

# 1. Assessment Plan - Three Column



## PIE - Student Services: Behavior & Wellness Team

### 2. Where We Are Now: Year at a Glance

#### 2020-21

**Contact Person:** Haneen Alghita Aguilar

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**Summary of Notable Achievements:** 1. Increased CM outreach (check-ins) to students during COVID 19 pandemic

2. Completion of policy and procedure manual
3. Workshops for all students in collaboration with SHS OT
4. Presentations to faculty/staff in various departments
5. Completion of BWT brochure, ordered marketing materials and new team BWT shirts

**Program Planning for Retention and Success:** 1. The Team's purpose and daily work is to improve student retention and success, one student at a time.  
 2. Meaningful dialogue surrounding Team composition, size, terms of membership.  
 3. Assess student's needs and ensure resources/programs provided are equitable and individualized for each student.

**External and Internal Conditions Analysis:** 1. Increased outreach attempts to students (wraparound approach) due to COVID 19 pandemic  
 2. Assessment of Team functioning by National Behavior Intervention Team Association.  
 3. Ongoing training via NaBITA  
 4. Transitioned to remote working due to COVID 19, continuing to assess student's needs via telephone and/or video conferencing.

**Critical Decisions Made by Unit:** 1. Focus on assessing Team  
 2. Developed a BWT task force to address BWT policies/procedures and needs; meetings 2x per month  
 3. Finished the Behavior & Wellness Team Policies and Procedures Manual  
 5. COVID 19 shifted how BWT offer services. CM reaches out to student via telephone, video conferencing and utilizes database to text message student.  
 6. Zoom workshops for all students addressing various topics related to stressors surrounding COVID 19 and online learning.

**Contributors to the Report:** Malia Flood/Haneen Aguilar

<i>Unit Goals</i>	<i>Resources Needed</i>	<i>1. Where We Make an Impact: Closing the Loop on Goals and Resources</i>
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**Support and Advise** - Support and Advise individuals who experience concerning or potentially threatening behavior  
**Status:** Active

**Request - Full Funding Requested** - Educational and promotional items  
**Describe Plans & Activities Supported (Justification of Need):**

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**Goal Year(s):** 2019-20, 2020-21, 2021-22  
**Goal Entered:** 06/29/2020

Brochures on mental health conditions, related conditions and resources support information for students. BWT marketing items to provide to faculty and staff to help in promoting BWT program.

**What would success look like and how would you measure it?:**  
 BWT/CM to continue presentations to various departments on campus.

**Type of Request:** MARKETING:  
 Requests for services in the areas of graphic design, news, and photography, posting information, communication and social media.

**Planning Unit Priority:** High  
**Total Funding Requested:** 5000  
**Request - Full Funding Requested -**  
 Hire Project Expert, Level II

**Describe Plans & Activities Supported (Justification of Need):**  
 Project Expert to perform multi-purposed administrative functions and duties to assist with growing BWT caseload. Project Expert to support with marketing strategies, increased visibility on campus, re-distribution of referrals to BWT in Case Manager's absence, data entry and social media tracking.

**Lead:** Haneen Alghita Aguilar, Malia Flood

**What would success look like and how would you measure it?:**  
 Increased referrals, extensive data tracking, increased on campus/online BWT presentations and workshops and marketing on MT. SAC website and various social media sites.

**Type of Request:** STAFFING: Requests

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for permanent employee positions or temporary/hourly employees.  
**Planning Unit Priority:** Urgent  
**On-Going Funding Requested (if applicable):** 25000  
**Total Funding Requested:** 25,000



**Educate and Empower** - Educate and empower the campus community to recognize, report, and effectively address concerning, dangerous and threatening behavior.  
**Status:** Active  
**Goal Year(s):** 2019-20, 2020-21, 2021-22  
**Goal Entered:** 06/29/2020

**Request - Full Funding Requested -** Yearly funding for Team training on various risk and threat assessment tools such as SIVRA, VRAW, Looking Glass, Suicide Scale, etc.  
**Describe Plans & Activities Supported (Justification of Need):** Training for the Team on a variety of research-based tools allows the Team to better assess the level of threat as well as interventions needed for students' behaviors reported to the Team as concerning. Certifications expire every year.  
**What would success look like and how would you measure it?:** Core Team members are trained on the most of the tools offered by the national association.  
**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.  
**Planning Unit Priority:** High  
**On-Going Funding Requested (if applicable):** 25000  
**Total Funding Requested:** 25000

**Request - Full Funding Requested -** Annual BWT planning day. Funding

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for planning day venue, supplies and food.

**Describe Plans & Activities**

**Supported (Justification of Need):**

Ongoing training is necessary for sharing updates, changing laws, NaBITA recommendations, complete and discuss team/self assessment tool, multi-disciplinary team members to share departmental updates with team and how this may affect students/current procedures of BWT

**Lead:** Haneen Alghita Aguilar and Malia Flood

**What would success look like and how would you measure it?:**

1. Complete and discuss team/self assessment tool annually
2. Staff are current with threat assessment, NaBITA and other trainings

**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

**Planning Unit Priority:** High

**Total Funding Requested:** 3000

**Collect, Assess, and Track** - Collect, assess, and track information on student behavior and referrals  
**Status:** Active  
**Goal Year(s):** 2019-20, 2020-21, 2021-22  
**Goal Entered:** 06/29/2021

**Completed** - Funding for consultants to conduct assessment of Team functioning  
**Describe Plans & Activities**  
**Supported (Justification of Need):** Assessment of Team Functioning by National Behavior Intervention Team

*Unit Goals*

*Resources Needed*

*1. Where We Make an Impact: Closing the Loop on Goals and Resources*

Association

**What would success look like and how would you measure it?:**

Assessment is conducted and a report of effectiveness and efficiency is delivered.

**Type of Request:** OTHER OPERATING EXPENSES AND SERVICES: Requests for contracted, legal/ audit, personal/ consultant, rent/ leases, repairs/ maintenance, and other misc. services. May also include request for travel and conference that does not require the assistance of POD.

**Planning Unit Priority:** Medium

**One-Time Funding Requested (if applicable):** 20000

**Total Funding Requested:** 20000