



Request for Appropriation of Funding Non-Board of Trustee Item Request

Note: All request must be submitted 6 weeks prior to event date

Submit to Student Life Office and email to lhennings@mtsac.edu. Upon receipt, confirmation of item and agenda date will follow.

For Office Use Only	
Request #:	14
Date Received:	2/16/23
Agenda Date:	2/21

I. Type of Appropriation Requested (Select all that apply):

Amount Requested per item

- Catering: (ex. Sodexo, off-campus restaurants and caterers) \$ _____
- Conference & Travel: (ex. Registration, transportation, lodging, meal allowance) \$ 7,885
- Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.) \$ _____
- Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.) \$ 7,885

If you are requesting funding for an Independent Contractor or Contract, you will require the Board of Trustees approval. You must complete a separate "Request for Appropriation of Funding Board of Trustee Item Request."

TOTAL AMOUNT REQUESTED: \$ _____

II. Additional Sources of Funding

Are you considering other sources of funding? (Circle one) Yes / No

If so, please indicate the Source: _____ Amount: \$ _____

III. Event Information

Recognized Student Club/ Organization (RSCO) or Department: Deaf & Hard of Hearing Center

Name of Event: Black Deaf Studies Symposium

25 Live Reservation Reference Code: _____

Event Location: Gallaudet University Washington, DC

Event Date: March 29 - April 2, 2023

Event Start to End Time: _____

NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.

IV. Additional Information Required

Purpose of Event: A.S. seeks to enhance the student experience through activities fulfilling one of the following five priorities, please select one priority area(s) your event fulfills.

- Co-curricular engagement
- Leadership development
- Retention & transfer
- Recognition of service
- Civic engagement and advocacy

Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.

Please see attached document.

V. Funding Conditions

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all banner requisitions with approved vendors. **NOTE: Additional Fiscal Services forms, guidelines, and procedures may be required.** All event marketing, written and oral, must acknowledge Associated Students as a sponsor and include the Associated Students logo on all materials.

This form must be completely filled out, with signatures below, and submitted to the A.S. Administrative Specialist III at least 6 weeks prior to the event date to be considered for funding. For specific questions, please contact the Student Life Office at x4525 or email lhennings@mtsac.edu.

A. Club Advisor / Employee Submitting Request Form

**B. Designee Processing Banner Requisition(s)
If different from person A.**

Print: Liann Osborne
 Sign: Liann Osborne
 Date: 2/23/2023 Ext/Phone: _____
 Email: loosborne@mtsac.edu

Print: _____
 Sign: _____
 Date: _____ Ext/Phone: _____
 Email: _____

For Office Use Only					
Co-Sponsor (Motion): <u>Julia Nom</u>			Date: <u>2/23/23</u>		
Co-Sponsor (Second): <u>Lalsh Kalra</u>			Date: <u>2/23/23</u>		
A.S. Senate					
For: <u>12</u>	Against: <u>0</u>	Abstain: <u>0</u>	Date: <u>2/23/23</u>		
A.S. Executive Board					
For:	Against: <u>Unanimous</u>	Abstain:	Date: <u>3/7/23</u>		
A.S. President					
<input type="radio"/> Approve	<input type="radio"/> Veto	Signature:		Date:	
Notification of Appropriation	Date:	Requisition #:		PO #:	
C & T Form:	Date:	T#:			
Check Requests:	\$	Purpose:	\$	Purpose:	
	\$	Purpose:	\$	Purpose:	

Title of Travel / Conference: Black Deaf Studies Symposium



Why Black Deaf Studies Matters: A Defining Moment



March 29-April 2, 2023
Gallaudet University, Washington, D.C.

The Center for Black Deaf Studies (CBDS) is pleased to host the first ever symposium intended to introduce the emerging field of Black Deaf Studies. This symposium will also introduce an emerging cadre of Black Deaf scholars and offer scholars in Black Studies and Deaf Studies the opportunity to examine the spaces Black Deaf Studies will occupy within these established disciplines.



