



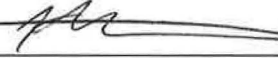
Associated Students

Bill Number #12

Author: Edward Zhang

Signature: 

Co-Author: Haley Fetchik

Signature: 

Subject: Vice President Org. Directive Revisions

Date: 2/01/2022

Whereas: The responsibilities of the Vice President to be updated to revise the outdated responsibilities as well as offer clarity and more concise wording of the responsibilities of the Vice President.

Whereas:

1. Addition of Line #3 – Chair Weekly Activities Committee

The A.S. Vice President is responsible for chairing each week's activities committee.

2. Addition of Line #4 - Develop weekly Activities Committee agendas in collaboration with advisor

Each week, the A.S. Vice President would meet with the Activities Committee Advisor to plan the Activities Committee Agenda for the following week.

3. Addition of Line #5 - Delegate responsibility of taking Activities Committee minutes.

During Activities Committee, the A.S. Vice President is responsible for either taking the Activities Committee minutes or delegate that responsibility to one of the Activities Senators.

4. Addition of Line #6 – Coordinate A.S. hosted event volunteer sign-ups and verify attendance

A.S. Vice President is responsible for creating volunteer sign-up sheets to keep track and verify A.S. officers' attendance.

5. Changing Line #7 – Meet monthly with the Activities, Arts, Athletics, Cross-Cultural, Environmental, Historian, ICC, and Publicity

ICC and Historian are being removed from the list of senators the A.S. Vice President needs to meet because ICC Senator position is no longer part of the Activities Committee and the Historian position no longer exists. Instead of “monthly” it is changed to “individually as needed”. It is the responsibility of the A.S Vice President to proactively meet with the Activities Committee when there are responsibilities that need to be taken care of.

6. Removal of Line #8 – Serve as an advocate and representative voice of the diverse student body
7. Removal of Line #9 – Assist in promoting checks and balances in the Associated Student Government and enforcing the A.S. Constitution and all A.S. by laws
8. Removal of Line #11 – Serve as an advocate and representative voice of the diverse student body
9. Removal of Line #12 – Abide by the A.S. Attendance Policy
10. Removal of Line #15 – Submit a Work-In-Progress Form in the 6th and 12th week each semester
11. Removal of Line #16 - Abide by the Student Standards of Conduct, and embody the virtues of the A.S. Vision statement

Lines #8, #9, #11, #12, #15, and #16 are all responsibilities by every A.S. officer and these responsibilities do not just apply to the A.S. Vice president.

12. Changing Line #13 from “Participate in the planning of A.S. Leadership Conference to “Attend the Fall A.S. Leadership Conference”

Attending the Fall A.S. Leadership Conference is important for the A.S. Vice President as they are in charge of the Activities Committee.

13. Changing of Line #17 – Assist in the planning of the A.S. for students interested in a position in Student Government

Added “Candidate Orientation” and Changing from “a position in student government” to “running for an Executive Board Position” because the A.S. Candidate Orientation is only for students interested in an Executive Position.

14. Changing of Line #18 – Attend the Student Preparation and Success Committee

The committee has changed their name from Student Preparation and Success Committee to Committee Student Preparation, Equity, and Achievement Council (SPEAC). Instead of attending, it should be “unless appointed by the A.S. President” since the A.S. Vice President may also have other time commitments or conflicts during their committee

meetings.

15. Changing of Line #20 - Attend monthly Board of Trustees meetings along with the President. Serve as an advisory, non-voting member of the A.S. Budget Preparation Committee.

These lines would change from "monthly Board of Trustees" to attend monthly Board of Trustees meetings" and from "Budget Preparation Committee" to "A.S. Budget Preparation Committee" making the syntax flow better.

Whereas: By making these adjustments, the A.S. Vice President's responsibilities provide more clarity to what actions they need to take to fulfill their duty to the best of their ability. Attached to these pages is a comparison of the old vs. new changes.

