



Request for Appropriation of Funding Non-Board of Trustee Item Request

Note: All request must be submitted 6 weeks prior to event date

Submit to Student Life Office and email to lhennings@mtsac.edu. Upon receipt, confirmation of item and agenda date will follow.

| For Office Use Only | |
|---------------------|------|
| Request #: | 18 |
| Date Received: | 2/29 |
| Agenda Date: | |

Amount Requested per item

I. Type of Appropriation Requested (Select all that apply):

- Catering: (ex. Sodexo, off-campus restaurants and caterers) \$ _____
- Conference & Travel: (ex. Registration, transportation, lodging, meal allowance) \$ _____
- Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.) \$ _____
- Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.) \$ 2000

If you are requesting funding for an Independent Contractor or Contract, you will require the Board of Trustees approval. You must complete a separate "Request for Appropriation of Funding Board of Trustee Item Request."

TOTAL AMOUNT REQUESTED: \$ 2000

II. Additional Sources of Funding

Are you considering other sources of funding? (Circle one) Yes / No

If so, please indicate the Source: Student's Fee Amount: \$ 300

III. Event Information

Recognized Student Club/ Organization (RSCO) or Department: Engineering Club

Name of Event: FAR Unlimited Competition

25 Live Reservation Reference Code: /

Event Location: Friends of Amateur Rocketry

Event Date: 6/1/2024

Event Start to End Time: All day

NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.

IV. Additional Information Required

Purpose of Event: A.S. seeks to enhance the student experience through activities fulfilling one of the following five priorities, please select one priority area(s) your event fulfills.

- Co-curricular engagement
- Leadership development
- Retention & transfer
- Recognition of service
- Civic engagement and advocacy

Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.

V. Funding Conditions

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all banner requisitions with approved vendors. **NOTE: Additional Fiscal Services forms, guidelines, and procedures may be required.** All event marketing, written and oral, must acknowledge Associated Students as a sponsor and include the Associated Students logo on all materials.

This form must be completely filled out, with signatures below, and submitted to the A.S. Administrative Specialist III at least 6 weeks prior to the event date to be considered for funding. For specific questions, please contact the Student Life Office at x4525 or email lhennings@mtsac.edu.

A. Club Advisor / Employee Submitting Request Form

B. Designee Processing Banner Requisition(s)
If different from person A.

Print: Maria Vaughn

Print: _____

Sign: Maria Vaughn

Sign: _____

Date: 2/29/2024 Ext/Phone: 4427

Date: _____ Ext/Phone: _____

Email: mvaughn4@mtsac.edu

Email: _____

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Co-Sponsor (Motion): Sophie Cueng Date: 3/19/24

Co-Sponsor (Second): Logan Wells Date: 3/19/24

A.S. Senate

For: UNANIMOUS Against: _____ Abstain: _____ Date: 3/19/24

A.S. Executive Board

For: UNANIMOUS Against: _____ Abstain: _____ Date: 3/19/24

A.S. President

Approve Veto Signature: [Signature] Date: 4/8/24

Notification of Appropriation Date: 4/2/24 Requisition #: _____ PO #: _____

C & T Form: Date: _____ T#: _____

Check Requests: \$ _____ Purpose: _____ \$ _____ Purpose: _____

\$ _____ Purpose: _____ \$ _____ Purpose: _____

**2024 Engineering Club Rocket team
FAR Unlimited Competition**

| | |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Purposes | By building and launching an experimental rocket as a team, Students can gain team project experience under similar environments as a university rocket team and prepare students for similar student-led projects after they transfer. |
| Goal | <ul style="list-style-type: none">● Design and fabricate a rocket with experimental rocket motors● Launch the rocket to 10000ft● 90% of the rocket will be student-made● Gather data and live footage from the flight |
| Student Learning Outcome | <ul style="list-style-type: none">– Students will be able to design an experimental rocket– Students will have the knowledge on designing an experimental rocket motor– Students will be able to launch and recover an experimental rocket safely– Students will gain valuable project experience on industry-related subject |
| Competition Detail | friendsofamateurocketry.org/wp-content/uploads/2023/12/FAR-51025-Unlimited-2024.pdf |

Budget Breakdown

| Item | Predicted Price |
|----------------------------|-----------------|
| 4"x1/8"x48" Aluminium Tube | \$130 |
| Aluminium Stock | \$50 |
| Stainless steel Stock | \$150 |
| RCS phenolic liner | \$125 |
| 6"x72" Cardboard Tube | \$60 |
| fiberglass sleeve | \$150 |
| Shrink Tube | \$120 |
| Epoxy | \$170 |
| Fiberglass nosecone | \$320 |
| G10 fiberglass sheet | \$150 |
| Parachute | \$200 |
| Nomex | \$40 |
| Avionics | \$200 |
| FPV camera set | \$120 |
| Runcam 5 | \$100 |
| ESP32 | \$50 |
| Lead screw & Nuts | \$30 |
| Various sensor | \$20 |
| Stepper motor | \$15 |
| Hardware | \$100 |
| Total | \$2300 |
| Student Contribution | \$300 |
| Amount Requested | \$2000 |