



## **Health**

- Hospital Association of Southern California - A collective of job postings from member hospitals to assist job applicants.
- California School-Based Health Alliance - Lists job opportunities related to school-based health services across California.
- California Department of Social Services - Offers listings for various positions within the state's social services sector.
- National Association of County and City Health Officials (NACCHO) - Provides a compendium of public health career paths and listings.
- CalOptima Careers - Focused on providing healthcare services to low-income residents in Orange County, CalOptima offers various employment opportunities.
- CalOpps - Lists public sector jobs throughout California, including many positions related to public safety such as police officer roles and other law enforcement-related jobs.
- The California Fire Recruitment Dashboard - Provides current job openings within various fire agencies.



## Technology

- TechCareers - A site dedicated to technology jobs.
- IEEE Job Site - The Institute of Electrical and Electronics Engineers offers a career center with listings specific to electronics engineering.
- Aviation Job Search - A dedicated platform for aviation-related jobs including engineering, maintenance, and pilot positions.
- AeroIndustryJobs - Focuses on aerospace jobs across various sectors including engineering and manufacturing roles within the aeronautics field.
- HVAC Jobs - A niche job board specifically for HVAC (Heating, Ventilation, and Air Conditioning) positions which includes installation and maintenance roles.
- WeldingJobs - This site lists welding jobs across various industries including construction and manufacturing sectors in California.
- MRO Network - Focuses on maintenance, repair, and overhaul (MRO) jobs in the aviation sector, providing listings for aircraft maintenance technicians and engineers.
- Avjobs - A dedicated aviation employment service that provides job listings specifically for aircraft maintenance professionals among other aviation roles.
- Archinect - A platform that connects architects with job opportunities while also offering resources like forums and articles related to architecture careers.
- American Institute of Architects (AIA) Career Center - Provides a job board specifically for architecture-related positions across the United States.
- DesignBoom Jobs - Offers a variety of design-related positions including industrial design engineering roles.
- Coroflot - Features design-focused job listings including industrial design roles as well as portfolios to showcase work.

# AVOIDING FRAUDULENT JOB POSTINGS

*Although the above sites have been evaluated for trustworthiness, even trustworthy boards can have non-legitimate job postings. Please utilize the following tips to avoid scam postings:*

## Identify Common Types of Job Scams

- Fake Job Offers: Scammers post non-existent jobs promising high pay for minimal work.
- Upfront Payment Scams: These require you to pay for training, background checks, or application fees before employment.
- Phishing Scams: Fraudsters impersonate recruiters to steal personal information.
- Work-from-Home Scams: These promise remote work but often involve illegal activities like reshipping goods or pyramid schemes.



## Trust Your Instincts

If something feels off about a job posting or communication from a recruiter, trust your gut feelings. Ask yourself:

- Does this offer seem too good to be true?
- Is there pressure to act quickly?
- Are requests for personal information appropriate at this stage?
- If you have doubts, it's better to walk away than risk falling victim to a scam.

# AVOIDING FRAUDULENT JOB POSTINGS **CONTINUED**

## Look Out For Job Post “Red Flags”

### Unrealistic Job Offers

- If a position promises an unusually high salary for little effort, it's likely a scam. For example, offers that claim you can earn thousands of dollars per week with minimal experience should raise suspicion.

### Requests for Upfront Payments

- Legitimate employers will never ask you to pay for a job. Be wary of any posting that requires payment for training materials or application processing fees.

### Unverified or Suspicious Companies

- Always research the company before applying. Check if they have a professional website and a presence on LinkedIn. If you can't find any information about the company or its employees, consider it a red flag. Look up the company name along with terms like “review” or “scam” to see if others have reported issues, ensure that any email communication comes from a corporate domain (e.g., @companyname.com) rather than free email services like Gmail or Yahoo, use platforms like Glassdoor to read about other people's experiences working at the company.

### Generic or Poorly Written Job Descriptions

- Scam postings often contain vague descriptions, grammatical errors, and generic responsibilities. Legitimate companies invest time in crafting clear and detailed job descriptions.

## Report Concerns

1. Stop All Communication: Cease contact with them immediately.
2. Notify the job board where you found the listing as well as organizations like the Federal Trade Commission (FTC) and Better Business Bureau (BBB).
3. Monitor Your Accounts: Keep an eye on your financial accounts and credit reports for any unauthorized activity.

