



MT. SAN ANTONIO COLLEGE
ACTIVITIES COMMITTEE DIRECTIVE

Approved February 22, 2023



PURPOSE:

The Activities Committee exists for the purpose to plan, implement, and revise Associated Students Activities and promote involvement of students on campus.

The Activities Committee shall:

- A. Coordinate, organize, and implement Associated Students hosted events.
- B. Promote and publicize A.S. hosted and sponsored events.
- C. Update, eliminate, or create new A.S. events.
- D. Manage the reserving of locations, decorations, and promotional items.
- E. Coordinate A.S. Officers and students’ participation in A.S. events.
- F. Outreach to students interested in A.S.
- G. Ensure the successful completion of required hours by A.S. Officers according to the Organizational Directive.
- H. Create sub-committees and task forces as needed to work on specific A.S. hosted events or related matters.
- I. Observe the A.S. attendance policy.
- J. Rotate taking minutes amongst committee members.
- K. Meet at least twice (2) per month.
- L. Meet during the summer and winter terms at the discretion of the Activities Committee Chair and Student Activities Coordinator.

Membership: 14 members

A.S. Vice President	(Chair)
Activities Senator	(Vice Chair, Voting member)
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Athletics Senator	(Voting member)
Cross-Cultural Senator	(Voting member)
Environmental Senator	(Voting member)
Inter-Club Council Senator	(Voting member)
Publicity Senator	(Voting member)
Arts Senator	(Voting member)
Four Student Representatives	(Voting members)
Student Activities Coordinator	(Non-voting member)

Only official members of the Activities Committees may vote. The chair may only vote in the event of a tie or when it can affect the outcome of the vote. The vice chairs have full voting privileges unless they are chairing the meeting, in which case the rules of the chair apply.

The application process for student representatives shall be consistent with the College-Wide Committee application process:

- A. Student Representatives must adhere to the eligibility requirements of Mt. SAC Associated Students.
- B. Student Representatives will adhere to the job description described in the Organizational Directive.
- C. If the Activities Committee does not have at least three (3) student representatives by the fourth (4th) week of the semester, the A.S. Vice President shall appoint student representatives as necessary.
- D. All Student Representatives must meet with the A.S. Vice President at least once (1) per semester or as needed.
- E. All Student Representatives must meet with the Student Activities Coordinator at least once (1) per semester or as needed.
- F. Any voting member may be removed from the Activities Committee with a two-third (2/3) vote.

Committee Type	Chair(s)	Location	Meeting Schedule & Time
Associated Students Committee	A.S. Vice President Activities Senators	Senate Chambers	1 st & 3 rd Thursdays 4:30pm – 5:30pm