MT. SAC HIGH SCHOOL REFERRAL
APPLICATION GUIDE
www.mtsac.edu/sce/hsr/register

STEP 1

HSR APPLICATION
ALL students (leave the ID# blank if you don't have one yet)

STEP 2

SCE APPLICATION
ONLY students who need a Mt. SAC ID#
www.mtsac.edu/hsrapp

PART 1 of SCE App: Create Account

Create Your Account
- Select "START HERE" to Create Account
- Use a personal email, not a school email
- Complete the questions with the student's info, then submit

Verify Your Email
- Check your email for a verification link (it might go to spam)
- The link will work for five days

YOU ARE NOT DONE! ⚠️

PART 2 of SCE App: Submit Application

Reopen the SCE Application
- Sign back in to the SCE Application using your username (your email) and the password you created.
- Scroll down and select "High School Application"

Complete the High School Application
- Complete all of the questions (you can skip the Social Security #)
- Save your data
- Select a term and select "Agree"

Request and Submit Your PIN
- Click "Request PIN" and check your email for your PIN
- Return to the application and enter your PIN and press "tab" or "enter"

Need help? Contact us at
hsr@mtsac.edu or (909) 274-4937