

President's Cabinet Action Notes **January 2, 2025**

1. Cabinet reviewed and commented on the following standing items:
 - a. Cabinet approved the following position to proceed with an out-of-class assignment:
 - [Executive Assistant II](#) (Instruction)
 - [Acting Associate Vice President, Administrative Services](#)
2. Cabinet reviewed the draft Agenda for the January 8, 2025, Board Meeting.
3. Cabinet discussed the recent proclamation by President Biden to recognize January 9, 2025, as a National Day of Mourning to honor the passing of former president Jimmy Carter. Since January 9th is an instructional day for the campus, it was determined that floating holiday hours will be provided to appropriate employee groups.
4. Cabinet reviewed the final draft of the [2025 State Legislative Priorities](#) and the [2025 Federal Legislative Priorities](#). These will be presented for discussion to the Board of Trustees during the January 8, 2025 board meeting.
5. Cabinet reviewed the draft Participatory Governance Handbook and will provide feedback to Dr. Garcia prior to review at PAC on January 15th.