Carolyn McCaskill
Professor

- About
- Themes & Speakers
- Schedule
- Registration
- Contact

[Back to Center for Black Deaf Studies \(CBDS\)](#)

[Cooking Arrangements](#)
[College Fundraising Help](#)
[County and City Maps](#)
[Gallaudet Campus](#)
[Visitor Hours](#)

[Contact us](#)

How does this event fulfill the selected A.S. Values and Priorities?

[GALLAUDET](#) | [ABOUT](#) | [NEWS & EVENTS](#) | [ACADEMICS](#) | [RESEARCH & INNOVATION](#) | [ADMISSIONS](#) | [Tuition & Financial Aid](#) | [LIFE AT GU](#)

[GU](#) / [ES](#) / [Black Deaf Studies Symposium Registration](#)

Black Deaf Studies Symposium Registration

1111 Macdonald Building, S400 | ☎ 202-256-3405 | 📠 (202) 651-5000 | 🌐 [Email Us](#)

Fill out below to confirm your registration to attend the first-ever Black Deaf Studies Symposium

Early bird registration (before January 31st, 2023): \$200.00

Regular registration: \$275.00

You may register as a student with a school email address for online registration. You also may register as a student in person with a valid Gallaudet ID.

Student Early bird registration (before January 31st, 2023): \$100.00

Student Regular registration: \$150.00

Note: This is a first come and first served event – please pay immediately after the registration to avoid missing out on the Symposium.

[Registration](#)

[Vendor Booths](#)

[Lodging Arrangements](#)

[Back to Black Deaf Studies Symposium](#)

Symposium Speakers:

[GU](#) | [About](#) | [News & Events](#) | [Academics](#) | [Research & Innovation](#) | [Admissions](#) | [Tuition](#)

Our themes and speakers

Perspectives from Deaf Studies and Black/Africana Studies



Dr. Glenn Anderson
University of Arkansas at Little Rock



Dr. Tom Humphries
University of California at San Diego



Dr. Michael Ralph
Howard University



Dr. Ben Bahan
Gallaudet University



Dr. Sandra Jowers
University of the District of Columbia
Community College

Why Black American Sign Language Matters



Dr. Joseph Hill
NTID/RIT



Dr. Laurene Simms
Gallaudet University



Dr. Rezenet Moges
University of California at Long Beach



Dr. Carolyn McCaskill
Gallaudet University

Wednesday, March 29, 2023

6 – 8 p.m.

Welcome Reception, sponsored by Gallaudet University

Kellogg Conference Hotel

Ballroom I First floor lobby and terrace

Wine, cheese and hors d'oeuvres

Thursday, March 30, 2023

7:30 – 8:45 a.m.

Welcome and Greetings | Continental Breakfast

Swindell Auditorium

Click below to view the schedule

Session #1 – Perspectives from Deaf Studies and Black/Africana Studies

Session #2 - Why Black American Sign Language Matters

4:00 – 4:30 p.m.

Wrap-up

5:00 – 6:45 p.m.

Black Deaf Greatness Happy Hour

Peikoff Alumni House ("Ole Jim")

7:00 – 9:00 p.m.

Paragons of Black Deaf Resilience

Hosted by Ms. Kristi Merriweather

Swindell Auditorium

Friday, March 31, 2023

7:30 – 8:45 a.m.

Welcome and Greetings

Swindell Auditorium

Continental Breakfast

Marketplace SAC

Click below to view the schedule

Session #3 – Why Black Deaf Studies Matters: Global Perspectives

Session #4 – Why Black Deaf Studies Matters in Deaf Education

4:00 p.m.

Evaluation

Dr. Carolyn McCaskill

6:00 p.m.

Entertainment by Visionaries of the Creative Arts (VOCA)

Swindell Auditorium | Michelle Banks

Ticket purchase required to attend the event

[Purchase tickets here](#)

Saturday, April 1, 2023

9:00 – 11:00 a.m.

