



Request for Appropriation of Funding Non-Board of Trustee Item Request

Note: All request must be submitted 6 weeks prior to event date

Submit to Student Life Office and email to lhennings@mtsac.edu. Upon receipt, confirmation of item and agenda date will follow.

For Office Use Only	
Request #:	4
Date Received:	9/15
Agenda Date:	

I. Type of Appropriation Requested (Select all that apply):

- | | Amount Requested per item |
|---|---------------------------|
| <input checked="" type="checkbox"/> Catering: (ex. Sodexo, off-campus restaurants and caterers) | \$ <u>2,000</u> |
| <input type="checkbox"/> Conference & Travel: (ex. Registration, transportation, lodging, meal allowance) | \$ _____ |
| <input type="checkbox"/> Food Supplies: (ex. Pre-packaged food items like chips and candy, etc.) | \$ _____ |
| <input type="checkbox"/> Supplies: (ex. Streamers, paper cups, plastic utensils, decorations, etc.) | \$ _____ |

If you are requesting funding for an Independent Contractor or Contract, you will require the Board of Trustees approval. You must complete a separate "Request for Appropriation of Funding Board of Trustee Item Request."

TOTAL AMOUNT REQUESTED: \$ 2,000

II. Additional Sources of Funding

Are you considering other sources of funding? (Circle one) Yes / No

If so, please indicate the Source: _____ Amount: \$ _____

III. Event Information

Recognized Student Club/ Organization (RSCO) or Department: Accounting Department

Name of Event: 2nd Annual mtsac CALCPA Accounting Conference

25 Live Reservation Reference Code: _____

Event Location: Mt. SAC Bldg 13 Design Center

Event Date: SATURDAY NOVEMBER 18th, 2023

Event Start to End Time: 7:00 AM - 2:00 PM

NOTE: Associated Students has the purview of requiring certain events to prove all participants to have paid their current Student Activities Fee. Fees are subject to electronic verification, via the Associated Students website.

IV. Additional Information Required

Purpose of Event: A.S. seeks to enhance the student experience through activities fulfilling one of the following five priorities, please select one priority area(s) your event fulfills.

- Co-curricular engagement
- Leadership development
- Retention & transfer
- Recognition of service
- Civic engagement and advocacy

Please describe how your event fulfills the selected A.S. Priority area and provide a detailed Budget breakdown for the amount requested by including quotes, conference webpages, etc.

V. Funding Conditions

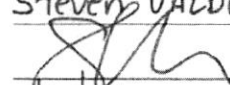
All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all banner requisitions with approved vendors. **NOTE: Additional Fiscal Services forms, guidelines, and procedures may be required.** All event marketing, written and oral, must acknowledge Associated Students as a sponsor and include the Associated Students logo on all materials.

This form must be completely filled out, with signatures below, and submitted to the A.S. Administrative Specialist III at least 6 weeks prior to the event date to be considered for funding. For specific questions, please contact the Student Life Office at x4525 or email lhennings@mtsac.edu.

A. Club Advisor / Employee Submitting Request Form

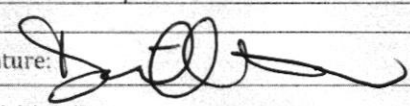
B. Designee Processing Banner Requisition(s)

If different from person A.

Print: STEVEN VALDES, CPA
 Sign: 
 Date: 9/14/23 Ext/Phone: 6675
 Email: _____

Print: _____
 Sign: _____
 Date: _____ Ext/Phone: _____
 Email: _____

For Office Use Only

Co-Sponsor (Motion):	<u>Noah Rainbow</u>		Date:	<u>9/26/23</u>
Co-Sponsor (Second):	<u>Andy Zhu</u>		Date:	<u>9/26/23</u>
A.S. Senate				
For:	<u>UNANIMOUS</u>	Against:	Abstain:	Date: <u>9/26/23</u>
A.S. Executive Board				
For:	<u>UNANIMOUS</u>	Against:	Abstain:	Date: <u>9/26/23</u>
A.S. President				
<input checked="" type="radio"/> Approve	<input type="radio"/> Veto	Signature: <u></u>		Date: _____
Notification of Appropriation	Date: _____	Requisition #:	PO #: _____	
C & T Form:	Date: _____	T#: _____		
Check Requests:	\$ _____	Purpose: _____	\$ _____	Purpose: _____
	\$ _____	Purpose: _____	\$ _____	Purpose: _____



