

President's Cabinet Action Notes
April 23, 2024
Tom sat in for Melba

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - Jill attended the Covina City Council meeting to introduce Dr. Garcia.
 - The City of Walnut is holding a public safety forum related to Mt. SC on May 8th.
 - Jill will attend the Walnut City Council meeting this Wednesday to share news about the College.
 - In conjunction with Earth Week, a tree planting ceremony is scheduled for Friday at the Wildlife Sanctuary.
 - Google Ads has a new automated program, and Marketing is working on assessing the performance of the ads in this new format.
 - The mascot options email has been sent out. The survey has close to 4,000 survey responses, with 765 write in responses.
 - b. Cabinet approved the revised job description for the [Manager, Farm](#).
 - c. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Special Projects Manager](#) (Maintenance and Operations)
 - [Registration Specialist](#) (part-time) (English as a Second Language)
 - d. Cabinet approved an [Emergency Funding Request](#) from Administrative Services for \$55,000 one-time funds for bond preparation services.
 - e. Cabinet received the following diversity, equity, inclusion, social justice, anti-racism, and accessibility updates:
 - The Instruction Leadership Team hosted its first meeting for Mt. SAC Enrollment Management Academy and the focus was on multiple online modalities. The team also is looking at catalog and schedule timelines and how to leverage the operational end of scheduling.
 - The School of Continuing Education accreditation visit is going well. The team was incredibly impressed by the student group that was interviewed yesterday.
 - f. Cabinet received the following enrollment updates:
 - The School of Continuing Education noncredit Spring enrollment is up 100 FTES, 90% in CDCP in ESL and Short-Term Vocational health programs.
 - Credit enrollment is still down for Summer 2024 when compared to the same time for Summer 2023, approximately -18.60% in headcount, -18.70% in enrollment, and -11.30% in FTES.
2. Cabinet was joined by Tania Anders, Raul Madrid, and Shiloh Blacksher to discuss the Academic Senate Taskforce [recommendations on RSI](#). The Senate convened a Taskforce to look at both short-term and long-term needs for enhancing RSI. The Taskforce developed a phased work approach and compiled a set of prioritized recommendations. It is recommended that Phase 1 begin in Summer 2024. This phase begins with a Peer Mentor program, which would provide RSI Faculty Peer Mentor Reviewers who will review

approximately 450 courses. The Peer Mentor model was a result of faculty feedback as the most effective approach. The second recommendation for Phase 2 is to establish RSI Faculty Coordinators who will provide coordination and other responsibilities to the Faculty Peer Mentors. The third recommendation is for campus outreach through both a forum/town hall and a celebratory summit. The last recommendation is to reconvene the Taskforce following the ACCJC report expected in June.

Phase 2 is a long-term plan which recommends institutionalization of much of the work completed in Phase 1, as well as a long term plan to incorporate RSI into the SPOT recertification process.

Cabinet commended the work of the Academic Senate, the RSI Taskforce, and faculty related to this core inquiry.

3. Cabinet was joined by the College's Bond counsel and Bond consultants to discuss the potential of a Bond on the ballot for November 2024.
4. The 2024-25 SISC Benefits Rates were discussed.