Therefore: Be it resolved, that the A.S. Senate, the A.S. Executive Board, and the A.S. President approve Vice President Org. Directive Revisions

A.S. Senate			
For: <u>10</u>	Against: <u>1</u> <i>Dani Silva</i>	Abstain: <u>0</u>	Date: <u>2/21/23</u>
A.S. Executive Board			
For: <u>5</u>	Against: <u>0</u>	Abstain: <u>0</u>	Date: <u>2/21/23</u>
A.S. President			
<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Veto	Signature: <u><i>Allen</i></u>	Date: <u>2/22/23</u>

Attached on the next page are the revised Org. Directive responsibilities

Current Responsibilities:

The **A.S. VICE PRESIDENT*** shall:

1. Meet weekly with the A.S. Advisor
2. Meet weekly with the President's Cabinet
3. **Chair weekly Activities Committee**
4. **Develop weekly Activities Committee agendas in collaboration with advisor.**
5. **Delegate responsibility of taking Activities Committee minutes.**
6. **Coordinate A.S. hosted event volunteer sign-ups and verify attendance**
7. Meet **monthly** with the Activities, Arts, Athletics, Cross-Cultural, Environmental, **Historian, ICC,** and Publicity **Senators individually as needed**
8. ~~Serve as an advocate and representative voice of the diverse student body~~
9. ~~Assist in promoting checks and balances in the Associated Student Government and enforcing the A.S. Constitution and all A.S. bylaws~~
10. Assist the A.S. President in running student government **and serve in their absence as needed** (the specifics of which will be made by mutual agreement by the A.S. President and Vice President)

~~The **A.S. VICE PRESIDENT** shall:—~~

11. ~~Serve as an advocate and representative voice of the diverse student body~~
12. ~~Abide by the A.S. Attendance Policy~~
13. Participate in the planning of **Attend the Fall** A.S. Leadership Conference
14. Arrange a minimum of six (6) office hours each week to conduct A.S. business. At least 50% of office hours must be completed on campus. Scheduled virtual hours are approved by President's Cabinet.
15. ~~Submit a Work-In-Progress Form in the 6th and 12th week each semester~~
16. ~~Abide by the Student Standards of Conduct, and embody the virtues of the A.S. Vision statement~~
17. Assist in the planning of the A.S. **Candidate Orientation** for students interested in a position in Student Government **running for an Executive Board position.**
18. Attend the **Student Preparation and Success Committee Student Preparation, Equity, and Achievement Council (SPEAC) unless otherwise appointed by the A.S. President.**
19. Aid the President in appointing students to attend local, state and national conferences funded by the A.S.
20. **Attend** monthly Board of Trustees **meetings** along with the President.
Serve as an advisory, non-voting member of the **A.S.** Budget Preparation Committee.

Revised Responsibilities:

The **A.S. VICE PRESIDENT*** shall:

1. Meet weekly with the A.S. Advisor

2. Meet weekly with the President's Cabinet
3. Chair weekly Activities Committee
4. Develop weekly Activities Committee agendas in collaboration with advisor
5. Delegate responsibility of taking Activities Committee minutes
6. Coordinate A.S. hosted event volunteer sign-ups and verify attendance
7. Meet with the Activities, Arts, Athletics, Cross-Cultural, Environmental, and Publicity Senators individually as needed
8. Assist the A.S. President and serve in their absence as needed
9. Attend the Fall A.S. Leadership Conference
10. Arrange a minimum of six (6) office hours each week to conduct A.S. business. At least 50% of office hours must be completed on campus. Scheduled virtual hours are approved by President's Cabinet.
11. Assist in the planning of the A.S. Candidate Orientation for students interested in running for an Executive Board position
12. Attend the Student Preparation, Equity, and Achievement Council (SPEAC) unless otherwise appointed by the A.S. President
13. Aid the President in appointing students to attend local, state, and national conferences funded by the A.S
14. Attend monthly Board of Trustees meetings along with the President
15. Serve as an advisory, non-voting member of the A.S. Budget Preparation Committee