1100 N. Grand Ave., Walnut, CA 91789
www.mtsac.edu | (909) 274-7500

Dear Associated Students,

We are pleased to announce our 2nd Annual Mt. Sac / CalCPA Accounting Conference which is a joint venture between Mt. San Antonio College and the Los Angeles and Inland Empire chapters of the California Society of CPA's.

The event is scheduled to take this place this upcoming fall semester, November 18th 2023, from 7am to 2pm in the Building 13 at Mt. San Antonio College.

The event is free for students and is open to not only Mt. SAC students but students from any other college and university. Last years event featured participation from over 125 individuals as 110 students attended the event. This was the highest attendance for any community college event in the history of CalCPA Los Angeles.

In addition once this event was established three other community colleges immediately enabled their own accounting conference events in an attempt to copy our event. Their attempts were sincere but did not have the student impact or resources that Mt. SAC brings to the table.

The event focuses on leadership and personal development and this year our conference agenda is as scheduled to feature the following ;

- An overview of the 2024 CPA Exam's new format.
- Listen to CPA Exam victors share how they navigated challenges and celebrates triumphs.
- Boost your job hunt with expert resume reviews that set you apart
- Demystify Big 4 recruiting with insider tips for your next career leap
- Connect with Mt. SAC alumni who've excelled in accounting for advice that hits home
- Dive into CalCPA Los Angeles President Richard Giedlin's keynote address for up to date strategies in an evolving profession.
- Network effortlessly , making invaluable connections that propel your career

Last year Associated Students funded our venture and we used the funds to purchase lunches coffee and continental breakfast for our all of our participants. We looked forward to their continues support, I you have any questions please feel free to reach out tome

-Steven Valdes, CPA, CFE, PFS, CGMA, MBT
Accounting Professor
Mt. San Antonio College

A handwritten signature in black ink, appearing to read "Steven Valdes", is written over the typed name and title.

BOARD OF TRUSTEES

Dr. Manuel Baca ♦ Jay Chen ♦ Judy Chen Haggerty, Esq. ♦ Gary Chow
Robert F. Hidalgo ♦ Peter Hidalgo ♦ Laura Santos

COLLEGE PRESIDENT/CEO

Dr. Martha Garcia

2023 Mt. SAC Accounting Conference -Preliminary Food Budget

Vendors	Amount	Description
Waba Gril	\$1,400	Amounts will be used to purchase chicken, steak and Veggie bowls for conference attendees, volunteers, participants and speakers during the events lunch hour
Sodexo	\$600	Amounts will be used to providing morning coffee, tea, lemonade and continental breakfast for the beginning of the event.

Total Amount \$2,000



Free for Students

Accounting Conference

November 18, 2023 | 7am - 2pm



CalCPA Los Angeles and Inland Empire proudly present the 2nd Annual Accounting Conference in partnership with Mt. San Antonio College! Mark your calendars for this exciting day designed for emerging accounting professionals.

- Get ahead with essential intel on the 2024 CPA Exam's new format.
- Listen to CPA Exam victors share how they navigated challenges and celebrated triumphs.
- Boost your job hunt with expert resume reviews that set you apart.
- Demystify Big 4 recruiting with insider tips for your next career leap.
- Connect with Mt. SAC alumni who've excelled in accounting for advice that hits home.
- Dive into Richard Giedlin's keynote for up-to-date strategies in our evolving profession.
- Network effortlessly, making invaluable connections that propel your career.

Register at calcpa.org/MtSac23