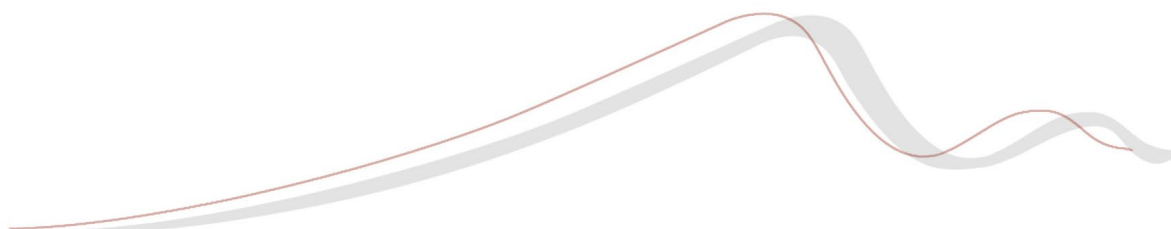


President's Cabinet Action Notes **November 12, 2024**

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - Yen provided updates on the Graphic Coordinator position elimination and reiterated that Marketing is working on templates that can be utilized by departments for various projects.
 - Marketing has been creating a new set of ads for Spring 2025 enrollment.
 - Marketing has been working with Google on a new Google ad product; they are running them side-by-side with traditional Google ads to monitor performance.
 - b. Cabinet received the following enrollment updates:
 - School of Continuing Education is anticipating an increase of 40 FTES for Fall 2024; they are continuing to monitor FTES closely.
 - An area that should result in noncredit enrollment growth for the School of Continuing Education is a partnership with the Los Angeles County Assessor's Office. Faculty developed curriculum for training adult learners about property ownership. The program is a 6-week online course. There are 12 counties across California participating, so this should result in noncredit growth and employees to fill open positions within county offices.
 - Credit enrollment for Winter 2024 is trending positively compared with last year. At the end of the semester last year, we achieved 2,299 FTES and we currently are at 2,147 FTES.
2. Cabinet discussed the [Bachelor of Science Degree in Histotechnology Application Steps and Timeline](#). There is an application process that must be completed after students apply through CCCApply. In order to be eligible for the program, students must have completed Cellular and Molecular Biology for Histotechnicians and meet one of the following criteria: 1) Current Mt. SAC Students enrolled in AS in Histotechnician Training; 2) graduates of the Mt. SAC Histotechnician Training Program, and 3) Applicants from other colleges/universities who have completed an NAACLS accredited HT or HTL program. The application period will be open from December 1st through February 1st, with the first cohort expected to begin during Fall 2025. A Screening Committee will review applications utilizing a [multi-criteria screening rubric](#) with a maximum point total of 80. The criteria rubric was created in a similar fashion to the Nursing program. There will be 50 seats available in the initial cohort.
3. Cabinet began discussions on future budget planning and New Resource Allocation Phase 16 requests.



4. Cabinet continued discussions regarding an all-campus Healing Centered Engagement training, and quotes have been received that include various options for virtual and in-person opportunities. As this work is integrated into the Mt. SAC 2035 Comprehensive Plan. Cabinet will move forward with providing Healing Centered Engagement training that will lead to 50 team members that are inclusive of all groups to earn a certificate. A Workshop on the Four Pivots will be offered to a larger campus group.
5. The following Administrative Procedures were reviewed:
 - [BP 3501 – Campus Security and Access](#) (New) – Cabinet recommended a minor change. This AP was approved to move forward to be reviewed by PAC.
 - [BP 7110 – Delegation](#) (Revised) – Cabinet recommended a minor change. This AP was approved to move forward to be reviewed by PAC.
 - [BP 7310 – Nepotism](#) (Revised) – This AP was approved to move forward to be reviewed by PAC.
 - [BP 7600 – Campus Public Safety](#) (Revised) – Cabinet requested additional review of this AP.
 - [AP 3500 – Campus Safety](#) (Revised) – Cabinet requested additional review of this AP.
 - [AP 3501 – Campus Security and Access](#) (New) – Cabinet requested additional review of this AP.
 - [AP 7110 – Delegation of Authority](#) (Revised) – Cabinet requested additional review of this AP.
 - [AP 7126 – Applicant Background Checks](#) (Revised) – This AP was approved to move forward to be reviewed by PAC.
 - [AP 7366 – Reinstatement](#) (Revised) – This AP was approved to move forward to be reviewed by PAC.
 - [AP 7600 – Campus Public Safety](#) (Revised) – Cabinet requested additional review of this AP.