audrey reported:
 - They provided "brain food" breakfast for students for finals week. Not a lot of students seem to be on campus this week.
 - There will be an informal memorial vigil for Ralph inside of Building 9B on Friday.
11. Madelyn reported:
 - SCE Fall enrollment after week 15 shows an increase of about 150 FTES over Fall 2021. There are two weeks left for noncredit Fall courses and some clean-up of attendance data will follow arriving at a final noncredit FTES count.
 - All of the Pharmacy Tech Cohort 1 students were placed in internships for their clinical hours. There was no trouble finding employers.
12. Kelly reported:
 - Enrollment is trending 67% online, 3% hybrid, and 30% face-to-face. In addition, FTES are down (4.7%) from Winter 2020 and up 2.6% from Winter 2022. Deans and Associate Deans will work closely with department chairs and coordinators in schedule adjustments based on enrollment trends and student demand. Winter 2023 sections scheduled: 53% online, 3% hybrid, and 44% face-to-face.
 - Final Grades are due on Tuesday, December 13, at 8 p.m.
13. Items for future agendas (items for the next Cabinet meeting are shown in **BOLD**):
 - a. Return and Recover Initiative:
 1. Student Retention and Enrollment Outreach (Leads: Tannia Robles, Laura Sherwood, Denise Bailey, Pedro Suarez, and Sylvia Ruano 1/24)
 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, Lina Soto, and Aida Cuenza, 1/24)
 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 1/24)
 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 1/24)
 - b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, TBD)
 - c. Student-Centered Funding Formula—Continued Follow-Up:
 1. Noncredit Support of SCFF & Multiple Measures (Tami and Shannon, 1/3)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 2/28)
14. Quarterly Reports to Cabinet:
 - a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 1/17)
 - b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 2/7)
 - c. Faculty Position Control Quarterly Report (Rosa and Meghan, 1/10)
 - d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/28)
 - e. IT Projects Quarterly Report (Anthony, 2/21)
 - f. Grants Quarterly Update (Adrienne, 1/17)

- g. International Student Quarterly Report (Chris, George, and Paty 2/7)
- h. Academic Support Coordination Project Quarterly Report (Romelia, 1/3)
- i. Guided Pathways Quarterly Report (Meghan, Elmer Rodriguez, and Michelle Nava, TBD)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 12/20)
- k. Title V Quarterly Report (Lisa and Lizette, 12/13)
- l. AB 30 (Dual Enrollment, A&R, and IT, 12/20)
- m. Accreditation Core Group Update (Lianne, Barbara, Allie, Patty, Michelle, and Laura, 12/13)
- n. Financial Aid Update (Manuel, 1/10)
- o. [MESA Program Implementation](#) (Pending, TBD)
- p. [Research on Enrollment: Wait Lists, Evening Student Loss](#) (Quinones, TBD)
- q. [Apple Resources: App Design, Apple eBooks Online](#) (Pending, TBD)
- r. Student Equity Plan (Pending, TBD)