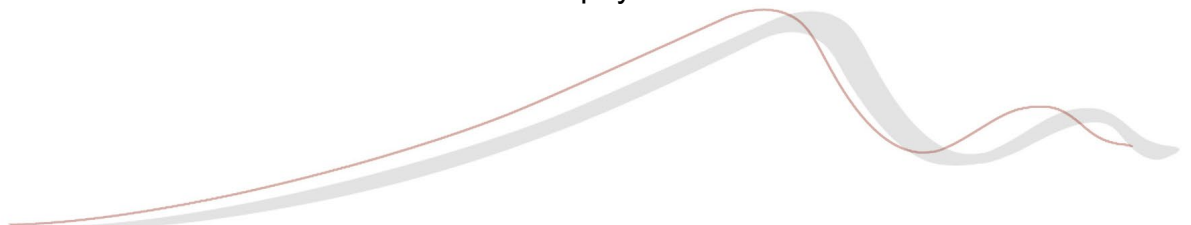


## **President's Cabinet Action Notes** **October 1, 2024**

1. Cabinet reviewed and commented on the following standing items:
  - a. Marketing and Public Affairs provided the following updates to Cabinet:
    - Tomorrow, Dr. Garcia and Jill will be at West Covina Plaza for Hispanic Heritage Month. Dr. Garcia will participate on a panel and Jill will host a booth to provide Mt. SAC informational items.
    - Jill reported that Hong and Monica from the Library will be speaking to the West Covina Rotary about Artificial Intelligence.
    - Marketing will be developing a plan related to the availability of graphic design services. The emphasis will be focused on the College's greatest strategic needs. They have created general graphic materials that can be used by the campus.
  - b. Cabinet pre-approved the following positions to proceed with recruitment:
    - [Benefits Specialist](#)
    - [Benefits Specialist](#)
  - c. Cabinet approved the [Request to Fill Log](#) for the following position:
    - [Manager, Broadcast Services](#)
  - d. Cabinet approved the following Emergency Funding Requests:
    - [Marketing and Communications](#) – a one-time funding allocation of \$25,369 was approved to cover the postage cost for an informational mailer.
  - e. Cabinet received the following enrollment updates:
    - The School of Continuing Education has increased enrollment by 50 FTES in comparison to Fall 2023. The online high school referral program has high demand. Last year, the total headcount for the year was 1,283; this year through September, they have enrolled 1,051 students.
    - Credit enrollment for the Fall 2024 term is approximately 100 FTES from the FTES achieved during Fall 2023, and the team expects to meet that number with the positive attendance courses. There have been 57 late-start classes added. The instruction modalities being offered during Fall 2024 are: 56% face-to-face; 4% hybrid; and 40% online.
    - The SCE LVN program closes applications this week. They have held informational, application, and preparation sessions for prospective students. The program begins in January 2025.
2. As previously reported, there was an issue with Medicare-eligible retirees and the Blue Shield retiree health plan, wherein retirees were being charged for services that should have been covered. SISC has resolved the issue with Blue Shield and retirees who were affected can resubmit their bills to Blue Shield for payment and/or reimbursement.



3. Kelly and Meghan provided a presentation regarding the Impact of AB 928: CalGETC. This bill established a single general education pattern for students to transfer to CSU or UC. Commencing with the Fall 2025-26 term, this pattern will be the only lower division GE pathway to determine eligibility for transfer into both university segments. The new CalGETC pattern is in the following areas: Area 1 English Communication (3 courses); Area 2 Math and Quantitative Reasoning (1 course); Area 3 Arts and Humanities (2 courses); Area 4 Social and Behavioral Sciences (2 courses); Area 5 Physical and Biological Sciences (2 courses) and Area 6 Ethnic Studies (1 course). The team working on the implementation of this law has identified that there are approximately 100 Mt. SAC local degree courses that may be impacted. They are collecting data to determine which courses will impact the schedule. Additional recent legislation, AB 2057, is based on recommendations from the AB 928 Committee to improve transfer for STEM students. This legislation would enable the Chancellor's Office to revamp the STEM major to allow up to 66 units for ADTs in these areas and would require an explanation and rationale.
4. Reminder that management evaluations were due for all managers on September 30<sup>th</sup>. Human Resources will be following up with the area Vice Presidents regarding evaluations that have not been received.
5. Human Resources has received solicitations from various vendors that offer tickets or discounts for employees. They will continue to evaluate the offers and determine whether to provide these benefits through their office for employees.
6. Cabinet reviewed the draft agenda for the October 9, 2024, Board Meeting.
7. The following Board Policies and Administrative Procedures were reviewed:
  - [BP 3430 – Prohibition of Harassment](#) (Revised) - This BP was approved to be submitted to PAC.
  - [BP 4225 – Course Repetition](#) - This BP was approved to be submitted to PAC.
  - [BP 5050 – Student Success and Support Program](#) – Melba requested to hold this BP for discussion at AMAC.
  - [BP 5110 – Counseling](#) (Revised) - This BP was approved to be submitted to PAC.
  - [BP 5200 – Student Health Services](#) - This BP was approved to be submitted to PAC.
  - [BP 5420 – Associated Students Finance](#) (Revised) - This BP was approved to be submitted to PAC.
  - [BP 5500 – Standards of Conduct](#) - This BP was approved to be submitted to PAC.
  - [AP 4026 – Philosophy and Criteria for International Education](#) (Revised) – Kelly requested to hold this AP for further review.
  - [AP 5050 – Student Success and Support Programs](#) - This AP was approved to be submitted to PAC.
  - [AP 5070 – Attendance](#) (Revised) - This AP was approved to be submitted to PAC.
  - [AP 5110 – Counseling](#) (Revised) - This AP was approved to be submitted to PAC, with recommended changes from “shared governance” to “participatory governance”
  - [AP 5200 – Student Health Services](#) - This AP was approved to be submitted to PAC.
  - [AP 5210 – Communicable Diseases](#) - This AP was approved to be submitted to PAC.

- [AP 5310 – Student Bill of Rights](#) (Revised) - This AP was approved to be submitted to PAC.
- [AP 5420 – Associated Students Finance](#) (Revised) - This AP was approved to be submitted to PAC.