



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



March 1, 2016

1. Ruben Avila, Interim Director, Grounds & Transportation, reported that Monday, February 22nd was the first day of the shuttle from Lot M for the Spring Semester. The number of students using the shuttle for the first three days gradually increased from 856 to 1046 to 1069.
2. Cabinet discussed newly introduced AB 1747 ([attached](#)). The bill would require, as a condition of the Cal Grant program, that participating universities and colleges:
 - Ensure surcharge-free transactions are available for those receiving assistance via the electronic benefits transfer (EBT, formerly Food Stamps) system, and
 - If the institution is located in a county (such as LA) that participates in the Restaurant Meals Program, the college shall become an approved authorized food vendor.Cabinet noted that the College and Sodexo, our contracted food vendor, do not currently have the capacity to process EBT transactions.
3. An *LA Times* opinion article, "Are They Ready for College" ([attached](#)), comments on the recent actions by the LA Unified School District to meet its requirement that high school graduates pass all the A to G courses for CSU and UC acceptance including four years of English and three years of Math. Established in 2005 to take effect for the first time this year, LAUSD disclosed last December that graduation rates would drop from 74% to 54% as a result of wide-spread failure of these courses. The new strategy? Besides allowing a D grade to meet the requirement, LAUSD expanded its online "credit recovery" program to the point that now 63% of students have passed the required courses and are projected to graduate. *The Times* asks, "whether all these students have truly mastered the material that had previously eluded them." LAUSD Board Member Monica Ratliff is quoted stating, "I love the progress that has been made, but are these credit-recovery courses really rigorous courses? How do we know? What is our evidence?"
4. Arizona State University has invited a team from Mt. SAC to visit their campus April 24-25 ([invitation attached](#)). The purpose is to meet key ASU staff, learn more about their instruction and support services, and explore possibilities for additional collaboration. Bill, Irene, and Ivan Pena, Director of Career & Transfer Services, will represent Mt. SAC.
5. At the request of the Board of Trustees, President's Advisory Council is working on the addition to our Core Values of a statement reflecting our belief in good use of resources. PAC had a good discussion and is formulating wording to emphasize the concept of stewardship. The current Core Values Statement is available on the web ([link](#)).
6. Bill reported on the latest meeting of the Chancellor's Office Workforce & Economic Development Program Advisory Committee (WEDPAC) which is working on implementation of the Board of Governors Strong Workforce Task Force Recommendations. WEDPAC discussed implementation of the recommendations on Data & Outcomes and on Regional Collaboration. Presentation materials

are [attached](#). A series of conference calls ([attached](#)) are being made available to discuss the Governor's Trailer Bill to implement the proposed \$200 M for the workforce initiative.

7. Cabinet discussed holds placed on students which block their ability to register for classes, in particular, establishing holds, communicating that holds have been placed plus the cause for the hold, and clearing the holds. Several college departments have the authority to establish holds: fiscal, bookstore, library, and bursar, all related to unpaid obligations. Cabinet future discussions will focus on 1) a possible debt dollar value below which a hold will not be placed, 2) how the portal is used to notify students of holds and a possibly more active form of notification, and 3) coordination among the several individuals in the units that can set holds.
8. Cabinet agreed that a team was needed to recommend the location of the 2017 Graduation Ceremony given that the stadium will be under construction. Identified were Carolyn Keys (chair), Bill Eastham, Dave Wilson, and Jennifer Galbraith plus two faculty—Eric Kaljumagi and Dan Smith or their designees. Carolyn will call the meetings.
9. James announced March EEO training sessions ([attached](#)), two for Screening Committee members and three for EEO Representatives.
10. James shared the latest update ([attached](#)) on Requests to Fill in progress for open vacancies.
11. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 4/19)
 - b. Text messaging (Mike, Yen & Vic, 3/29)
 - c. Next Steps on the Foothill Transit Center (Mike, 4/19)
 - d. Follow Up on Ergonomic Accommodations (James, 3/29)
 - e. On-Boarding New Developmental Education Students (Audrey & Irene, 3/29)
 - f. AP 3540—Sexual and Other Assaults on Campus (Carolyn Keys, 3/29)
 - g. AP 5530—Student Rights and Grievances (Audrey & Carolyn, 4/5)
 - h. BP/AP 3530—Weapons on Campus (Mike & Dave, 4/12)
 - i. AP 3710 Filming and Photography (Bill & Yen, 3/15)
 - j. Student Holds: Establishing, Communicating, Clearing (**Mike, 3/22**)
 - k. Update on Classroom Technology Standards (Mike, Vic, Bill Eastham, 3/29)
12. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Implementation (Karen Saldana, 4/19)
 - b. Classroom Utilization Project (Mike & Irene, 3/22)
 - c. Faculty Position Control Report (Irene, 4/5)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 3/22)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (**Mike & Gary, 3/8**)
 - f. IT Projects Quarterly Report (**Mike & Vic, 3/8**)
 - g. Grants Quarterly Update (Irene & Adrienne, 3/22)
 - h. Expansions of Work Experience (Irene & Audrey, 3/22)