

Mt. SAC High School Referral SCE APPLICATION GUIDE

SCE Application →

www.mtsac.edu/hsrapp

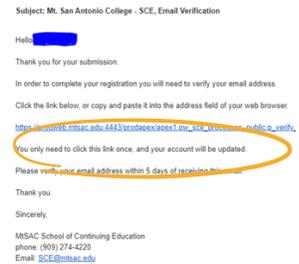
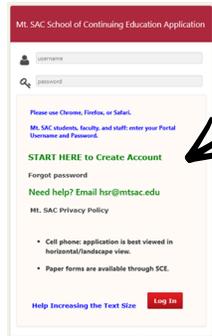


Part One: Create an Account

Select “Start Here” to Create Account

Create Your Account

- For your email, use a PERSONAL email address
 - The system doesn't work well with school, iCloud, or Outlook emails
- Complete the questions with the student's info, then submit



Verify Your Email

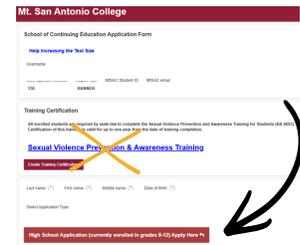
Check for an email with a verification link in five minutes
The link will only work for 5 days

Didn't get the email? Check your spam/junk mail folders and make sure that your email was entered properly. Create a new account and start over, if needed.

Part Two: Submit Your Info

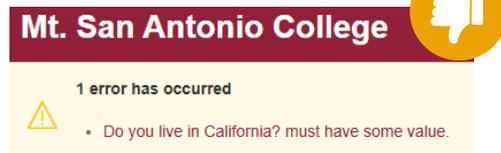
Return to the SCE Application

- Sign back into mtsac.edu/hsrapp using the username (your email) and password you created
- Scroll all the way down (skip everything else)
- Select “High School Application”



Complete the HS Application

- Complete all of the questions (you can skip your SSN)
- Save your information and verify that no errors have occurred
 - If there is an error, add the missing information and save again
- Select the term and that you agree to the Agreement Statement



Request PIN

Request and Submit Your PIN

The PIN will be sent to the email address you created your account with. The PIN is required for submission.

- Click “Request PIN” and check your email for your PIN
- **Return to this form and enter your PIN** and press “tab” or “enter”
- **You are done!** We will email your ID# once your counselor approves your courses

Didn't get the PIN? Sign back in and confirm all questions were completed

GET COMPLETE PROGRAM INFORMATION + APPLY HERE