Symposium wrap-up

Swindell Auditorium

11:00 a.m.

Smithsonian National Museum of African-American History and Culture

6:00 p.m.

Center for Black Deaf Studies Gala

Kellogg Conference Hotel Ballroom

Sunday, April 2, 2023

12:00 p.m.

Check Out

Black Deaf Studies Symposium Lodging

Call Mainland Booking 5400 Or 800 260 2400 Or (202) 651 5000 [Email Us](#)

To make your overnight guest room reservation at the Kellogg Conference Hotel on Gallaudet's campus, please call (202) 651 6000, press 1, and ask for the CBDS Symposium rate. We only have 100 rooms available on a first come, first serve basis.

Alternatively, you can click on the link below and make your reservation online.

[BOOK ROOMS](#)

Other hotels in the area

- [Courtyard Marriott](#)
- [Hilton Garden Inn](#)




- [Registration](#)
- [Vehicle Booths](#)
- [Lodging Arrangements](#)
- [Back to Black D. Symposium](#)

Lodging Options

1. Kellogg Conference Hotel Rate \$145 per night

 <p>Kellogg Conference Hotel</p>	<p>Your Reservation Details</p> <p>View / Modify</p>	<p>ENGLISH (USD)</p> 
<p>Add More Rooms</p>		

Your Reservation

<p>CBDS - 2023 </p>	
<p>▲ Standard One Queen Bed Accessible - 1 room</p>	<p>\$ 580.00</p>
<p> 4 nights  1 adult</p>	
<p>Wed, Mar 29, 2023</p>	<p>\$ 145.00</p>
<p>Thu, Mar 30, 2023</p>	<p>\$ 145.00</p>
<p>Fri, Mar 31, 2023</p>	<p>\$ 145.00</p>
<p>Sat, Apr 1, 2023</p>	<p>\$ 145.00</p>
<p>Subtotal</p>	<p>\$ 580.00</p>
<hr/>	
<p>Tax</p>	<p>\$ 134.71</p>
<p>Total</p>	<p>\$ 714.71</p>

Departure – Tuesday, March 28 Red Eye or Wednesday, March 29 | Return – Sunday, April 2, 2023

Delta - LAX → DCA → American Airlines - DCA → LAX → [Review your trip](#)
[Change flight](#) [Change flight](#)

Price change
 Higher prices changed from \$747.09 to \$753.68. Because prices change often, we recommend booking now to lock in this price.

Stay flexible with no change fees
 We recommend booking a flight with no change fees in case your plans change.
[Change flights](#)

Los Angeles to Washington

Thu 3/29 12:29pm (3h 46m) nonstop

▲ Delta 1461 (M3) 2

View details ▾

Your fare: **Basic Economy**

Upgrade for \$41 to get seat choice and no change fees

[See upgrade options](#)

Price summary

Traveler 1: Adult	\$747.09
Flight	\$658.00
Taxes and fees	\$68.49
Booking fee	\$6.59

Trip total \$753.68

Taxes are collected in US dollars

[Check out](#)

Free cancellation
 This booking includes a deposit that is refundable up to 14 days before departure.

Washington to Los Angeles

3:51pm - 7:52am (4h 41m) 1 stop

American Airlines Sun Apr 2

Show details ▾

Average Airfare = \$800 per person

Total Budget Estimate:					
Attendee	Registration	Lodging 4 nights	Airfare Avg.	Per Diem 5 days	Total Estimate
Liann Osborne Director, DHHS	\$275	\$715	\$800	\$275	\$2,065
Ny'Kel Best A.S. Student Services Senator	\$150	\$715	\$800	\$275	\$1,940
Student 2 - TBD	\$150	\$715	\$800	\$275	\$1,940
Student 3 - TBD	\$150	\$715	\$800	\$275	\$1,940
Total for 4 Mt. SAC Delegates	\$725	\$2,860	\$3,200	\$1,100	\$7,885

