# A Guide to Accessing Your CCCAPPLY INFO

Every California Community College student needs a CCCID#, so one was created for you

Follow this guide so you can sign into CCCApply and apply for any California community college!

Mt. SAC Portal (to get your temp email and password): inside.mtsac.edu Mt. SAC Support: Email hsr@mtsac.edu CCCApply: www.cccapply.org CCCApply Support: Call (877) 247-4836 or email support@openccc.net



owered by Mt. San Antonio Community College School of Continuing Education in Walnut, CA







Once you're in the Portal, choose "Student" from the options in the top left corner (the three lines)



On the "Student Self Service" card choose #3 (Select Term) under "Registration"

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Registration Dates	
MT. SAC	Winter Registration is OPEN Classes start January 6
ENROLL NOW. REGISTER FOR CLASSES TODAY.	Spring Registration Begins November 13



Sign into inside.mtsac.edu using your Mt. SAC username

Choose "forgot password" if you don't know it (don't choose Claim Account)

MT. SAC	IDENTITY SERVER
	Sign In
astudent	
Password	



This will open a new page. Choose Student again and then select "Display CCCID" at the bottom of the list

You will see your temporary CCCApply email and password

Your CCCID is: Your CCCApply Email is:

If you don't get the password reset email, don't know your username or just need help, email hsr@mtsac.edu!



If no email and password is present: BE You do not have a temporary CCCApply Your CCCApply Password is: Co you can create a new account)

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<i>.</i>	Employee	
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	SCE (Noncredit)	
	Student	

Personal Information Student
Search Go
Student
Analy Car Advisition
Apply for Admission Apply for Admission
Review Existing Applications View your personal checklist of requirement
Registration Check your registration status, class schedu
Student Records View your holds, grades and transcripts
Student Account View your account summaries, pay fees, sta
Online Orientation
Student Success Workshop
Student Repeats History
Change of Major
Student Check List
Student Success Inventory
Career and Major Survey
Get GoPass Eligibility Code
Display CCCID Display CCCID
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On the Home Page, go down to the "Account Information" section.

Click on "Edit my Account"



Go to cccapply.org and select your college

Input your PERSONAL EMAIL and information. Click "save"

2

Enter the Username Email (scecccid...@mtsac.edu) Click "Next"

Enter the temporary password



Update your Password



To con	tinue to your California Community Colleg
please	sign in or create a new account.

Sign In

ail or mobile phone required.	
Next	
Create an Account	Forgot your password?

**Update Password** 

ssword must:		
- not contain your name	New password	
- be at least 8 characters in length		
<ul> <li>contain at least one uppercase letter</li> </ul>	Confirm password	Need Help?
<ul> <li>contain at least one lowercase letter</li> </ul>		
<ul> <li>contain at least one number</li> </ul>	Submit	1
<ul> <li>contain at least one of the following special characters</li> </ul>		
(I. @, #, \$, %, ^, & or *)		

6
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Need Help?

Enter the security code you receive on your personal email address Click "Next"

Application"

On the Home Page, click on "Start a New

California Community Colleges	CCCApply
MT SAC Mt. So	n Antonio College
Account Information	Accessing and the set of the set
Important: Please carefully	review your account information for accuracy. This information is passed
Legal Name & Address	Phone:
	Email: soeccol
	Preferred Nethod of Contact: email
Homeless:	Contraction of the second s
Birthdate:	Edit My Account

			Required field
Preferred Method of	Contact *		N H
Mobile		Email Preferred	2
Phone	Phone type *	Email *	verified ()
For international numbers insert + before country code			
Make Preferred			

#### **Security Code**

A security code has been sent to pase enter the security code to verify your account.

#### Enter Security Code

Update Contact Information

You can go back to update your info by clicking on the "Update Contact Information" link

#### MT. San Antonio College **My Applications**

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guide and

**RETRIEVED YOUR TEMPORARY EMAIL AND PASSWORD FROM INSIDE.MTSAC.EDU?** 

#### Getting this message, but no code?

### **Security Code**



A security code has been sent to your email address sce\*\*\*\*\*\*@mtsac.edu. . Please enter the code you received below..

#### Security Code

Next

Update Contact Information

Select Update Contact Follow this guide to sign into Information and change your CCCApply using your temp email to be your personal email email and password Your security code will then go to that email Still need help? Still need help? Contact CCCApply Support at Contact Mt. SAC at (877) 247-4836 hsr@mtsac.edu

## Have you followed this complete

ENTERED THAT EMAIL AND PASSWORD INTO CCCAPPLY.ORG AND **RESET YOUR PASSWORD?**